



ABV-Indian Institute of Information Technology & Management, Gwalior
Minutes of the 43rd Finance Committee Meeting held on 21st December 2022

The 43rd Finance Committee meeting was held on 21st December 2022 at 4:00 pm in the MDP Centre, ABV-IIITM Gwalior.

The following members were present:

1. Shri Deepak Ghaisas : Chairman
2. Prof. Sri Niwas Singh : Member
3. Shri Sumit Gakhar : Member
4. Prof. A.K. Mittal : Member
5. Prof. Joydip Dhar : Member
6. Dr. Gaurav Agrawal : Secretary
7. Mr. Pankaj K Gupta : Special Invitee

Item 43.0	Opening remarks by the Chairman FC
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Shri Deepak Ghaisas, the Chairman of the Finance Committee, welcomed the members of the committee. The Chairman appreciated various major events held recently in the Institute like Convocation 2022, ARIC 2022, IEEE conferences etc. He also suggested that faculty should contribute more for research projects and consultancy, academic conferences, FDP/MDP etc. for the visibility of the Institute that ultimately improves the overall rank of the Institute.

Item 43.1	Confirmation of the Minutes of 42nd Meeting of Finance Committee
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42nd Finance Committee Meeting (03/2022) of the Institute was held on 21st September 2022 in the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Shri Deepak Ghaisas, Chairman, Board of Governors, ABV-IIITM, Gwalior. The draft minutes were circulated to all the members of the Finance Committee and some comments/suggestions were received from the members. The final minutes were also circulated after possible inclusion of the comments/suggestions. However, no comments were received from the members of the Finance Committee on the final minutes. The minutes of 42nd Finance Committee Meeting were deemed as confirmed since no further comments were received.

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Item No.43.2	Action Taken Report on 42nd Finance Committee Meeting
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The ATR on some of the matters related to 42nd Finance Committee were discussed and noted by the FC. As per the suggestions, corrections are made in item no. 42.21 i.e. New Agenda items are placed at item No. 43.5 and Item No. 43.6 instead of Item no. 43.7 and Item No. 43.8.

Item No.43.3	Revised Budget Estimates for the FY 2022-23 and Budget Estimates for the FY 2023-24
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Ministry of Education, Department of Higher Education vide their letter no. F.No.55-2/2022-TS.I dated 09th September 2022, invited the proposals for Revised Budget Estimates 2022-23 and Budget Estimates 2023-24 of the Institute.

In pursuant to above, the RE 2022-23 and BE 2023-24 were prepared and submitted to MoE on 14.09.2022 for perusal and necessary action. The RE 2022-23 and BE 2023-24 were prepared on the basis of the future requirements like salary of the new and incumbent faculty and staff members, infrastructure and other facilities for the additional students in the new courses like B.Tech. in Electrical and Electronics Engineering, M.Tech. in Machine Learning and Data Engineering, M.Tech. in Cloud Computing and Internet of Things, BS in Mathematics and Scientific Computing etc., establishment of the central computing lab facility, latest medical equipment's and infrastructure for the health center, latest sports facilities for the students, purchase of database, journals, books etc. for the central library, Institute boundary wall work etc.

The FC noted the Revised Budget Estimates for the FY 2022-23 and Budget Estimates for the FY 2023-24.

Item No.43.4	Income and Expenditure details till 30th November 2022
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In pursuant to the suggestion of the Finance Committee in its 41st Meeting held on 01/07/2022, the Income and Expenditure details containing the head wise Income, expenditure, and status of non-recurring expenses till 30th November 2022 placed in the FC and enclosed at Annexure 1.

The FC noted the Income and Expenditure details till 30th November 2022.

Item No.43.5	Setting up a studio for recording the e-contents
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An estimated proposal was placed before the FC for deliberations. It was discussed in the meeting. The FC advised to place it again in the next FC meeting through BWC with detail proposal and estimates.

Item No.43.6	Extension of wi-fi facility in the Institute
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An estimated proposal was placed before the FC for deliberations. It was discussed in the meeting. The FC advised to place it again in the next FC meeting through BWC with detail proposal and estimates.

Item No.43.7	Audio-visual system in the Institute
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An estimated proposal was placed before the FC meeting for deliberations. It was discussed in the meeting. The FC advised to place it again in the next FC through BWC with detail proposal and estimates.

Item No.43.8	Research and Consultancy rules 2022
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Research and Consultancy rules 2022 was placed before the FC for deliberations. It was discussed and decided that in the proposed Research and Consultancy rules 2022, under Operation of the events (10.1) on page no. 41, point no. 2, instead of 20% only 15 % of the total raised funds shall be deposited into the Institute accounts for overhead expenses and the rest 85% of the fund will be at the discretion of the Principal Coordinator.

The FC noted and approved the same.

Item No.43.9	List of obsolete items for condemnation
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A committee was constituted by the Competent Authority vide office order no. ABV-IITMG/Reg/1729, dated 30.09.2022 for the condemnation of obsolete items in the Institute. Minutes of the committee (Annexure 2) and a list of items for condemnation placed before the FC for deliberations.

The FC advised and approved that only not working items should be disposed of through auction as per the rule. A proper valuation mechanism should be adopted before the auction process. FC also

Receipt
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advised to include the clause in the auction document for taking care of environmental rules of India.

Item No.43.10	Statue of Bharat Ratan Late Shri Atal Bihari Vajpayee Ji
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The BoG has approved the proposal in its 48th Meeting to have a small statue of Bharat Ratan Late Shri Atal Bihari Vajpayee Ji to be placed in the campus on the occasion of Silver Jubilee Year of ABV-IIITM, Gwalior. FC advised to explore statue related specifications in consultation with MOE and PMO and in case if any additional amount is required, a revised amount of Rs. 15,00,000 may be considered and approved for 09 feet metal statue . Institute funds will be used for the same. It is also advised by the FC to intimate the MOE on time to time basis for its cognizance.

Item No.43.11	Adoption of Audited Annual Accounts for the FY 2021-22 along with Separate Audit Report (SAR) received from C&AG Office
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The Separate Audit Report along with the Audited Annual Accounts for the F.Y. 2021-22 placed before the Finance Committee for approval. A reply of the comments of SAR will be communicated to the C&AG and MOE for their considerations.

The FC noted and approved the same.

Item No.43.12	Inspection Report received from the C&AG Office along with Outstanding Audit Paras
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The Compliance audit of Office of the Director, ABV-IIITM, Gwalior for the period from December 2021 to September 2022 was conducted w.e.f. 20th October 2022 to 07th November 2022 by an audit team of Director General of Audit (Central Receipt), New Delhi Branch - Gwalior.

The report is not received by the Institute till date i.e. 21.12.2022. It will be placed in the next FC meeting.

The FC noted the same and advised to send the reply to C&AG for removing the previous Outstanding Audit Paras as early as possible.

Item No.43.13	Minutes of 41st Building Works Committee Meeting
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41st Building Works Committee Meeting (03/2022) was held on 5th December 2022 at the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Prof. Sri Niwas Singh, Chairman, BWC, ABV-



IIITM, Gwalior. The minutes of the 41st BWC was placed before the FC for deliberations. The brief points are explained hereunder for perusal/approval:

SN	Brief Points	Status	Sources of Funding
1.	Construction of Under Pass Connectivity between Pocket A and B premises of the Institute.	Tender was opened on 02.12.2022 and it was reported approximately 35% less than the reported cost. The letter dated 01.12.2022 was received from CPWD for revising the height and the width of the underpass. This was discussed in the meeting and was decided to keep the width of the underpass of minimum 9 meters with both side pathways and the height of the underpass should be 4.5 meter (clear) from the bottom.	Through Institute Fund
2.	Construction of Boys Hostel with a capacity of 500 students (2-Seater)	The architect from the CPWD has presented the drawings for construction of Boys Hostel with a capacity of 250 rooms - 500 students (2 Seater). The committee suggested some modifications in the drawings and requested the Architect to revise the drawing as per the discussion in the meeting and submit it to the institute by 13 th December 2022. The online meeting is scheduled on 15 th December 2022 at 3.30 pm to discuss and finalize the drawings of the hostel with capacity of 250 rooms-500 students (2 seater).	Through HEFA loan
3.	Repair of boundary walls of Pocket A & Pocket B	The proposal and estimate for Rs 1,67,86,232/- for the repair of the boundary wall of the institute Pocket is approved by the BWC.	Through Institute Fund
4.	Proposal for statue of Bharat Ratna Atal Bihari Vajpayee in the campus	This was discussed in the meeting and the BWC has approved the Statute of 9 feet of metal for approx. Rs 12,00,000/- to be placed at the main gate of the institute.	As per the Item No. 43.10, a revised amount of Rs. 15,00,000 is approved through Institute Fund

The FC noted and approved the same. FC also advised to take final cost of underpass from CPWD in serial no. 01 and ratified the amount in point no. 04 from Rs. 12,00,000 to Rs. 15,00,000 with reference to Item No. 43.10.




Item No.43.14	Any other item with the permission of Chair
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- (a) An estimated proposal of Rs. 32,32,192 regarding repairing, servicing, overhauling and maintenance of central AC plant has been received from CPWD and it was placed before the FC for deliberations (Annexure 3). The expenses for the same will be considered under the repair and maintenance head of the Institute.

The FC noted and approved the same.

- (b) The information regarding the creation of FDR of amounting Rs. 39, 84, 08,139 placed before the FC.

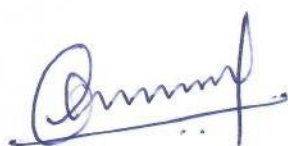
The FC noted the same.

- (c) In the 42nd Finance Committee meeting under Item No. 42.14 regarding the medical expenses of Mr. Jagdish Kumar (on contract), FC authorized the Director, ABV-IIITM, Gwalior for considering the appropriate action for the final settlement of the dues with valid claims of Mr. Jagdish Kumar.

In this context, the final settlement of dues against Mr. Jagdish Kumar has been made and the balance amount of Rs.1, 32,387/- was deposited by Mr. Jagdish Kumar.

The FC noted the same.

Meeting ended with thanks to the Chairman, FC for smooth conduct of meeting.



(Secretary, FC)



(Registrar I/c)



(Director)



(Chairman, FC)

Income and Expenditure Statement (Recurring Expenses OH-31 & OH-36)

For the Period from 1-Apr-2022 to 30-Nov-2022

Expenditure		Income	
Particulars	Amount	Particulars	Amount
Indirect Expenses (Recurring Expenses)		Indirect Incomes	
60-Salary Component	8,37,32,598.00	Grant-in-Aid Received	20,91,00,000.00
74-Academic Expenditure	1,98,06,673.00	45-Income From Students	10,14,51,848.73
75-Repair & Maintenance	87,28,423.00	Interest Earned	64,69,376.00
78-Transportation Expenses	8,06,278.00	42010-Electricity Charges	13,95,964.00
79-Administrative Expenses	7,47,38,910.00	42060-License Fee Received	9,048.00
79030-Bank Commission and Charges	2,600.81	42080-Water Charges	52,900.00
Prior Period Expenses	26,29,962.00	43060-Hostel Room Rent	9,900.00
		43070-House Rent Received	6,04,014.00
		43110-Institute Overhead Receipts	64,940.00
		43140 - Interest on TDR/FDR	39,721.00
		43180-Other Income/Receipts	1,23,373.00
		43190-Rent for Cafeteria/Shops/Others	10,87,031.00
		43260 - Tender Form Fee	54,000.00
		Receipts from Students for Issue of Certificates	2,06,195.00
		61160-Salary - Faculties - License Fee	5,33,542.00
		62160-Salary - Non Faculties - License Fee	50,781.00
		Reminor/Remajor Fine Charges	2,30,000.00
		Sale of Application Forms	4,500.00
Excess of income over expenditure	13,10,41,688.92		
Total	32,14,87,133.73	Total	32,14,87,133.73

ABV-IIITM, Gwalior

Income and Expenditure Statement of Capital Expenses (Non-Recurring Expenses OH-35)

For the Period from 1-Apr-2022 to 30-Nov-2022

Particulars	Expenditure		Income	
	Amount	Particulars	Amount	Amount
Capital Expenses (Non-Recurring Expenses)				
Campus Development - Civil Works	1,51,750.00	Opening Balance of Grant-in-Aid Received		2,99,22,117.00
Computer, Peripherals & Equipment Inc. Laboratory Up-Gradation & Development Software	1,23,11,321.00	Grant-in-Aid Received during the Year		3,00,00,000.00
Furniture / Fixture & Equipments	15,02,106.00			
Library and Other Assets	79,15,325.00			
Vehicles	25,13,985.00			
Tubewells & Water Supply	54,150.00			
Advance to CPWD (Underpass Bridge)	2,32,81,338.00			
Excess of income over expenditure	1,21,92,142.00			
Total	5,99,22,117.00	Total		5,99,22,117.00



ABV-IIITM, Gwalior**List of IT equipment's checked by IT personnel in the Store department**

Date: 29/11/2022

1. As per Note sheet No. ABV-IIITM/IT Infra/22-23/050 dated 25/11/2022 (Dispatch No 2438 dated 25/11/2022) (copy attached), the IT Infra committee forwards the List of IT equipment's checked by IT personnel in the Store department (report submitted by Mr. Hemant Verma, Mr. Lokendra Mavai and Mahesh Dhakad) to JR (S&P). As per the attached report the details are:

S.No.	Item description	Total number of IT equipment's checked	Working	Not Working	Remark
1	CPU	105	14	91	
2	Monitor	104	42	62	
3	Printer	20	02	18	
4	Fax Machine	01	00	01	

2. The age of the not working IT equipment's is as per below table:

S. N	Item description	Age of Not Working IT equipment's						Year of manufacture not available	Total Not working	Remark
		5 year	6 year	7 year	8 year	9 year	10 year or more			
1	CPU	-	-	-	-	01	87	03	91 ✓	
2	Monitor	-	-	-	01	-	60	01	62 ✓	
3	Printer	-	-	-	01	-	13	04	18 ✓	
4	Fax Machine	-	-	-	-	-	-	01	01 ✓	

3. The above not working IT equipment's are outdated and at the end of their life and their hardware configuration is very old and obsolete.
4. The not working IT equipment's are beyond economic repair as defined in notification No 8-11/2012-13/IT-I from GOI, Mo C&IT dated 26/12/2014 (copy attached).

Mahesh Dhakad
Mahesh Dhakad
Senior Technician

Lokendra Mavai
Lokendra Mavai
Senior Technician

Hemant Verma
Hemant Verma
Senior Technician

Debjay Sedge
Debjay Sedge
IT Infra Committee

(K.K. Pattanai)
(K.K. Pattanai)

M.Pattanai
M.Pattanai
29/11/2022

To: JR (S&P)

अधिका-भा० सू० प्रौ० प्र० संस्थान ग्वालियर

ABV IIITM, Gwalior

आवक/जावक अनुभाग

Invert/Dispatch Section

हावरी क्रमांक / Diary No. 2476

Annexure 3

PRELIMINARY ESTIMATE

Name of Work:- Repairing , servicing, overhauling of 2x 500 TR Dunham-Bush Chiller plant i/c all its accessories , likes pumps, cooling tower , AHU's etc at ABVIITM Gwalior

S. N.	Discription of Item	Qty	Unit	Rate	Amount
	CENTRIFUGAL CHILLERS				
1	Servicing and descaling of Centrifugal chillers - 500 TR	2	Job	185561	371122
2	Servicing of Condensor water pumps, including cleaning of volute casing, servicing of strainers and valves associated with pump.	3	Job	30927	92781
3	Servicing of Primary Chilled water pumps, including cleaning of volute casing, servicing of strainers and valves associated with pump.	3	Job	30927	92781
4	Servicing of Secondary Chilled water pumps, including cleaning of volute casing, servicing of strainers and valves associated with pump along with checking of VFD operation.	3	Job	43298	129894
5	Servicing & Descaling of Cooling tower along with associated valves, strainers etc. including plugging the leakage with FRP & chekcing of VFD for proper operation.	2	Job	154634	309268
6	Servicing and descaling of AHU's along with cleaning of coils, filters replacement of belts if required, checking proper operation of vibration isolators, motors , associated valves .	31	Each	18556	575236
7	Supplying, installation , testing and commissioning of water softner plant etc as required.	1	Job	400000	400000
8	Unforseen charges during repairing, servicing and overhauling of 2x500 tr Dunham- bush chiller plant etc. as reqd.	1	Job	500000	500000
	Total				2471082.00
	Add 4.25% ESI & EPF				105020.99
	Total				2576102.99
	Add 5% contingencies.				128805.15
	Grand Total				2704908.13
	Net Amt				2704908.00

PRELIMINARY ESTIMATE

Name of Work:- Testing, repairing and calibration of 33 KV HT VCB i/c testing of oil type 33KV transformer i/c dehydration and oil top up and servicing of HVAC LT panel ACB at IIITM Gwalior (M.P.)

S. N.	Description of Item	Qty	Unit	Rate	Amount
1	Testing of 33 KV HT panel & fault finding in 1 No. VCB i/c testing and meggering with 5 KV located in IIITM Gwalior i/c submission of report etc as reqd.	1	Job	17894	17894.00
2	Testing and meggering of 3 core 240 Sq mm 33 KV HT cable i/c opening the HT panel side & transformer side i/c connection etc. as reqd.	1	Job	15483	15483.00
3	Opening of bus bar from X-mer LT side & checking at different location for fault finding & corrct the same with X-mer & LT panel i/c submission of test report on letter head etc as reqd.	1	Job	18224	18224.00
4	Dehydration, Degasification, removal of dirt and impurity & recycling of oil of 33/0.433 KV, 2000 KVA oil type transformer for heating and removing the carbon particle and moisture & gases till desired break down voltage of 60-65KV is obtained complete etc as reqd.	1800	Per liter	21	37800.00
5	Supply and filling (to top up the transformer) 33/0.433 KV 2000 KVA oil type transformer insulating oil "A" grade confirming to IS335, after recycling and filtration of existing transformer oil complete etc as reqd.	800	Per liter	341	272800.00
6	Supplying and replacement of HV side bushings of 33/0.433 KV, 2000 KVA oil type transformer i/c opening of transformer from top and reassembling etc. as reqd.	1	Set	12804	12804.00
7	Supplying and fixing metal parts suitable for fixing bushing in the existing 33/0.433 KV, 2000 KVA oil type transformer i/c opening, testing, commissioning etc as reqd.	1	Set	21340	21340.00
8	Providing and fixing packing material in different parts for Proper sealing in 33/0.433 KV, 2000 KVA oil type transformer to prevent oil leakage complete etc as reqd.	1	Set	17072	17072.00
9	Testing and meggering repairing of 1 No. existing 33/0.433 KV, 2000 KVA oil type transformer i/c dismantling and core inspection for any fault ,buckholz relay, Dial type Thermometer etc i/c testing and commissioning etc as reqd.	1	Job	56905	56905.00
10	Providing,changing and fixing arrangement of breather and refilling of silica gel for 33/0.433 KV, 2000 KVA oil type transformer, checking and cleaning of breathing holes in breather and check & top up oil in oil cup under the silica gel breather i/c testing, commissioning etc as reqd.	1	Job	11381	11381.00
	Total				481703.00
	Add 4.25% ESI & EPF				20472.38
	Total				502175.38
	Add 5% contingencies.				25108.77
	Grand Total				527284.15
	Net Amt				527284.00