

ABV-Indian Institute of Information Technology & Management Gwalior

Minutes of the 51st (01/2023) Board of Governor Meeting held on 1st March 2023

The 51st Board of Governors meeting was held on 1st March, 2023 2022 at 10.30 AM in MDP Centre, ABV-IIITM Gwalior.

The following were present:

Following members were present in the meeting:

1. Shri Deepak Ghaisas : Chairman

2. Prof. Sri Niwas Singh : Member

3. Mr. Bhuvnesh Kumar : Member 4. Ms. Vidya Natampally : Member

5. Prof. G K Sharma : Member

6. Prof. Joydip Dhar : Member

7. Mr. Pankaj K Gupta : Secretary

Item 51.0	
	Opening remarks by the Chairman BoG

Chairman, BoG welcomed the members of the Board in the 51th (01/2023) BoG meeting of this institute. He expressed his happiness about the progress of the institute and ask director to plan for new courses to see how we can align ourselves with national priorities and skill needs. He also stressed on the implementation of NEP 2020 at the earliest and one HoD should be invited to the BoG meeting for the presenting the plans and future of the department. He also felt the need to invite the young faculties as special invitees in the board.

Item 51.1	Confirmation of minutes of 50 th BoG (05/2022) meeting held on 22 th December 2022
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The minutes of the meeting of 50th BoG held on 22.12.2022 at ABV-IIITMG Gwalior were circulated to the members and some comments were received. After incorporating the comments/suggestions to the extent possible, final minutes of the meeting were circulated, and

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no comments are received. The minutes of 50th BoG meeting held on 22.12.202231.10.2022 were deemed as confirmed.

Item 51,2	Action Taken Report of 50th BoG Meeting	
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The ATR is noted by the Board.

Item 51.3	Appointment/Deputation/Resignation and Promotion of Faculty & Non Faculty
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The faculty members who have joined the institute as Associate Professor, Assistant Professor (Level-12, Level 11, & Level 10) and the non-faculty as per the list provided in the 50th BoG meeting is noted by the Board.

Regarding the offer and withdrawal of appointment of Dr Anjali due to name mismatch in the documents including the caste certificate and degrees. She could not produce the gazette notification at the time of joining. Now she has produced the affidavit and gazette notification for the change in name. Looking at the current documents, BoG decided to cancel the order no. ABV-IIITMG/RO/2023/256 dared 02.02.2023 and allowed Dr Anjali to join the institute on or before March 15, 2023 on the same terms and conditions mentioned in the appointment order no. ABV-IIITMG/Reg/2022/1876 dated 22.12.2022.

	Report by Director	
Item 51.4		

Director, ABV-IIITM Gwalior presented the developments after the last meeting of BoG and action plan during the meeting. Some of the points are mentioned below.

- Senate meeting was held on 07.02.2023 and BWC meeting was held on 09.02.2023.
- Second round of selection was started from Feb 20, 2023 to 23 Feb 2023 for AS, EEE, CSE, and IT Departments as per mission mode. We have reached to 46 faculty members till today (excluding the Feb 2023 selections).
- Due to non-availability of visitors' nominee, Professor selection is on hold. Advertisement of faculty positions for all the categories at all the levels will be done in March 2023.
- For non-faculty position, advertisement will be made once the increased potions will be obtained from MED.



- SUGC and DPGC are working for revised curriculum as per NEP 2020 to be started from July 2023.
- Going to start two new UG courses (4-year) in Electrical and Electronic Engineering & Mathematics & Scientific Computing (4-year BS) from July 2023 session.
- Alumni meet during 15-16 January 2023 and foundation day celebration on 17th January 2023 have been conducted successfully. Prof HP Khincha was chief guest during the Foundation Day.
- On Foundation Day (17th January 2023), Prof Pankaj Srivastava was given ABV-Outhandling Teacher Award 2022 and Dr Anuraj Singh was given ABV- Young Faculty Award 2022.
- 4th Convocation is planned in June/July 2023. Planning to give DSc (Honoris Causa) Degree in this convocation.

Item 51.5	Approval advertisem			of	teaching	positions	through	regular
	auvertiseii	lenus	9					

The BoG Due shortage of faculty members and government mission mode recruitments plans, the BoG is approved the filling of sanctioned vacant teaching positions in the institute through regular advertisement.

Itam 51 6	Panel of Experts for Faculty Selection including the SC/ST
Item 51.6	nominee

The list of expert provided in the meeting for consideration and approval. The BoG approved the same.

	To Approve the Minutes of 28th Senate Meeting held on 7th
Item 51.7	February 2023

The 28th Senate meeting was held on 07.02.2023 and the minutes of the meeting of 28th Senate were circulated to the members and no comments are received. The following were main decision taken in the meeting:

- The "Vision and Mission" of the all the five departments presented to the Senate were approved.
- The Senate appreciated that the Council of Academic & Research (CAR) of the
 departments have become functional and noted the minutes of the first meeting of CARs
 of the departments. The Senate advised the HoDs to take the actions on the
 comments/suggestion of CAR members.

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- The rules for comprehensive examination of research scholars pursuing PhD are approved by the Senate.
- A committee was formed to prepare detailed guidelines for the end-semester evaluation of research scholars pursuing PhD.
- The rules for semester registration were approved by the Senate to curb the menace of late registration by the students.
- The Senate suggested points to complete the design of new curriculums for various programs to implement them from July 2023.
- One point is added, and one point is modified in UFM rule 2022.
- A committee is formed to suggest the names for honoris causa degree in upcoming convocation. An agenda is placed in this meeting of BoG.
- The Department of Management Studies should plan to start a new BS program in Economics, and they can rename the department itself to make its horizon broader. One such suggested name is Department of Economics and Business Studies.
- The research proposals under the Research Initiation Grant (RIG), already approved by the FC/BoG in its meeting held in Nov 2008, should be called for from the new entrants, i.e., faculty members.
- As Dr. Rajeev Jyoti, who is senate co-opted member, never attended any of the previous four Senate meetings and he did not respond also. It was suggested to replace with another industry person for effective decision in the senate meeting.

BoG is approved the recommendations of the senate meeting held on 07.02.2023.

	Approval of 42nd	BWC minutes of meeting held on 9th February
Item 51.8	2023	

The 42nd Building Works Committee meeting was held on 07.02.2023 at IIITMG Gwalior and the minutes of the meeting of 42nd BWC meeting were circulated to the members and no comments are received.

It was noticed that in the 50th BoG minutes (agenda item 50.10) approval of the 41st BWC minutes of the meeting held on 05.12.2022, the revised drawing of 500 beds with 250 rooms and preliminary estimates of Rs 47 lakhs has been approved by the BWC. The amount of Rs 47 lakhs has been written by mistake, it should be 47 Cr. The board noted the same.

BoG is approved the minutes of 42nd BWC meeting held on 09.02.2023.

	Approval of 44th Finance Committee minutes of meeting held on
Item 51.9	28.02.2023 to be placed during meeting

The minutes of 44th Finance Committee meeting, which was held on 28.02.2023, was placed in the meeting (Annexure 1). The BoG approved the same.

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Item 51.10	To adopt Ministries OM no 15-2/2022-TC dated 16.12.2022
	regarding applicability of Payment of Gratuity Act 1972 to
	educational institute under MoE.

The BoG approved the adoption of the OM 15-2/2022-TC dated 16.12.2022 for the regular employees of the institute who are covered under NPS Scheme. It will be effective from 16.12.2022.

Item 51.11	To confer Honorary Degree (DSc Honoris Causa) to the eminent personalities in various walks of life, e.g., education, research,
	business, sports, culture, social service, in the convocations

The BoG agreed in the principle conferring the Honorary Degree (DSc Honoris Causa) to the eminent personalities in various walks of life, e.g., education, research, business, sports, culture, social service, in the convocations. A committee is to be formed to suggest the names for the same.

	Status of Statue of Bharat Ratan Shri Atal Bihari Vajpayee Ji to be
Item 51.12	installed in the institute campus

It was discussed in the Board and decided that the institute will communicate with the Ministry of Education for further course of action for installing the statue of Bharat Ratan Shri Atal Bihari Vajpayee Ji in the institute campus.

	Reimbursement of AMC of the RO to the faculty and non-faculty
Item 51.13	residing outside the campus

The Board has decided that no personal expenses (not approved by the MED) should be reimbursed to the faculty and staff by the institute. The expenses of RO and its AMC to be stopped for the faculty and staff staying outside the campus and will be paid to the faculty and staff staying in the campus as per 14th FC decision dated 21.02.2008. The Board also decided not to pay the DTH/TV connections reimbursement to faculty and staff staying in and outside the campus.

	Approval of recommendations of the selection committee for	for
Item 51.14	various teaching posts	

The selection committee for the post of Assistant Professor met in February 2023 for the recruitment of Assistant Professors in Information Technology, Applied Sciences, Computer Science and Engineering; Electrical and Electronics Engineering as per advertisement no. 03/2022 (rolling advertisement). The recommendations of the selection committee placed in the meeting as listed below and the BoG approved the same.

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S. No	Name	Category	Pay level (Grade II)	Department
1	Dr Pragya Swami	Gen	10	Electrical and Electronics Engineering
2	Dr Narinder Singh Punn	Gen	10	Computer Science & Engineering

Item 51.15	Advertisement for the positions of Registrar & Assistant Registrar
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The advertisement of the Registrar position is to be done on urgent basis as the position of Registrar is lying vacant since August 2021.

The advertisement for the position of Assistant Registrar (as per Raghavan Committee report) also needs to be advertised for smooth functioning of the sections. The following process is proposed to be adopted for recruitment of Assistant Registrar (OBC-1 and UR-1)

Stage I: Written Test

For **Part- A**, the question paper will have multiple choice questions. The question paper shall consist of the following:

- A.1: Quantitative and Numerical Ability
- A.2: Logical Reasoning and Analytical Ability
- A.3: Verbal Ability
- A.4: Current Affairs and General Awareness
- A.5: Domain-Specific Questions

The Domain-Specific Questions will be based on the Essential, Desirable Qualifications and Job Responsibilities as provided in the Advertisement.

For incorrect answer 25% negative marks will be deducted.

Part- B will be descriptive-type and will have six questions on the following. Answer will be asked in English & Hindi and will be mentioned in questions.

B1) Official letter-writing

B3) Domain-specific report writing

- B5) Incident reporting

B4) Case study B6) Institute law

B2) Memo and notice preparation

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While all candidates will attempt Parts A and B of the written test in one sitting. The evaluation of Part B will be of only those candidates, who rank in Part A up to top 10 times the number of posts advertised.

Category-wise 6 candidates per post will be shortlisted (by applying suitably cut-off) to appear for stage II (Personal Interview) on the basis of their score in the written test.

Stage II: Personal Interview

Final selection will be based on combined score in Stages I and II (by applying) 30% weightage to interview and 70% weightage to stage-I).

The BoG approved the qualification and desirable qualification and the process the post of Registrar and Assistant Registrars.

Item 51.16	Approval of format for retirement benefit for the faculty under GPF pension scheme of the institute.
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The BoG approved the format for retirement benefit for the faculty under GPF pension scheme of the institute as placed during the BoG meeting.

	Case of Sonu Sidhwani, PhD Scholar
Item 51.17	

All compliance as per the Hon'ble High Court order dated 31.11.2022 has been done by the institute. Ms. Sonu Sidhwani has registered in Jan-June 2023 semester and Prof. Rajendra Sahu has been appointed as administrative supervisor wef January 2023. In the interim order dated 13.02.2023, the deposition of fee is extended till March 2023 end. The next hearing in the Hon'ble High Court has been fixed on 13.03.2023.

BoG is requested to note the same.

	Case of Mr. Dhirendra Pratap Singh
Item 51.18	

The disciplinary proceeding has been started by the institute against Mr. Dhirendra Pratap Singh. The next hearing is scheduled on 26.03.2023. The order for WP1234/2023 has been passed by the Hon'ble High Court Gwalior Bench to review the suspension of the Mr. Dhirendra Pratap Singh and pass the order with reason for not increasing the subsistence allowance.

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The board authorized the Director to deal with all the matters arising out of enquiry as per rule.

Item 51.19 Any other item with permission of Chair	Item 51.19
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 The Director brought to the notice of the Board that some anonymous email received by him regarding the selection of the faculty positions held in December 2022. The Board discussed and found that no substantiation in the contents of the email and hence decided to reject any such claims in the mail.

Item 51.20 Date of next meeting

Nest meeting is planned in May/June 2023.

The meeting ended with thanks to Chairman, BoG for smooth conduction of meeting.

Registrar (I/C)

Director



ABV-Indian Institute of Information Technology & Management, Gwalior

Minutes of the 44^{th} (01/2023) Meeting of the Finance Committee

The 44th (01/2023) meeting of the Finance Committee of ABV-IIITM, Gwalior was held on 28th February 2023 at 3:30 pm in the MDP Centre of the Institute. The following members were present during the meeting.

1. Shri Deepak Ghaisas

Chairman

2. Prof. Sri Niwas Singh

Member

3. Shri Jeevan Kumar*

Member (online)

4. Prof. A.K. Mittal

Member

5. Prof. Joydip Dhar

Member

6. Dr. Gaurav Agrawal

Secretary

7. Mr. Pankaj K Gupta

Special Invitee

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The item wise minutes of the meeting are as follows:

Item 44.0 Opening remarks by the Chairman FC

Shri Deepak Ghaisas, the Chairman of the Finance Committee, welcomed the members of the committee as it is first FC meeting of 2023. He appreciated the works of institute which is looking in good shape. Chairman advised to use term "student hostel" rather than "boys or girls hostel".

Item 44.1

Confirmation of the Minutes of $43^{\rm rd}$ Meeting of Finance Committee

The 43rd Finance Committee Meeting (04/2022) of the ABV-IIITM Gwalior was held on 21st December 2022 in the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Shri Deepak Ghaisas, Chairman, Board of Governors, ABV-IIITM, Gwalior. The minutes were circulated to all the members of the Finance Committee and no comments were received from the members. The minutes of 43rd meeting of the Finance Committee was deemed as confirmed.

Item 44.2

Action Taken Report on 43rd Finance Committee Meeting

FC took the note of the actions taken on $43^{\rm rd}$ meeting of FC and shows the satisfaction on the works being taken by the institute.

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^{*}Shri Sumit Gakhar, Director (IIITs) nominated Mr. Jeevan Kumar US, MoE for the meeting.

The fixed chairs in the Lecture Theatre II were approved in the 42nd FC meeting (item no. 42.7) dated 21.09.2022. The order is placed using GeM portal of Rs. 40,09,800/-. FC noted the same and advised to see the future need of institute.

Item 44.3	Income and Expenditure details till 31st January 2023	

In pursuant to the suggestion of the Finance Committee in its 41st Meeting held on 01/07/2022, the Income and Expenditure details containing the head wise income, expenditure, status of non-recurring expenses, and summary of expenditure against grant receipts from 01st April to 31st January 2023 was placed in the FC for information and deliberations. It is also proposed to deposit the unutilized IRG funds in the FDR as banks are offering very attractive/high interest rates.

The FC noted and approved for the same. The FC also advised institute to utilise the fund provided by the Ministry of Education, Govt of India.

Item 44.4	Minutes of 42nd Building Works Committee Meeting	

The 42nd (01/2023) Building Works Committee Meeting was held on 9th January 2023 at the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Prof. Sri Niwas Singh, Chairman, BWC, ABV-IIITM, Gwalior. The minutes of the 42nd BWC were placed before the FC for deliberations and financial approval. The brief points are explained hereunder for perusal/approval:

SN	Brief Points	Status				
1.	Setting up a studio for recording the e-contents	BWC approved the proposal for an estimated cost of Rs 65 lakhs through Institute Funds.				
2.	Extension of wi-fi facility in the Institute	BWC approved the proposal for estimated costs of Rs 99.76 for extension of wi-fi facility in the institute hostels and Rs lakhs for residences through Institute funds.				
3.	Institute	BWC approved the proposal for estimated costs of Rs 42.19 lakhs through Institute funds				
4.	HEFA loan for 2x250 seater	BWC approved the proposal for taking HEFA loan on the full value of the detailed estimate received from CPWD.				
5.	Revised drawings of 2x250 seater boy's hostel	BWC approved the revised drawing received from the CPWD with certain suggestions.				
6.	Final drawing of underpass	BWC approved structural drawings received from the CPWD.				

The FC noted and approved the same.

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Item 44.5 Setting up a studio for recording the e-contents

As per New Education Policy (NEP) 2020, there will be several courses with online/MOOCs and contents of our own faculty members will be recorded for students use. To set up a studio for recording the e-contents of the courses and research material for usage of students/faculties, a proposal approved in the 42nd BWC meeting held on 09.02.2023 was placed in the FC for deliberations and approval. The estimated cost for setting up a studio for recording the e-contents is Rs. 65 lakhs. Institute funds will be used for the same, based on the availability.

The FC deferred the proposal and advised the institute to place the revised proposal in the next FC meeting with detailed utilization and justification in academic perspective.

Item 44.6	Extension of wi-fi facility in the Institute	

Institute has limited wi-fi facility in academic blocks, hostels, and residences. Institute charges approximately Rs 56 lakhs/year from the students to provide the reliable high speed internet facility. A proposal approved in the 42^{nd} BWC meeting held on 09.02.2023 was placed in the FC for deliberations and approval. The estimated cost for hostel wi-fi networking is Rs. Rs. 99.76 lakhs and Rs. 79.39 lakhs for residences. Institute funds will be used for the same, based on availability.

The FC noted and approved the same.

Item 44.7	Audio-visual system in the Institute	

A hi-tech audio-visual system needs to be installed in the Institute for online/offline meetings, conferences, MDP, classes, etc. A proposal approved in the 42nd BWC meeting held on 09.02.2023 was placed in the FC for deliberations and approval. The estimated cost for setting up an audio-visual system is Rs. 42.19 lakhs. Institute funds will be used for the same, based on availability.

The FC noted and approved the same.

Item 44.8	Fee for July - December 2023	

Fee for the upcoming July-December 2023 semester is proposed to be revised as per the details given below. The increase is recommended in view of increasing cost due to inflation and as per the approved minutes of the third meeting of the council of IIITs dated 27.08.2018, agenda item no. 10,



to increase the fee 10% on a yearly basis. Looking at fees of other IIITs and CFTIs, the proposed revised fee structure given below was placed in the FC for deliberations and approval.

ABV-IIITM, Gwaliers

S.	Particulars	B. Tech. / BS / IMT / IMG		Ph.D.		MBA		M. Tech.		DASA	
No.	Particulars	Existing Fee	Revised Fee	Existing Fee	Revised Fee	Existing Fee	Revised Fee	Existing Fee	Revised Fee	Existing Fee	Revised Fee
Α	Institute Fee										
1	Tuition Fees (*)	65000	72000	25000	28000	74000	75000	61000	61000	0	0
2	Semester Fees (Examination)	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500
3	Course Material Fees/Library Fee	2000	2000	0	2000	2000	2000	2000	2000	2000	2000
4	Registration/Enrolment Fees	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000
5	Internet and Computer Charges	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000
6	Medical Facilities	1500	1500	1500	1500	1500	1500	1500	1500	1500	1500
7	One Time Payments (at the time of admission)	27250	27250	29250	29250	27250	27250	27250	27250	27250	27250
	Total Institute Fee (A):	100250	107250	60250	65250	109250	110250	96250	96250	35250	35250
В	Hostel Fee										
1	Hostel Room Charges	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000
2	Hostel Mess Fee	15000	16000	15000	16000	15000	16000	15000	16000	15000	16000
3	Hostel Mess Security Deposit	2000	5000	2000	5000	2000	5000	2000	5000	2000	5000
	Total Hostel Fee (B):	29000	33000	29000	33000	29000	33000	29000	33000	29000	33000
	Total (A) + (B):	129250	140250	89250	98250	138250	143250	125250	129250	64250	68250

^{(*) -} Tuition fee waiver for SC/ST Students.

Tuition Fee for DASA students will be decided by the coordinating DASA institute on a yearly basis.

The FC noted and approved the same.

Item 44.9	Permission to apply for HEFA loan for 2x250 seater boy's hostel

The budget of Rs. 50 Cr for construction of 500-seater boy's hostel was approved by the BWC (39th BWC meeting held on 21.06.2022); FC (41st FC meeting held on 01.07.2022) and BoG (47th BoG meeting held on 02.07.2022). The MoE is desired that Institute should take HEFA loan for the construction of boy's hostel. A detailed estimate of Rs. 48.53 Cr. received from CPWD and approved by BWC was put up in the FC meeting for deliberations and approval.

The FC noted and approved for Rs. 48.53 Cr. as proposed by CPWD. FC also approved to take HEFA loan of Rs. 45 Cr. for the same and in case, if construction amount is more than 45 Cr., institute can use its IRG for the additional amount. FC also advised to change the name of the boy's hostel as student hostel for wider use of it in future.



^{(*) -} Tuition fee waiver for PwD Students in B.Tech./BS only.

Item 44.10 Contingency grant for M.Tech and M.B.A. students

At present, institute is not providing any financial support to the M.Tech and MBA students for their petty expenses, incurred for their academic & research development. Hence, a contingency grant up to Rs. 10,000/- per year was proposed in the meeting for the M.Tech (2-year program) and MBA (2-year program) students for two years. This grant will be provided based on reimbursement basis. A proper guideline may be prepared for better use of the grant.

The FC noted and approved the same.

Item 44.11	List of obsolete items for condemnation	

A committee was constituted by the Competent Authority vide office order no. ABV-IITMG/Reg/1729 dated 30.09.2022 for the condemnation of obsolete items in the Institute. Minutes of the committee and a list of items for condemnation placed in the 43rd FC meeting for deliberations.

In the 43rd FC meeting under Item No. 43.9, FC approved and advised that only not-working items should be disposed of through auction as per the rule. It is proposed that all not working items will be disposed of through a closed bid auction process. The minutes of the meeting and list of the not working items with estimated amount/cost of Rs. 1,86,600 for close bid auction was placed in the FC for deliberations and approval.

The FC noted and approved the same.

Item 44.12	Inspection report received from the C&AG office along with outstanding
	audit paras
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The Compliance audit of Office of the Director, ABV-IIITM, Gwalior for the period from December 2021 to September 2022 was conducted w.e.f. 20th October 2022 to 07th November 2022 by an audit team of Director General of Audit (Central Receipt), New Delhi Branch - Gwalior.

The report was received on 26th December 2022 and was placed before the Finance Committee for information and deliberations. FC noted the audit paras and advised institute to take appropriate action/corrections so that the same should not occur in future.

It was informed to the Finance Committee that a review committee is already constituted by the Competent Authority vide office order no. ABV-IIITM/Reg/3032 dated 13.01.2023 for the disposal

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of current and old audit paras. It was also intimated that a retired senior internal auditor will be hired on contractual basis through an outsource agency on consolidated salary of not more than Rs. 60,000/-.

The FC noted and approved the same.

Item 44.13	Any other item with the permission of Chair

No other item was discussed.

The meeting ended with a vote of thanks to the Chair.

(Secretary, FC)

(Registrar I/c)

(Chairman, FC)