



Clearance Form (No Objection Form)

(To be completed by all the Students passing out from the Programme)

Name of Student(inHindi):

(inEnglish):

Name of Programme: IPG/M Tech/MBA:

Roll No:

Permanent Mailing Address (For sending draft):
.....

ContactNo(Landline) : Mobile: Email Address:
(Please mention both landline as well mobile number where you may be contacted after leaving the Institute)

S.No.	Section	Amount to be Recovered (in INR)	Signature of concerned person (with date)
1.	Thesis Supervisor(<i>Thesis viva date</i>): (<i>Thesis submission date</i>) :		
2.	Library		
3.	Photocopy Section		
4.	Labs Clearance		
5.	Programme / Course Coordinator		
6.	Training & Placement Cell		
7.	Sports Officer		
8.	Store In-Charge		
9.	Electrical In-charge (<i>Please check for any no dues for AC/Cooler/fan/electric points etc</i>)		
10.	Security Officer		
11.	Server Room (<i>Please check the network points in the hostel room</i>)		
12.	Hostel Mess		
13.	Hostel Warden/ Hostel In-charge (<i>To sign no dues only after the room is vacated and key of the room is handed over</i>)		
14.	Account Section: a) Fees Clearance (Tuition/Hostel/Mess/Scholarship) b) Advance (if any) (from student activity/sports /paper presentation etc.) (<i>Please check no above dues are pending from students/student has vacated the hostel</i>)		
15.	Academic Section (<i>please verify that the student has taken all above no dues and vacated the hostel</i>)		

➤ I wish / do not wish to donate the Caution Money to theInstitute.

(Signature of the Student)

➤ I am also depositing my I-Card herewith.

➤ I also declare that there is no outstanding advance against me due to:

(a) Aurora (b) Infotsav (c) Twaran (d)Project (e) Paper publication/registration fees (f)Any other event

if found any dues, my degree can be withheld by theInstitute.

Date:

(Signature of the Student)

Note : 1. Kindly submit Photostat of the form to Account before you finally submit it to Deputy Registrar (Academics).

2. For signature approach as per serial order given above.

3. For refund of caution money students are required to provide Bank Account Details overleaf (Bank A/C No., IFSC Code, Name of the Bank, Address)