

# ABV-Indian Institute of information Technology & Management, Gwalior

## Hostel Prospectus



# Campus Life

## Life in Hostel:

It is said that home is sweet. But even then, life at home cannot be compared to your life at hostel.

There is a vast difference between living in a secured and protected environment, with your family for almost 18 years and in a free and independent environment, with no familiar faces. It is a sudden jump, and initially, you may feel homesick sometimes and dislike the surroundings, but eventually, as you make new friends and adapt to the atmosphere, you will live some of the best days of your lives there, considering you don't misuse the ample amount of freedom you have and indulge in rough activities.

With so many activities, events, competitions and festival celebrations going on in the hostel throughout the year, the atmosphere becomes vibrant and full of life. Not only do you develop a number of connections, but also become smart, active, disciplined and self-dependent. This is the phase of life when you transform from a kid to a man. So choose your path carefully, be in the right company of people and enjoy the pleasant journey you are going to be a part of.

## Aims and Objectives:

- ❖ To create an environment of harmony and co-operation amongst the boarders.
- ❖ To provide the boarders a peaceful and calm environment to enable them excel in every aspect of their personality development.
- ❖ To create amongst the students a sense of responsibility and to inculcate discipline.
- ❖ To provide good quality food for boarders to keep them fit and healthy.



# Hostel Representatives

Every hostel at ABV-IIITM Gwalior has a number of positions of responsibility for the students residing in that hostel.

All the cultural activities taking place in the hostel are supervised by the Cultural Secretary, who is a third year student, and assisting him in his work are hostel representatives of each student club, like music, dance, drama, photography, debating etc., who are first year and second year students, likewise all sports events are managed by the Sports Secretary.

In addition, there's a Mess Secretary, who handles the issues related to the mess and food and a Maintenance Secretary, who is responsible for the proper working of the common areas and the hostel maintenance.

To oversee hostel funds and other hostel related matters, each hostel has a Warden and an Assistant Warden, who are professors in the Institute. More details will be given once you reach here. In addition, each hostel has two supervisors, who are full time employees in the hostel (day and night). Supervisors are responsible for monitoring civil, electrical, internet, housekeeping, plumber, furniture and other hostel maintenance works.

## Activities, Events and Hostel Day

There are a number of activities and events held in the hostels throughout the year, both inter and intra. Events related to each and every extra-curricular activity are held regularly and students of all years are encouraged to participate in them.

So if you have a talent, it won't get unnoticed. Other than this, every hostel celebrates its annual Hostel Day, to give the passing out batch a memorable farewell, in which the entire hostel is decorated and a number of activities take place.





# Hostels in ABV-IIITM

There are 3 boys' hostels and 1 girls' hostel in the campus. Each hostel has students from all years. A basic overview of all hostels is given below.

**Aravali (BH-1):** Aravali, one of the finest and the oldest hostels of ABV-IIITM Gwalior, has always lived upto its expectations of being one of the warmest house. It is not only the food and the infrastructure that makes Aravali great, but the people of Aravali that make it special. From a 24\*7 packed common room, to the open doors of ever-willing-to-help seniors, to the loud cheers and excitement during an IPL or a football match in the TV room, Aravali would be the place where your heart will be during your entire stay at ABV-IIITM Gwalior. Aravali is the home that our feet may leave, but not our hearts. The lights will guide you home but the warmth will keep you here at Aravali.



**Nilgiri (BH-2):** The name 'Nilgiri' itself invokes an unparalleled sense of nostalgia among its residents. By virtue of being one of the oldest hostels, it has a very rich history of success. The open structure of the house reflects the free spirit of its residents. Great mess food, compatible infrastructure makes it one of the best hostels of ABV-IIITM Gwalior.



**Shivalik (BH-3):** Shivalik people are born to win. One of the richest hostels when it comes to valuing Culture, Hostel Etiquettes, Management, Sports and the overall development of its residents. The highly efficient house working team adds to it. A Shivalik resident will always learn, deliver and excel in life because of the morals he learns living at Shiva. No one is more proud than a Shivalik resident.



**Gangotri (GH):** One of the oldest hostels in ABV-IIITM Gwalior, the first girl's hostel is characterized by wonderful architecture, airy rooms and impeccable maintenance. Gangotri is a perfect reflection of its ideology of discipline and perseverance, which is included in its residents every year. Well-known for the all-rounder performance of its inmates from sports, academics and extra-curricular at the institute level. Common rooms, reading rooms, spacious lawns and a mess serving nutritious meal at all times are some of its supreme facilities.



# Facilities Available in Hostel

- Every hostel has its own mess and canteen facilities with food.
- Rates of all the items have been fixed by the institute. You can take any type of food articles of your choice at any time in the cafeteria /canteen in our campus.
- Most hostels have their own GYM and also there is common GYM in Sport complex.
- Most hostels have Indoor sports facilities like Table Tennis, Carom, Chess, badminton etc.
- All hostels have TV room having Big Size LED, Newspapers/magazines reading/study room.
- Shops with Photostat, Stationery and other essentials amenities like Amul Parlour, Sanchi Parlour, Cafeteria, Juice Parlour etc. are available on the campus.
- Garden where you can sit and relax by enjoying the nature.
- Some hostels have cycle pool where you can issue a cycle against your ID card.
- Every hostel has a night canteen facility for limited time.
- 24x7 Security Guards and Hostel Supervisors in the Hostel.
- All Hostels are monitored by CCTV cameras.
- Supply of Hot and Cold Water throughout the year.
- 24x7 Supply of RO water with water cooler in each floor of the each hostel.
- Each Hostel has One Supervisor, One Assistant Warden and One Warden available to solve any type of problems reported by the concern Hostel residents.
- Institutes have a “Student Welfare Society” for taking care of Mess related problems.
- 24x7 internet connection
- Each student is provided with a single bed, a full-sized covered almirah, Ceiling Fan, study table and Chair and fixtures.
- Fire fitting system also available in each Hostel.
- Biometric attendance in each hostel.



## Shopping Complex

The campus has one shopping complex which is located at pocket B near the main gate. You get services like household items, groceries, photocopy, printing, lamination, binding, etc. In addition, a student shop is located near the Central Library. You can also get services like photocopy, printing, lamination, binding, etc here.

## Medical Facilities

We have our own dispensary here in campus, which is open 24X7. In case of an emergency there is an ambulance service available to take you from your hostel to the hospital. You can call them directly or approach the nearest security guard to summon them. In case of an emergency which cannot be handled by the staff at the ABV-IIITM dispensary at that time, the students are referred to BIMR Hospital which is located very close to the campus. The ABV-IIITM ambulance will drop you there.

## ATM Services

- IDBI: Located near the main gate
- BOI: Located in pocket B near BOI bank

## Photo Studio

There's a photo studio located in the shopping complex, where you can get your passport size photo clicked and printed.

## Post Office

There's a post office located in the shopping complex.





# Hostel Rules & Regulations

- Every hostel will be in charge of a warden duly assisted by superintendent. The superintendent will be responsible for the proper management of the hostel and for ensuring observance of the rules of discipline.
- Any act of intimidation or violence, wilful damage to property or drunken and riotous behaviour constitutes an offence. Students are supposed to not involve in any of these activities.
- A student going out-of-station must inform in writing to the warden and shall take necessary permission for the same. The students should follow the instruction from the hostel authorities and security personnel.
- Inmates of hostel are expected to be in the hostel before **10:30 PM**. Negligence or disobeying of code of conduct of the institute may be liable to be penalized in the form of monetary @ **Rs. 1000/-** with academic punishment and parents will be called for the same.
- Without the permission of the superintendent, which shall be recorder in a book kept for the purpose, no student shall absent himself/herself from the hostel between 12 night and 6 AM. If a boarder stays outside the hostel during night time between 12:00 AM to 06:00 AM without the previous written permission of the superintendent, he/she is liable to removal from the hostel.
- No student shall give a party of entertainment in the hostel without previous permission of the Warden. A boarder should not rebuke or chastise a security guard, a cook, a servant or any other employee of the hostel. However Birthday Parties may be celebrated in Common Room (TV Room) with prior permission of the respective Warden/Superintendent.
- The common room of the hostel will be kept open usually between the period from 08:30 AM to 10:00 AM and 04:00 PM to 11:00 PM every day unless otherwise decided by the Warden / Superintendent for special reasons.
- Shouting, reading aloud, using high music sound and other similar acts, which are likely to disturb other residents, should not be done at any time, else they will be liable to be fined @ **Rs. 1000/-**
- The inmates should keep their neat and tidy. They should make the room available for periodic inspections by the concerned authorities and for maintenance work.
- Each boarder should check the furniture and electrical fittings in writing which are returnable at the time of vacating room.
- Dining in the hostel mess is compulsory for all boarders. Individual cooking or taking meals outside is not permitted. Cooking inside the room is strictly prohibited. Such students will be fined @ **Rs. 1000/- per day** and strict action may be taken against the boarder.



- Boarders should not keep valuable and costly items in their rooms. They shall take due care of their belongings and deposit money in bank.
- No boarder shall employ a guard/cook/attendant for his/her personal business.
- Don't use the narcotics, cigarettes or any tobacco products, and alcoholic beverages. If anybody found guilty, strict action will be taken by authority.
- Gambling and smoking inside and outside of the hostel are strictly prohibited.
- Students are not allowed to keep Two-Wheeler and or Four Wheelers during the stay in hostel at ABV-IIITM Gwalior.
- All students should compulsorily register biometric attendance during in-out of the hostel/institute. Biometric attendance devices are installed at the main gate of hostel /institute.
- Use of audio equipment in hostels is acceptable only if it is not objectionable to other residents.
- Students on no account will be permitted to take food outside the mess. Nor can they take mess utensils such as plates, spoons, tumblers, etc. to their rooms. If anybody found guilty, strict action will be taken by authority.
- AC's, Iron, Heater, Blowers, Electric Kettle, induction top and other electrical appliances are not allowed in the rooms of boarders.
- Students are expected to behave properly with the mess staff or hostel staff. Misbehaviour will lead to disciplinary action.
- In no case, a resident can enter the kitchen either to collect food or to communicate any grievances regarding food with kitchen staff.
- After eating food, diners shall leave the cup, plate, waste food etc. in the designated bins.
- Individual cooking and messing inside or outside, under any circumstance is not permitted.
- Smoking and drinking alcoholic beverages is strictly prohibited in mess or hostel premises. Anyone found doing the same in the premises would be imposed a fine or rusticate from the institute.
- Students who are unwell may be provided restricted diet as advised by the Doctor. In this case, student shall inform the coordinator or mess manager in writing before availing the facilities clearly mentioning the number of days for which he/she wants to avail this facility.
- Students should always carry their student identification (ID) card while moving in and out of the campus.
- First and foremost, all students are expected to acquaint themselves with the hostel rules and regulations. Lack of awareness about the rules will not be seen as a reason for not following them.

- Following hostel rules and timings is a must. Any violation can result in strict action being taken by the wardens.
- Keeping in touch with your parents would ensure that you don't feel homesick.
- Give the phone numbers of your roommates and some other friends to your parents along with the hostel contact number, so that your parents can get information about you in case your number is not reachable.
- If your roommate intentionally disturbs you while studying, try and make them understand this. If this does not work, bring it to the notice of the hostel warden at the earliest.
- Be friendly and helpful to other hostel members.
- Participate in functions or programmes organised in the hostel or institute, in this way you will develop your extra-curricular activities.
- If your seniors ask you to introduce yourself to them, cooperate if it is in the spirit of fun and not harassment. If they try to trouble you physically or mentally, immediately complain to the warden and anti-ragging committee.
- Give priority to your studies. Remember your parents have let you to study outside because they trust you.
- Try to maintain a healthy relationship with other students. Never interfere in others' personal matters.
- Learning cultures: One feature of hostel life is you must learn to share your room with a person from another state or region. This can be a real learning experience. There may be initial adjustment problems, but gradually you learn about other cultures.
- If the dues are not paid before the end of the month during which they fall due, the defaulting students will not be allowed to dine from the messes (hostel dues include mess charge, room rent, electricity charges, water charges etc). If the dues remain unpaid for a long period, such students will be expelled from the hostel and a penalty will be imposed for the delayed period. Students leaving the hostel for vacation should pay up all their dues before departure.

### **Expulsion**

1. Boarders are liable to be fined by the Warden/Chief Warden for any kind of misconduct; serious offences shall be punishable with expulsion from the hostel by the board of residence.
2. If any Boarder is expelled from the hostel for any breach of rules, he/she will be liable to expulsion from the Institute to which he/she belongs.
3. Case of infringement of rules and disobedience of orders shall be dealt with by the Warden/Chief Warden who is authorized to impose fines in such cases.

**Note:** Complaint's registers separately for mess, electricity, internet, housekeeping, plumber & furniture related complaints are placed with hostel security guard. Students should register their complaint in the respective register.

# Attendance and Leave

1. Leave for absence from the academic section shall not automatically entitle a student to leave the hostel without the permission of the Supervisor/Warden. When a student wishes to leave the hostel for one or more days or night, he/she may apply to the Supervisor/Warden, in writing and get his/her permission. Leave should be got sanctioned before it is availed of.
2. A student absenting himself/herself from the hostel without getting his/her leave sanctioned may be subjected to a fine or other disciplinary action.
3. A register will be maintained for the purpose by the security guard in which due entries will be made by boarders coming late in the night or after closing time of hostel gate whichever is applicable.

## **For girl's hostels only:**

- a. All the residents are expected to be in their rooms at the time of roll-call which will be taken by the lady supervisor after 10:30 PM every day.
- b. The resident staying in the academic section after the regular departmental hours should submit written permission from the Chairperson/Supervisor of the Department to the Warden.
- c. All applications for any kind of leave should be written by the resident student herself and submitted to Supervisor/ Warden giving full address of the place where they intend to go.
- d. Leave must be got sanctioned before a student avails it. Residents, who absent themselves in anticipation of sanction, will ordinarily be considered as absent without leave.
- e. The resident should bear the hostel identity card.
- f. The hostel gate will close 15 minutes earlier before the attendance. After the above mentioned hours late entries will be made in the register maintained for the purpose by the night attendant. Further, the Chief Warden may change hostel timings according to circumstances.
- g. In case of late entry in the girl's hostels, appropriate disciplinary action will be taken.
- h. First late entry to the residents may be allowed with a warning/fine and that for second instance the student may be expelled.
- i. Residents returning from home must report themselves before the roll call time.

## Electricity

1. The use of CFL bulbs/CFL/LED tube light only will be permitted in Hostel rooms. Students may have their own table lamps.
2. Residents will not be allowed to use heater/electric iron. Any violation of this rule will be liable to disciplinary action.
3. Light and fans shall be switched off when not in use.
4. Tampering with the electric installations shall be treated as a serious offences & the wrong done will be punished according to law. When there is need for carrying out a repair, the electrician should be called in.
5. The electricity charges shall be realized annually.

## Maintenance of Lawns and Cleanliness

1. The lawns around the hostels are meant for the benefit of the residents and for improving the appearance of the hostels. Students are expected to help and take interest in their maintenance. They shall avoid crossing the lawns and shall use only the passages that are provided. Hedges shall not be tampered with nor shall flowers be plucked.
2. Cycling/vehicle driving in the lawns and verandas is strictly prohibited.
3. Spitting, except at places meant for such purposes, is strictly forbidden.
4. Walls, furniture and doors etc. shall not be disfigured or damaged with ink, pencil, chalk or knives etc.
5. Wash basins shall not be plucked/block with sand, mud or any other extraneous material. For washing hands only soap should be used.

## Guests

1. No resident shall keep a guest in his/her room except with the prior permission of the Warden/Assistant Warden/ Chief Warden.
2. The blood relations of the residents will be permitted to stay in the International Visitors Hostel only after obtaining the reference from the concerned Warden/Assistant Warden/ Chief Wardens as per rules of the Institute.
3. No lady shall be allowed to stay as guest in the Boy's Hostels and no male shall be allowed to stay as a guest in Girl's Hostel.



# Mess and Canteen Facilities

1. All the hostel mess serves Vegetarian Food only and operates in self-service mode.
2. The entire hostel messes run on contract basis and are supervised by the mess committees. The Convenor of the mess committee and its members are nominated from among the residents for a fixed period by the Warden and the mess committees should ordinarily be changed after every six months.
3. The menu of the items is designed considering the requirements of the students and nutrition is added to make it healthy and complete.
4. We offer morning tea with regular breakfast, lunch, and dinner to all hostellers.
5. All the residents are expected to take their meals in the hostel mess.
6. Meals will be served only in the dining hall during the hours notified. However, in case of illness meals can be served in the room, on the recommendation of the Supervisor/Warden of the institute.
7. Residents going out of station can take rebate by submitting an application to this effect, at least 24 hours in advance.
8. Residents will not go into the cooking area.
9. Cooking in the rooms is strictly prohibited.
10. All the residents should come to the hostel mess in proper dress.
11. The Night Canteen facility is available in all the Hostels which comprises of healthy & delicious variety of vegetarian snacks & food.

The hours of meals will ordinarily be:-

- i. **Breakfast**      **07:30 AM to 09:00 AM**
- ii. **Lunch**        **12:00 PM to 02:00 PM**
- iii. **Tea**            **05:00 PM to 06:00 PM**
- iv. **Dinner**        **07:30 PM to 09:00 PM**

These are subject to changes with consent of the warden.



# Furniture and Equipment

1. Residents shall keep their rooms neat and tidy and shall be responsible jointly and severally for the furniture/Fan/fittings and any other items present/issued in their rooms at the time of occupation. If a student observes any damages or defect in the above, it will be his/her duty to bring it in the notice of the hostel office, failing which it will be presumed that everything was in order at the time of occupation.
2. Furniture shall not be removed from one room to another. The furniture belonging to the Common Room, Dining Hall, Hostel Office and the Hostel Guest Room shall not be taken out or brought into the living rooms. Anybody indulging in this will be liable to disciplinary action.
3. When a student vacates his/her room before the Summer Break or after withdrawal or expulsion, he/she shall return furniture and other property issued to him/her to the hostel office, failing which he/she shall be liable to pay the entire cost of such furniture/equipment or other property. Repair charges for any damage to the furniture will have to be paid by the residents. In case of any wilful damage to the Institute property (including furniture, cots, recaning of chairs etc.) the cost of damage along with penalty will be realized from the defaulter (s) and will be punished according to law if the authority thinks proper.



# Hostel Administration

## Chief Warden:



**Prof. Pankaj Srivastava**  
Professor in Applied Physics  
Email: pankajs@iiitm.ac.in  
Office Phone: +91-751-2449814 (Office)

## Warden and Assistant Warden:

### Aravali (BH-1)



**Dr. Vishal Vyas (Warden)**  
Assistant Professor in Management  
Email: vishal@iiitm.ac.in  
Office Phone: +91-751-2449750



**Dr. Prasenjit Chanak (Assistant Warden)**  
Assistant Professor in CSE  
Email: pchanak@iiitm.ac.in  
Office Phone: +91-751-2449803

### Nilgiri (BH-2)



**Dr. Neetesh Kumar (Warden)**  
Assistant Professor in CSE  
Email: nkiiitmg@iiitm.ac.in  
Office Phone : +91-751-2449738



**Dr. Pinku Ranjan (Assistant Warden)**  
Assistant Professor in Electrical / Electronics  
Email: pinkuranjan@iiitm.ac.in  
Office Phone: +91-0751-2449741

### Shivalik (BH-3)



**Prof. Pramod Kumar Singh (Warden)**  
Professor in CSE  
Email: pksingh@iiitm.ac.in  
Office Phone: +91-751-2449827 (Office)



**Dr. Somesh Kumar (Assistant Warden)**  
Assistant Professor in Electrical / Electronics  
Email: somesh@iiitm.ac.in  
Office Phone: +91-751-2449811

### Gangotri (GH)



**Prof. Manisha Pattanaik (Warden)**  
Professor in CSE  
Email: manishapattanaik@iiitm.ac.in  
Office Phone : +91-751-2449812



**Dr. Saumya Bhadauria (Assistant Warden)**  
Assistant Professor in CSE  
Email: saumya@iiitm.ac.in  
Office Phone : +91-751-2449820

## Emergency Help lines

Prof. Pankaj Srivastava (Chief warden)	0751-2449814
Mr. Dharmen Sharma (BH1 Supervisor)	8120277907
Mr. Dinesh Sharma (BH2 Supervisor)	9977217989
Mr. Hemant Sharma (BH3 Supervisor)	9806671701
Ms. K. Qureshi (GH)	9981158166
Ms. Anju (GH)	8827710879
Shri D. K. Dwivedi (Security officer)	9479808361
Aravali (BH1) Security	0751-2449602
Nilgiri (BH2) Security	0751-2449607
Shivalik (BH3) Security	0751-2449614
Gangotri (GH) Security	0751-2449602
Security control room	0751-2449606
Dr. Mukesh Makroliya (Medical officer)	0751-2449713
Mr. Balkishan Gupta (Academic support service)	9301128391

## List of items to be brought by student while reporting

- Bucket
- Mug
- Mattress
- Pillow
- Pillow Cover
- Soap Case
- Dustbin
- Lock
- Mirror
- Bed Sheet
- Broom Stick
- Cloth Brush
- Cloth Clips
- Stationery
- Toiletries (Soap, Hair Oil, Hand Wash, Comb, Hanger, Nail Cutter etc.)



### **ZERO TOLERANCE ON RAGGING**

- Ragging in the Institute Campus is totally banned.
- Any student found indulging in the act of ragging shall be liable to disciplinary action as per the Institute rules and be punished according to law.
- Anyone who finds ragging or being ragged in the campus can submit his/her complaint to Chairman of anti-ragging committee on Email ID: nbajpai@iiitm.ac.in Telephone No. +91-751-2449819, +91-9893257526
- Anyone who finds ragging or being ragged in the hostels can submit his/her complaint to Supervisor, Assistant Warden, Warden and Chief Warden.