



अटलबिहारी वाजपेयी -
भारतीय सूचना प्रौद्योगिकी एवं प्रबंधन संस्थान, ग्वालियर
(भारत सरकार का स्वशासी संस्थान)
Atal Bihari Vajpayee -
Indian Institute of Information Technology & Management, Gwalior
(Autonomous Institute of Government of India)

Tender Notice No.: ABV-IIITM/Reg/1421

Dated: 14.11.2022

TENDER NOTICE

Sealed Tenders are invited from Vendors for the following works-

Name of Work	:-	Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Unit) and A-32HP VRV (1 unit) DAIKIN Air conditioners
Tender Cost	:-	Rs. 1000.00 (DD/Bankers cheque drawn in favor of "Director, ABV-IIITM Gwalior")
Contract Period	:-	5 Years

Your most competitive offer is invited, in sealed covers for the comprehensive Annual Maintenance of TWO units of VRV 30 HP and One unit of VRV 32HP Air-conditioning system of Daikin make installed on the ground floor and first floor of the VH guest house. The tender document can be downloaded from the Institute website www.iiitm.ac.in. Detailed terms & conditions are given in the Tender document. ABV-IIITM Gwalior reserve the right to accept or reject the Tender. Sealed Tenders should be dropped in a sealed box in the office of the Registrar IC or sent by post at the Registrar I/C, ABV-IIITM Gwalior, Morena Link Road, Gwalior-474015 before **3.00 PM on 15.12.2022 along with** Tender Fee, EMD and copy of the certificates. Date and timings of the opening of the Tender is **16.12.2022 at 3.00 PM in Room No. B-206, ABV-IIITM Gwalior**. For any query contact at visitorhostel@iiitm.ac.in.

Registrar I/C



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A. SCHEDULE AND SPECIFICATIONS

- 1 Name of Work: Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Units) and A-32HP VRV (1 unit) DAIKIN Air conditioners
- 2 Contract Period: 60 Months (5 Years)
- 3 Cost of Tender Document: Rs. 1000.00 (DD/Bankers cheque drawn in favor of "Director, ABV-IITM Gwalior")
- 4 Earnest Money: Rs. 20,000/-
- 5 Date & Time of receiving tenders: up to 3.00 P.M. Date: **15.12.2022**
- 6 Date & Time of Opening tenders: 3.00 P.M. Date: **16.12.2012**

B. Scope of Work

1. Work covered under the AMC for all three units by Vendor:
 - a) Quarterly routing service and maintenance of the VRV units (along with all the indoor units with pipeline connections).
 - b) Immediate attendance of Breakdown, if any.
 - c) Refrigerant Gas Charging, if necessary.
2. The following Spare Parts shall be replaced free of cost in case of any breakdown during the AMC period

Compressor; Fan motor; P.C.B; Magnetic Switch; Transformer; Other Electrical Parts of AC
3. Following Spare parts, which are not covered under Annual Maintenance Contract schemes are as follows:

Plastic Items/Front Grill Assyy./Panel; Air Filter; Sheet Metal Parts; Remote Control (if mishandling/broken); Voltage Stabilizer and scanners; Circuit Breaker (M.C.B.); Any damage due to site conditions, rats & insects are not covered in AMC

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C. Terms and Conditions of the contract

1. The tenderer shall have to clearly mention in bold letters the name of the work on the top of the sealed envelope containing the tender document. The tender should preferably be submitted in the printed envelope of the tenderer otherwise he shall have to print his rubber seal stamp on the envelope. The tender document shall be submitted by the tenderer along with his printed cover letter of the firm.
2. The contract shall be awarded for a period of five years from the date of the contract.
3. The attested copies of the following documents must be submitted by the tenderer along with his tender document:
 - (A) Sales Tax clearance certificate up to 2022 with TIN number
 - (B) The registration certificate should be attached.
 - (C) Permanent Account Number of the Firm.
 - (D) List of works of similar nature having completed satisfactorily during the last five years with supporting documents.
 - (E) Any authorized dealer of DAIKIN or authorized distributor of DAIKIN or DAIKIN Company may participate in tender. Any dealer/distributor/firm/company which is not an authorized dealer of DAIKIN may also participate in the tender after submitting the authorization letter of DAIKIN.
 - (F) The service center should be in Gwalior.
4. Earnest money **Rs. 20,000/-**, in the form of D.D. in favour of Director, ABV-IIITM Gwalior should be enclosed with the tender submitted to the Institute. Tenders submitted without earnest money shall not be entertained in any case.
5. Sealed tenders shall have to be dropped in the locked tender box placed in the office registrar or by Post to Registrar I/C, ABV-IIITM Gwalior, Morena Link Road, Gwalior-474015 up to **3.00 PM on 15.12.2022**. Tenders received after the above date and time shall not be entertained.
6. Sealed tenders shall be opened in B-106 at ABV-IIITM Gwalior at **3.00 PM on 16.12.2022** in the presence of the contractors or their authorized representatives, those who remain present at that time.
7. Conditional tenders shall not be considered.



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8. The tenderers are advised to first inspect the site of work and fully understand very carefully about the conditions of the site so as to give superior quality work to the institute before submitting the tender.
9. The work shall have to be started within fifteen days from the date of issue of the work order. If the work is not started within the above period, the earnest money shall be forfeited.
10. If the pro-rata progress of the work is not found satisfactory, the work shall be got done from another agency/contractor at the risk & cost of the contractor.
11. The work shall have to be completed within the period as specified in the NIT.
12. The sample of the materials to be used by the contractor shall be deposited in advance with Engineer's In-Charge & be got approved by him before use.
13. The Contractor shall adopt all safety measures, which are essential for the execution of the work. The Institute shall not be responsible for any mis-happening if occurred while executing the work; this may please be noted very carefully. The contractor is advised to have the insurance of his staff/workers against any mishappening while attending the work at his own level.
14. The contractor or his authorized person shall submit a weekly report of the work executed by him to the Faculty In-Charge of the work.
15. The ABV-IIITM Gwalior reserves all rights to club or divide the annual maintenance rate contract and /or accept or reject any or all the tenders without assigning any reason.
16. Any machine damaged due to mishandling by the person deputed by the vendor shall have to be restored to its original condition at their own cost.
17. If the services of the vendor are found to be unsatisfactory then the contract may be terminated by giving one's month written notice.
18. The accepted rate shall remain fixed for the entire duration of the contract.
19. Response Time: If the breakdown call or any type of complaint is given before 3PM on any day, it shall be attended on the same day. If the call is given after 3PM, it



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will be attended by 12.00 noon on the next day.

20. Payment Term: The AMC charges shall be made two times in a year. During one year, two bills with GST may be raised by the vendor and the payment will be made subject to the submission of bills subject to terms and conditions mentioned in the tender document.
21. The Selected Service Providers will have to deposit performance security of Rs. 2,50,000/- (Rupees two lakh fifty thousand Only/-) by FDR/BG valid for 05 years and 02 months from any of the public sector banks in an acceptable form drawn in favor of "Director, ABV-IIITM Gwalior" payable at Gwalior. Performance Security will not carry any interest from the part of the Institute and will be refunded to the empaneled service provider after the expiry of the contract period.
22. If the Contractor fails to carry out the Jobs as per the terms and conditions agreed upon, he is liable for forfeiture of the Security Deposit in addition to the penalty.
23. If the contractor fails to complete the work in the specified period, the compensation for the delay in the work shall be recovered as follows on pro-rata basis at each stage of the work expected to be completed keeping in view the time allowed to complete the work i.e., half work should be completed in half time likewise:
 - (1) Delay up to one day: 1% of the bill amount
 - (2) Delay exceeding one week and up to two weeks 5% of the bill amount
 - (3) Delay exceeding two weeks and up to one month 10% of the bill amount
 - (4) Delay exceeding one month: Contract may be canceled and performance security will be forfeited.
24. In Case the contractor is unable to complete the work due to unavoidable circumstances / justified reasons, he should apply to the Faculty In-charge well in time for an extension of time with the request to waive the liquidated damage/ penalty charges which are at the discretion of the Director, ABV-IIITM Gwalior.
25. The vendor has to fill the five-year rates with base and GST amount in Annexure A of the tender.
26. The contractor shall execute the agreement on non-judicial stamp paper of Rs. 500/- after approval of the work.
27. Contractor shall attend the complaint/s within 2 hours after receiving the



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complaint/s otherwise penalty Rs. 500/- per complaint may be imposed.

28. Contractor shall submit a working phone no/ mobile no. of his or authorized representative, so that communication may be done in case of emergency.
29. Contractor or authorized representative shall receive the complaints from engineer-in-charge or complaint register twice a day.
30. The Contractor shall not sublet the work to any other Person/s or Firm.
31. No any tools and parts will be supplied by the institute for the work.
32. It is the responsibility of the contractor to take permission or license from the state government or labour department if required for the work.

Registrar I/C

I / We have read the above-mentioned Terms and conditions at s.no. 1 to 32 very carefully and hereby agree to execute the work on the percentage/rates offered by I/we in enclosed Annexure A and on the above terms & conditions:

Signature of the Contractor-----

Name of the Contractor -----

Address -----

Phone / Mobile No. -----

Seal of the Contractor



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Price Bid (Submit in a separate envelope inside the main envelope)

Date:.....

Annexure: A

Subject: Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Units) and A-32HP VRV (1 Unit) DAIKIN Air conditioners

S. No.	Description of items	QTY	Rates	Total Amount
1	Annual comprehensive maintenance rate contract of VRV DAIKIN Air conditioner (Model No. A-30HP VRV)	2		
2	Annual comprehensive maintenance rate contract of VRV DAIKIN Air conditioner (Model No. A-32HP VRV)	1		
			Total Value	
			Basic Value for the 1 st Year	
			GST @18% on the basic value	
A			Total value with GST for the 1st Year	
			Basic Value for the 2 nd Year	
			GST @18% on the basic value	
B			Total value with GST for the 2nd Year	
			Basic Value for the 3 rd Year	
			GST @18% on the basic value	
C			Total value with GST for the 3rd Year	
			Basic Value for the 4 th Year	
			GST @18% on the basic value	
D			Total value with GST for the 4th Year	
			Basic Value for the 5 th Year	
			GST @18% on the basic value	
E			Total value with GST for the 5th Year	
			Total value with GST (A+B+C+D+E)	

I / We hereby agree to execute the work on the above-mentioned rates and term condition, total amounting to Rs _____ for the entire work and on the enclosed terms and conditions of contract of the Institute.

Signature of the contractor with seal; Address and Date

Mobile No:



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Date:.....

Annexure: B

Acceptance Letter/ No Deviation Certificate

Subject: Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Units) and A-32HP VRV (1 Unit) DAIKIN Air conditioners

Notwithstanding anything mentioned in our bid, we hereby accept all the technical and commercial terms and conditions of the above tender.

Or

We hereby accept all technical and commercial terms and conditions of the above tender except the following:

(Give the reference of the Para Nos. which are not acceptable, along with the Annexure no. of the relevant document)

- 1.
- 2.
- 3.

Note: Deviations may or may not be accepted by ABV-IIITM Gwalior.

"Ihereby certify that except the deviations mentioned above, we do not have other deviations to the tender no.dated.....Deviations, if any, mentioned elsewhere in our bid may be treated as null and void by the ABV-IIITM Gwalior.

Signature with Seal of the Firm



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Date:.....

Annexure: C

Declaration

Subject: Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Units) and A-32HP VRV (1 Unit) DAIKIN Air conditioners

I/We hereby declare that I/We have not been banned or de-listed by any PSU/Government Department/Institute/Court.

Signature with Seal of the Firm



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Date:.....

Annexure: D

Bidder's Details

Subject: Comprehensive Annual comprehensive maintenance rate contract of A-30HP VRV (2 Units) and A-32HP VRV (1 Unit) DAIKIN Air conditioners

Sr. No.	Vendor's Details	
1	Name of the Vendor/party/Firm	
2	Name of the Representative	
3	Postal Address	
4	Phone Number	
5	Alternative mobile Number	
6	Email Address	
7	Website Address (if any)	
8	Bank Details for the Payment	Name of the Bank: Branch: Account Number: IFSC Code: MICR No.

Submit a cancelled cheque for the verification of the above bank details.

Signature with Seal of the Firm