Atal Bihari Vajpayee Indian Institute of Information Technology and Management, Gwalior

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Office of the Dean of Alumni and External Affairs

Sub: Notice Inviting Expression of Interest (EOI) for the installation and operation of Snack Vending Machines

1. **Invitation**

   Atal Bihari Vajpayee Indian Institute of Information Technology and Management, Gwalior, invites **Expressions of Interest (EOI)** from reputed, licensed, and experienced vending machine operators to install, operate, and maintain automated snack and beverage vending machines across the institute campus.

   The institute currently serves a vibrant residential and day-scholar community of approximately 2,000 students, along with 100 faculty and administrative staff. The objective is to provide 24/7 access to hygienic, high-quality snacks, healthy food options, and refreshments.

2. **Scope of Work**
   - ✓ **Deployment:** Install a minimum of 4 smart vending machines at designated high-footfall locations (e.g., Academic Block, Student Hostels, etc.).
   - ✓ **Product Range:** Provide a diverse mix of packed snacks, healthy alternatives (nuts, energy bars, juices), and carbonated/non-carbonated beverages. All products must comply with national food safety standards (FSSAI/FDA or equivalent).
   - ✓ **Operations:** Ensure 24/7 machine uptime, timely restocking, regular cleaning, and preventive maintenance.
   - ✓ **Technology:** Machines must support UPI digital payment mode along with others, if any.

3. **Infrastructure Provided by the Institute**
   - ✓ Dedicated physical space for machine installation on a payment basis.
   - ✓ Power supply on a payment basis.
   - ✓ Campus security.

4. **Eligibility Criteria**
   - ✓ **Experience:** Minimum of 2-3 years of experience in operating commercial vending machines, preferably in educational institutions, IT parks, or corporate offices.
   - ✓ **Registration:** Must possess valid statutory registrations, including GST, PAN, and Food Safety Licenses.
   - ✓ **Turnover:** Minimum average annual turnover of 1.0 Cr over the last two financial years.

5. **Submission Requirements**

   Interested agencies must submit their EOI through email to **daer@iiitm.ac.in** containing:
   - ✓ **Company Profile:** Brief history, registration documents, and organizational structure.

- ✓ **Financial Capability:** Audited balance sheets or CA certificates for the last two fiscal years.
- ✓ **Clientele List:** Evidence of successful operations at similar institutional or corporate deployments.
- ✓ **Technical Proposal:** Specifications of the machines to be deployed, smart payment features, and a sample product menu with tentative pricing structures.
- ✓ **Commercial Model:** Proposed revenue-sharing model or fixed monthly license fee payable to the institute.

6. Evaluation & Selection Process

- ✓ **Stage 1 (Technical Evaluation):** Screening of firms based on eligibility criteria.
- ✓ **Stage 2 (Commercial Discussion):** Shortlisted vendors may be called for discussion and finalization of financial terms.

7. How to Apply

- ✓ The EOI proposal must be submitted via email to **daer@iiitm.ac.in** with the subject line "Expression of Interest for Snack Vending Machines"**.**

Note: *The Institute reserves the right to accept or reject any or all EOI submissions without assigning any reasons.*

Dean, Alumni and External Affairs