

**Notice Inviting Tender for Auction of unserviceable and not working IT
Equipment**

**ABV- INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AND
MANAGEMENT, GWALIOR (ABV-IIITM, Gwalior)**

NIT No.	:	ABVIIIITMG/Registrar/2022-23/655
NIT Issue Date	:	31 st March 2023
Pre Bid Meeting	:	17,18 and 19 th April 2023, 03:00 to 05:00 PM
Last Date of Submission	:	24 th April 2023 till 05:30 PM



**ABV-INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AND
MANAGEMENT, GWALIOR**

E-mail: registrar@iiitm.ac.in Website: www.iiitm.ac.in

S. No.	Particular	Remarks
01	Name of work	Auction of unserviceable and not working IT Equipments
02	Tender No.	ABV-IIITM/Registrar/2022-23/655
03	Timeline for Auction of the auctioned items after awarding of the contract	30 days
04	Security Deposit	Rs. 8500/-
05	Pre-bid meeting/ Physical inspection of old assets by bidders	17 th , 18 th & 19 th April 2023, 03:00 to 05:00 PM in Admin. Block, ABV-IIITM, Gwalior.
06	Last date and time of submission of tender	24-04-2023 at 05:00 PM in the sealed box available in front of the board room
07	Date & time of tender opening	24-04-2023 at 05:30 PM in Admin. Block, ABV-IIITM, Gwalior.
08	Type of Bid	Two bid system: (The bidder must submit two separate envelopes super scribing Technical Bid (<i>Demand Draft must be put in the technical Bid envelop</i>) and Financial Bid separately in Big Envelops super scribing Auction of unserviceable and not working IT Equipment)
09	Bid splitting	Not allowed

For and on behalf of the Director, ABV-IIITM, Gwalior, tenders are invited to auction **unserviceable and not working IT equipment**. You are requested to quote your best offer for all the items in totality, along with the complete details of specifications, terms & conditions. (Refer to Details as per Annexure-I)

The quotation should be sealed and superscripted with the tender number and addressed to the following:

The Registrar (I/C), ABV- Indian Institute of Information Technology & Management Morena Link Road, Gwalior Madhya Pradesh

The sealed quotations should reach the Institute **by 24th April 2023 at 05:00 PM, and they will be opened on 24th April 2023 at 5:30 PM** in Board Room Admin. Block, ABV-IIITM, Gwalior, in the presence of the bidder(s) or their authorized representative(s), if any, an Authorization letter is required who will have to be present at the scheduled date and time.

Terms & Conditions

1. Security Deposit: The bidder shall be required to submit the Security Deposit for **Rs. 8,500/- (Rupees Eight Thousand Five Hundred Only)** by way of demand draft only. The demand draft shall be drawn in favor of **“Director, ABV-IIITM, Gwalior.”** The demand draft for the security deposit must be enclosed in the technical bid envelope only. The security deposit of the successful bidder shall be returned after the completion of the work. The Bid(s) received without a demand draft of the security deposit will be summarily rejected.

- a) The Firm that is registered with National Small Industries Corporation (NSIC) / OR Small Scale Industries (SSI) is exempted from submitting the security deposit (A copy of registration must be provided along with technical Bid), as per GoI norms

- b) In case of unsuccessful Bidders, the security deposit shall be retained by ABV-IIITM, Gwalior, till the finalization of the tender. No interest will be payable by ABV-IIITM, Gwalior, on the SECURITY DEPOSIT.

2. **Rate:** Rate should be quoted in Indian Rupees (INR) on as is where is basis.
3. **Taxes:** Any taxes, if payable, should be borne by prospective bidders.
4. **Opening of Tender:** The tenderer is at liberty either himself or to authorize not more than one representative to be present at the opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of Authority from the tenderer and proof of identification. The late received tenders by ABV-IIITM, Gwalior, will be ignored. Further, ABV-IIITM, Gwalior does not accept any liability and responsibility for the tenders if the same is not properly sealed, marked, and sent as above.
5. **Validity:** The quoted rates must be valid for 60 days from the date of closing of the tender. The overall offer for the bidder(s) quoted price shall remain unchanged during the validity period. If the bidder quoted a validity shorter than the required period, the same will be treated as unresponsive and rejected.
Suppose the tender has been given, and the tenderer withdraws, modifies or changes his offer during the validity period. In that case, Bid is liable to be rejected, and the security deposit shall be forfeited without assigning any reason.
6. **Authority of person signing document:** A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warrant that he has the Authority to bid, and if, on inquiry, it appears that the person so, signing had no authority to do so, ABV-IIITM, Gwalior may without prejudice to other Civil and criminal remedies cancel the contract and held the signatory liable for all cost and damages.
7. **Breach of Terms and Conditions:** In case of violation of any terms and conditions as mentioned above, the Competent Authority will have the right to reject the Bid at any stage without assigning any reason thereof, and nothing will be payable by ABV-IIITM, Gwalior, in that event the SECURITY DEPOSIT shall also stand forfeited.
8. The tenderers should furnish a copy of their PAN & GST registration. Tenders not complying with this condition will be rejected.
9. Bidder shall submit a copy of the tender document and addendum/corrigendum to that, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender document.
10. After due evaluation of the bid(s) ABV-IIITM, Gwalior will award the contract to the highest bidder.
11. **Legal Jurisdiction:** Any disputes are subject to the exclusive jurisdiction of a competent court and forum in Gwalior, Madhya Pradesh, India, only.
12. **Applicable Law:** The contract shall be governed by the laws and procedures established by Govt. of India within the framework of relevant legislation and enactment made from time to time concerning

such Commercial dealings/processing.

13. Force Majeure: Any delay due to Force Majeure will not be attributable to the seller.

14. Institute's Obligations:-The Institute shall not pay any compensation for any injury or death caused to the Contractor's workers. It will be the sole responsibility of the Contractor.

15. The prospective bidder shall bear transport and all contingency expenses.

16. No bill for the items being auctioned shall be provided to the bidder.

17. The successful bidder has to deposit the total amount within seven days of receiving the order for disposable/ auction of the unserviceable and non-working items.

18. Criteria of Technical Eligibility:

For technical eligibility, the bidder should submit the following documents in the technical Bid envelope

- a) The bidder should submit the registration certificate of the Firm
 - b) The bidder should submit Pan Card
 - c) The bidder should submit an Adhar card
 - d) The bidder should submit a service tax/GST registration certificate along with the tender documents
 - e) The bidder should have a demand draft of Rs 8500/-
 - f) The bidder should submit the bank details.
 - g) The bidder to submit certificate of undertaking (Annexure-2)
 - h) The bidder shall have to produce the declaration/ undertaking regarding e-waste management environmental clearance of the items being auctioned (as per the format in Annexure-3)
 - i) The bidder to submit technical eligibility details as per the checklist (Annexure-4)
- (The above said documents must be submitted in envelop-1 super scribing technical bid)***

19.Financial Bid: The bidder should submit Financial bid (Annexure-1) in envelop-2 super scribing Financial bid)

Note: The bidder must submit envelop-1 and envelop-2 in a big envelop super scribing Auction of unserviceable and not working IT Equipments

20. Criteria for evaluation of the tender: - The tender assessment will be made first based on technical information submitted by the bidders, and the Financial Bid will be opened only for the technically qualified/successful bidders.

S/d
Registrar
ABV-IIITM, Gwalior

List of Annexures:

Annexure-1: Financial Bid

Annexure-2: Certificate of undertaking

Annexure-3 : Self Declaration

Annexure-4: Technical eligibility details

Annexure-1: Financial Bid

Format for submitting price bid for total items proposed to be auctioned

S.No.	Item	Make/Model	Serial no.	Year of Manufacture	Status	Quoted Price (in INR)
1	Printer	HP Laserjet P 1007	VNFN120819	2010	Not Working	To quote consolidated price for all 172 items
2	Printer	HP Deskjet F4185 All in One	CN7AJ5F5N8	2007	Not Working	
3	Printer	HP Laserjet 1020 Plus	CNCH483636	2014	Not Working	
4	Printer	Brother HL 1201	E74258J5N841360	2010	Not Working	
5	Printer	HP PSC 750 All in One	MY21SD1088	NA	Not Working	
6	Printer	HP Laserjet M1136 MFP	CNG9C28MLP	2011	Not Working	
7	Printer	HP Laserjet 1000 series	CNCS230301	2001	Not Working	
8	Printer	HP Laserjet 1000 series	CNCS146836	2001	Not Working	
9	Printer	HP Laserjet 1320n	CNMJM52757	NA	Not Working	
10	Printer	HP Laserjet 1320n	CNMKP23663	NA	Not Working	
11	Printer	HP officejet pro L7380 All in One	MY87183133	NA	Not Working	
12	Printer	HP Laserjet 2420dn	CNHKH66783	2006	Not Working	
13	Printer	HP Laserjet 2420dn	CNHKG92452	2006	Not Working	
14	Printer	HP Laserjet 2420dn	CNHKG92445	2006	Not Working	
15	Printer	HP Laserjet M1522nf	CNC9840GXL	2008	Not Working	
16	Printer	HP Laserjet 2300dn	SGCFD39669	2003	Not Working	
17	Printer	HP Scanjet 8200	CN61MTR448	2006	Not Working	
18	Printer	HP color Laserjet 4700dn	JPKJC18996	2006	Not Working	
19	Fax Machine	Sharp FOA650	77100086	NA	Not Working	
20	CPU	HP Compaq 8100 Elite Convertible Minitower	INA112WZ70	2011	Not Working	
21	CPU	HP Compaq 8100 Elite Convertible Minitower	INA109VS0X	2011	Not Working	

22	CPU	HP Compaq dx 7200 MT	INI627026D	2006	Not Working	
23	CPU	HP Compaq d300uT	INI42102YD	2004	Not Working	
24	CPU	HP Compaq dx 7200 MT	INI627026W	2006	Not Working	
25	CPU	HP Compaq dx 6120 MT	INI61801TT	2005	Not Working	
26	CPU	HP Compaq 8100 Elite Convertible Minitower	INA109VS62	2011	Not Working	
27	CPU	HP Compaq 8100 Elite Convertible Minitower	INA103SFH1	2011	Not Working	
28	CPU	HP D530C	SGH33807RV	2008	Not Working	
29	CPU	HP D530C	SGH33807SJ	2008	Not Working	
30	CPU	HP D530C	SGH33807TB	2008	Not Working	
31	CPU	HP D530C	SGH33807RH	2008	Not Working	
32	CPU	HP D530C	SGH33807V1	2008	Not Working	
33	CPU	HP Compaq 8100 Elite Convertible Minitower	INA103SFP5	2011	Not Working	
34	CPU	HP Compaq 8100 Elite Convertible Minitower	INA103SFK9	2011	Not Working	
35	CPU	HP Compaq 7200 Microtower	INA627026N	2006	Not Working	
36	CPU	HP Compaq 7200 Microtower	INA627025Y	2006	Not Working	
37	CPU	HP Compaq dx 6100MT	INI51104Y3	2005	Not Working	
38	CPU	HP Compaq 7200 Microtower	INI6270269	2006	Not Working	
39	CPU	HP Compaq dx 6100MT	INI51104W7	2005	Not Working	
40	CPU	HP Compaq dx 2480 Business PC	INA8420HQX	2005	Not Working	
41	CPU	HP Compaq d330 uT	INI42900R3	2004	Not Working	
42	CPU	HP Compaq dx 6100MT	INI51104WR	2005	Not Working	
43	CPU	HP Compaq d330 uT	INI42900QY	2004	Not Working	
44	CPU	HP	NA	NA	Not Working	
45	CPU	HP Compaq dx 6100MT	INI51104WF	2005	Not Working	

46	CPU	HP Compaq 7200 Microtower	INNI627025T	2006	Not Working	
47	CPU	HP Compaq dx 6100MT	INI51104X7	2005	Not Working	
48	CPU	HP Compaq dx 6100MT	INI51104X1	2005	Not Working	
49	CPU	HP Compaq dx 6100MT	INI51104X5	2005	Not Working	
50	CPU	HP Compaq dx 6100MT	INI51104WH	2005	Not Working	
51	CPU	HP Compaq d330 uT	INI42102WL	2004	Not Working	
52	CPU	HP Compaq 6120MT	INI61801TN	2006	Not Working	
53	CPU	HP Compaq 7200 Microtower	INI6270276	2006	Not Working	
54	CPU	HP Compaq 7200 Microtower	INI627026S	2006	Not Working	
55	CPU	HP Compaq dx 6100MT	INI51104X9	2005	Not Working	
56	CPU	HP Compaq dx 6100MT	INI51104WP	2005	Not Working	
57	CPU	HP Compaq d330 uT	INI42900SG	2004	Not Working	
58	CPU	HP Compaq d330 uT	INI42900QD	2004	Not Working	
59	CPU	HP Compaq d330 uT	INI42900QS	2004	Not Working	
60	CPU	HP Compaq 6120MT	INI61801TW	2006	Not Working	
61	CPU	HP Compaq d330 uT	INI42100XC	2004	Not Working	
62	CPU	HP Compaq 7200 Microtower	INI6270272	2006	Not Working	
63	CPU	HP Compaq dx 6100MT	INI51104Y6	2005	Not Working	
64	CPU	HP Compaq d330 uT	INI427015J	2004	Not Working	
65	CPU	HP Compaq dx 6100MT	INNI51104X8	2005	Not Working	
66	CPU	HP Compaq dx 6100MT	INNI51104Y2	2005	Not Working	
67	CPU	HP Compaq dx 6100MT	INNI51104XM	2005	Not Working	
68	CPU	HP Compaq dx 6100MT	INNI51104YF	2005	Not Working	
69	CPU	HP Compaq 7200 Microtower	INI6270270	2006	Not Working	
70	CPU	HP Compaq dx 6100MT	INI51104Y7	2005	Not Working	
71	CPU	HP Compaq dx 6120 MT	INI61801TV	2005	Not Working	

72	CPU	HP Compaq d330 uT	INI421010J	2004	Not Working	
73	CPU	HP Compaq 7200 Microtower	INI6270261	2006	Not Working	
74	CPU	HP Compaq dx 6100MT	INI51104XR	2005	Not Working	
75	CPU	HP Compaq dx 6100MT	INI51104WB	2005	Not Working	
76	CPU	HP Compaq dx 6100MT	INI51104XL	2005	Not Working	
77	CPU	HP Compaq dx 6100MT	INI51104W9	2005	Not Working	
78	CPU	HP Compaq dx 6100MT	INI51104WX	2005	Not Working	
79	CPU	HP	NA	NA	Not Working	
80	CPU	HP Compaq d330 uT	INI42900SP	2004	Not Working	
81	CPU	HCL	A0B3A1135785	2008	Not Working	
82	CPU	HP Compaq Elite 8300SFF	INA311YDVR	2013	Not Working	
83	CPU	HCL	NA	NA	Not Working	
84	CPU	HCL	9083A1126443	2008	Not Working	
85	CPU	Dell optiplex 990	HVWXBQ1	2011	Not Working	
86	CPU	Dell optiplex 990	HW2K6Q1	2011	Not Working	
87	CPU	Dell optiplex 990	HVX1CQ1	2011	Not Working	
88	CPU	Dell optiplex 990	HW2TPQ1	2011	Not Working	
89	CPU	Dell optiplex 990	HW171Q1	2011	Not Working	
90	CPU	Dell optiplex 990	HWOL6Q1	2011	Not Working	
91	CPU	Dell optiplex 990	HVVZBQ1	2011	Not Working	
92	CPU	Dell optiplex 990	HW2D6Q1	2011	Not Working	
93	CPU	Dell optiplex 990	HW0YBQ1	2011	Not Working	
94	CPU	IBM Think Center	1S8175MOU2FG RCFO	2004	Not Working	
95	CPU	IBM Think Center	1S8175MOU2FP YBR9	2004	Not Working	
96	CPU	IBM Think Center	1S8175MOU2FG RCA4	2004	Not Working	
97	CPU	IBM Think Center	1S8175MOU2FG RBX6	2004	Not Working	
98	CPU	IBM Think Center	1S8175MOU2FP	2004	Not	

			YBD3		Working	
99	CPU	IBM Think Center	1S8175MOU2FP YCBO	2004	Not Working	
100	CPU	IBM Think Center	1S8175MOU2FP YBA3	2004	Not Working	
101	CPU	IBM Think Center	1S8175MOU2FP YCA5	2004	Not Working	
102	CPU	IBM Think Center	1S8175MOU2FG RFB5	2004	Not Working	
103	CPU	IBM Think Center	1S8175MOU2FP YCB7	2004	Not Working	
104	CPU	IBM Think Center	1S8175MOU2FG RCCO	2004	Not Working	
105	CPU	IBM Think Center	1S8175MOU2FG RBX2	2004	Not Working	
106	CPU	IBM Think Center	1S8175MOU2FP YBY5	2004	Not Working	
107	CPU	IBM Think Center	1S8175MOU2FG RCY4	2004	Not Working	
108	CPU	HP Compaq d330uT	INI42100Z9	2004	Not Working	
109	CPU	HP Compaq dx 6100MT	INI51104WW	2005	Not Working	
110	CPU	HP Compaq 8100 Elite Convertible Minitower	INA207ZYZG	2011	Not Working	
111	Monitor	HP L1706	CNN6200JD3	2006	Not Working	
112	Monitor	HP L1706	CNN6200JJB	2006	Not Working	
113	Monitor	HP 1502	CNN4500RHT	2005	Not Working	
114	Monitor	HP 1502	CNN4500SY	2005	Not Working	
115	Monitor	HP 1502	CNN4500RLL	2005	Not Working	
116	Monitor	HP L1706	CNN6200HMB	2006	Not Working	
117	Monitor	HP 1530	CNR4214103	2004	Not Working	
118	Monitor	HP 1502	CNN4500T3L	2005	Not Working	
119	Monitor	HP 1530	CNK4215024	2004	Not Working	
120	Monitor	HP L1706	CNN6200JDL	2006	Not Working	
121	Monitor	HP L1706	CNN6200JD7	2006	Not Working	
122	Monitor	HP 1740	CNK6070583	NA	Not Working	
123	Monitor	HP L1706	CNN6200HPB	2006	Not Working	

124	Monitor	HP 1502	CNN45005W6	2005	Not Working
125	Monitor	HP 1502	CNN4500RM5	2005	Not Working
126	Monitor	HP 1530	CNK4214126	2004	Not Working
127	Monitor	HP 1530	CNK4215132	2004	Not Working
128	Monitor	HP 1530	CNK4214111	2004	Not Working
129	Monitor	HP L1706	CNN6200JDH	2006	Not Working
130	Monitor	HP 1502	CNN4500SR1	2005	Not Working
131	Monitor	HP 5500	IN415WA349	2004	Not Working
132	Monitor	HP 5500	IN415WAJ73	2004	Not Working
133	Monitor	HP 5500	IN415WA687	2004	Not Working
134	Monitor	HP 5500	IN420WB281	2004	Not Working
135	Monitor	HP 5500	CN336XF761	2004	Not Working
136	Monitor	HP 5500	CN336XF664	2004	Not Working
137	Monitor	HP 5500	IN415WA356	2004	Not Working
138	Monitor	HP 5500	IN415WA600	2004	Not Working
139	Monitor	HP 5500	CN336XF543	2004	Not Working
140	Monitor	HP 5500	IN415WA104	2004	Not Working
141	Monitor	HP 5500	IN415WA084	2004	Not Working
142	Monitor	IBM E-50	55HHDKD	2004	Not Working
143	Monitor	IBM E-50	55HHAYN	2004	Not Working
144	Monitor	IBM E-50	55HHAZW	2004	Not Working
145	Monitor	IBM E-50	55HHBAK	2004	Not Working
146	Monitor	IBM E-50	55HHBBB	2004	Not Working
147	Monitor	IBM E-50	55HHBB2	2004	Not Working
148	Monitor	IBM E-50	55HHBCX	2004	Not Working
149	Monitor	IBM E-50	55HHBBR	2004	Not Working

150	Monitor	IBM E-50	55HHBCK	2004	Not Working
151	Monitor	IBM E-50	55HHA2V	2004	Not Working
152	Monitor	IBM E-50	55HHBTA	2004	Not Working
153	Monitor	IBM E-50	55HHCAV	2004	Not Working
154	Monitor	IBM E-50	55HHBAT	2004	Not Working
155	Monitor	IBM E-74	15633PCEUIF1687	2004	Not Working
156	Monitor	HP 5500	CN336XF600	2004	Not Working
157	Monitor	HP 5500	IN420WB312	2004	Not Working
158	Monitor	HP 5500	CN336XF790	2004	Not Working
159	Monitor	HP 5500	IN424WA901	2004	Not Working
160	Monitor	HP 5500	CN336XF591	2004	Not Working
161	Monitor	HP 5500	CN336XF798	2004	Not Working
162	Monitor	HP 5500	IN420WA931	2004	Not Working
163	Monitor	HP 5500	IN415WA440	2004	Not Working
164	Monitor	HP 5500	IN420WB268	2004	Not Working
165	Monitor	Compaq PE 1112	929BB48KUNO4	1999	Not Working
166	Monitor	Dell	CN-OU417N-64180-115-4XCL	2011	Not Working
167	Monitor	Dell	CN-OU417N-64180-115-4YRL	2011	Not Working
168	Monitor	HP Elite Display E231	3CQ41526TV	2014	Not Working
169	Monitor	Dell	CN-OU417N-64180-115-4Z3L	2011	Not Working
170	Monitor	HCL VW19G	9085BG090700	2008	Not Working
171	Monitor	HP 1502	CNN4500T09	2005	Not Working
172	Monitor	HP L1706	CNN6200JG3	2006	Not Working

Tender no.
Tender for Auction of unserviceable and not working IT Equipments

Name & Address of the Bidder : (In capital letter)

Telephone Number: •

Details of SECURITY DEPOSIT: Name of Bank, DD no., Date & Amount in Rs

1. I/We declared that I / my representative inspected the obsolete items per the attached list (Annexure-1) with tender and are/are interested in purchasing the same on an "As is where is basis." My/our offer for the items also given in Annexure –1 is given below:-

A. Total Quote Price Rs..... (Rupees.....)

2. I/We have gone through the terms and conditions in the tender document and agree. I/We understand that in the even of non-compliance with the terms and conditions of the tender, my/our SECURITY DEPOSIT shall be forfeited by ABV-IIITM, Gwalior

Note:- Agencies without having the above registration and authorization will not be allowed to participate in the Bid, and the Bid will be summarily rejected.

Signature: -

Name of the Authorized signatory: -

Designation: -

Office Seal:

CERTIFICATE

(To be submitted on the letterhead of the company/ firm)

I certify that the above Firm has never been blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is accurate and correct. In any case, at a later date, if it is found that any details provided above are incorrect, any contract given to the above Firm may be summarily terminated, and the Firm blacklisted.

I also certify that the Firm will abide by all the terms & conditions stipulated in the tender.

Date:	Name	:
Place:	Business Address	:
	Signature of Bidder	:
	Seal of the Bidder	:

SELF DECLARATION

(To be submitted on the letterhead of the company/ firm)

I undertake that I am aware of all the rules and regulations regarding e-waste management and environmental clearance of the items being auctioned. I also undertake that all the unserviceable, not working IT equipment will be cleared/disposed of as per the government norms.

Date:	Name	:
Place:	Business Address	:
	Signature of Bidder	:
	Seal of the Bidder	:

CHECKLIST for
Technical Eligibility

S. No .	Name of the documents	Provided by the buyer (Yes/ NO)	Reason (if any)
1	Registration of Firm		
2	Bank A/c details (copy of chequebook/passbook /bank a/c statement must be attached)		
3	DD for SECURITY DEPOSIT		
4	Copy PAN		
5	Copy of GST		
6	Proof for SECURITY DEPOSIT exemption, if any		
7	Proof of registration with the Ministry of Environment, Forest and Climate Change /Central Pollution Control Board/Madhya Pradesh Pollution Control Board as authorized recycler / Self Declaration (as per annexure-4)		
8	Proof of prior experience /successful completion of the Auction of old IT assets (if any)		

(Signature of bidders with date)