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## Vision & Mission of the Institute

### The Vision:-

**½Global Excellence in Knowledge Economy ½**

### The Mission :-

- Creating a learning environment with focus on research for emerging technologies and business processes for High-Tech solutions in Low-Tech environment.
- Integrating IT technologies and management concepts in cross cultural environments.
- Shaping students to be Innovative, Entrepreneurial, Supportive, Assured and International.



## Preface

As you are aware, India is playing a vital role in the digital global economy fuelled by IT. Taking a strong note of this, the institute, first of its kind in India, combining both IT and management was established by the Government of India as an apex autonomous institute to cater to the growing needs of the IT industry. The IT revolution is flattening and shrinking the world and intensifying competition which poses a variety of challenges and opportunities. The institute aims to take up this challenge upfront by grooming technology developers, technology managers and researchers through a carefully designed academic portfolio comprising integrated postgraduate programmes, M Tech, MBA and Ph D.

The vision of the institute is to achieve global excellence in knowledge economy. This vision says little but means much more to all of us (faculty, students, staff and all our stakeholders) at the institute: a vision we personally believe with passion. The emerging knowledge economy requires special technical and managerial skills coupled with appropriate training and wide exposure to the state-of-the-art practices. Through dedicated efforts of faculty and students, the institute attempts to translate vision into action. We continuously strive for excellence through collaborative research in contemporary areas of relevance to society at large.

The strong foundation that we build in IT and in the select areas of management gives our students a distinctive edge to create solutions that improve lives and make the world flatter. A well structured yet flexible curriculum enables students to develop a strong set of competencies desired in today's hyper-competitive world. A vibrant link with the industry, government and business helps students to capture the dynamism of the real world.

The institute has excellent physical and IT infrastructure and is able to attract brighter brains. The institute provides quality ambience to nurture creative minds. A strong base of vibrant alumni spread across the country and abroad is a testimony to our contribution to the IT landscape.

At ABV-IIITM, we are developing and training human resource to meet today's challenges and tomorrow's opportunities

## About the Institute

Atal Bihari Vajpayee Indian Institute of Information Technology and Management, Gwalior (ABV-IIITM Gwalior), is an apex Information Technology (IT) and Management Institute, established by the Government of India. The institute is recognized as a deemed-to-be-university. ABV-IIITM Gwalior has been declared an Institute of National importance. The institute is NAAC accredited with "A" Grade. The Institute strives to become a world-class Institution which endeavors to carve young minds through teaching and research and develop them as tomorrow's leaders. The Institute's mandate is to create Information Technology enabled Management solutions for nation building.

The Institute offers various programmes at Masters and Doctoral level. Sprawling across 160 lush green acres on the foothills of Gwalior Fort, the Institute is self-contained with basic amenities for all round development of students. The Institute's activities are aimed at developing amongst students an inquisitive mind and a culture of camaraderie and research.

The Institute has established research collaborations with various Universities in USA, France, and Japan. The Institute has also developed industrial linkages with various research labs and industries. The students of the Institute are publishing their research work in various national/international conferences and journals of repute. The students of the Institute have won various contests organized by Intel, Microsoft IBM, etc and are getting placed with the reputed companies like TCS, Wipro, Amdocs, Microsoft, Connexant etc.

Student's life and activities on the campus provide a challenging and creative environment which inculcates independent thinking and develop holistic perspective. For all round development of students various cultural and sports related events are organized throughout the year.



## Institute Statistics

Total Area	60.545 Hectares/6,05,450.00 Sqm
Permissible area of construction	121090.00 Sqm
Area Constructed	57,818.00 Sqm

## Hostels

No.	Capacity	Total Area (Sqm)
Aravali (BH 1)	313	8705.00 Sqm
Nilgiri (BH 2)	311	8051.00 Sqm
Shivalik (BH 3)	256	6339.00 Sqm
Gangotri (GH)	135	5670.00 Sqm
<b>Total</b>	<b>1015</b>	

## Academic Blocks

Name of Wing	Total Area (Sqm)
A	3200 Sqm
B (Lecture complex)	3475.00 Sqm
C	3200 Sqm
D	3200 Sqm
E	3200 Sqm

## Faculty Residence

Quarter Type	No. of Quarters	Unit Area	Total Area
Type II A	8	222 Sqm	888 Sqm
Type II B	6	200 Sqm	1200 Sqm
Type III	24	150 Sqm	3600 Sqm
Type IV (HIG at DD Nagar)	8	100 Sqm	800 Sqm



## Quick Facts

Area of the institute (In acres)	150
Faculty Strength (on June, 2015)	26
Current number of students on roll as on, June 2015	916
Ph.Ds. awarded (till June 2015)	58
Laboratories at Institute	25
Available books in Institute Library	28000+
Number of Seminars/Workshops/Conferences/Short Term Courses (last three years)	48
AICTE/MHRD Staff Development Programmes (last three years)	15
Publications by Faculty in last five years in Referred Journals/Conferences/Workshops (As per SCOPUS indexed database) upto June 2015	770+

## Faculty

### Faculty Expertise

<b>G.K. Sharma</b> (gksharma@iiitm.ac.in) Ph.D. (Roorkee Univ.) (CAD of VLSI, AI, Parallel & Distributed Computing, Network & Security)	<b>Rajendra Sahu</b> (rsahu@iiitm.ac.in) (on lien) PhD (IIT-Kgp) (e-Business, Financial Services, SCM, Data Mining)
<b>S. Tapaswi</b> (stapaswi@iiitm.ac.in) Ph.D. (IIT-R) (Image Databases, Computer Networks, Mobile Computing)	<b>Aditya Trivedi</b> (atrivedi@iiitm.ac.in) Ph.D. (IIT-R) (Digital communication, CDMA systems, Signal processing, and Networking)
<b>Anupam Shukla</b> (anupamshukla@iiitm.ac.in) PhD (NIT-R) (Soft Computing, AI, Speech Processing, Biomedical and Bio-informatics)	<b>M. Bhattacharya</b> (mb@iiitm.ac.in) Ph.D. (Calcutta Univ.) (Medical image processing, soft computing, pattern recognition, artificial intelligence)
<b>Karm Veer Arya</b> (kvarya@iiitm.ac.in) Ph.D.(IIT-K) (Image Processing, Biometrics, Fault Tolerance Computing, Wireless Adhoc Networks, Secure Image Transmission, Signal Processing)	<b>Pramod Kumar Singh</b> (pksingh@iiitm.ac.in) Ph.D.(IIT-Kgp) (Soft Computing, Multi-objective Optimization, Computer Networks, Data Mining)
<b>Anurag Shrivastava</b> (anurags@iiitm.ac.in) Ph.D.(Barkatullah Univ) (Material Modeling, Nano Science & Technology, Content Digitization in Indian language, IT localization).	<b>M. Patwardhan</b> (manojp@iiitm.ac.in) Ph.D. (Jiwaji) (Human Resource Management, Organizational Behavior, General Management)



<b>Naval Bajpai</b> (nbajpai@iitm.ac.in) Ph.D. (RSU) (Business Statistics, Business Research Methods, OB, Consumer Behavior, Marketing Research)	<b>Joydip Dhar</b> (jdhar@iitm.ac.in) Ph.D (IIT-K) (Industrial Mathematics; Mathematical Modelling and Simulation in Environmental, EMS, Management systems; Financial Mathematics and Fuzzy logic applications)
<b>Manisha Pattanaik</b> (manishapattanaik@iitm.ac.in) Ph.D. (IIT Kgp) Leakage power reduction of nanoscale CMOS circuits, characterization of logic circuit techniques for low power/low voltage and high performance analog and digital VLSI applications and CAD of VLSI	<b>Pankaj Shrivastava</b> (pankajs@iitm.ac.in) Ph.D. (Allahabad Univ.) (Solid State Physics, Nanotechnology, Quantum computing & Information, nanoelectronics)
<b>Gaurav Agrawal</b> (gaurav@iitm.ac.in) Ph.D. (BU) Financial Management, Financial Markets, Financial Econometrics	<b>Ritu Tiwari</b> (ritutiwari@iitm.ac.in) Ph.D.(NIT Raipur) (Biometrics, Robotics, Soft Computing and Bio-Medical Engineering)
<b>Pradip Swarnakar</b> (ps@iitm.ac.in) (on leave) Ph.D (IIT-K) Environmental Sociology, Risk Perception, ICT for Development, Sociology of New Media and Internet	<b>Gyan Prakash</b> (gyan@iitm.ac.in) Ph.D.(IIT-K) Supply Chain Management, Information Systems
<b>Ajay Kumar</b> (ajayfma@iitm.ac.in) Ph.D. (IIT-R) Reliability, Optimization, Soft Computing	<b>K K Pattanaik</b> (kkpatnaik@iitm.ac.in) Ph.D.(BIT-Mesara) Grid and Distributed Computing, Mobile Computing
<b>Nirmal Roberts</b> (nirmal@iitm.ac.in) (VF) M Tech (IIT-K) Computer Networks, Storage Networks, Network Management, Operating Systems, Service Oriented Architecture, IT Infrastructure Design	<b>W.Wilfred Godfrey</b> PhD (IIT,Guwahati) Area: Artificial Intelligence - Robotics, Multi-Robot Systems, Data Mining, Pattern Recognition
<b>Manoj Dash</b> (manojdash@iitm.ac.in) Ph.D. (BU, Orissa) Econometrics, Managerial Economics, Entrepreneurship, Macro Economics, Research Methodology, Mktg Research, Consumer Behavior	<b>Dr. Vinay Singh</b> PhD (IIT Kanpur) : Strategy Management and Information System, Area of Research: Business and Information System under the umbrella of Technology and Management theory and Practice
<b>Dr. Vishal Vyas</b> PhD (Vikram University, Ujjain) Area of Interest:Financial Risk Management, Behavioural Finance, Project Feasibility and Finance, Derivatives, Investment Analysis, and Portfolio Management	



## Adjunct Faculty / Fellow

<b>Dr. H M Gupta</b> Faculty, IIT Delhi	<b>Dr. Kripa Shankar</b> Faculty IIT, Kanpur
<b>Dr N K Sharma</b> Faculty, IIT Kanpur	<b>Dr. D P Agrawal</b> Honorary Professor Ex UPSC Chairman, Delhi

## Books Published by Faculty

SN	Name of Book	Faculty	Publisher	Year
1	Operating Systems	RC Joshi and S Tapaswi	Dreamtech	2005
2	Emerging Business Strategies : A Road Map and Road Block to Indian Sub-continent (Edited Book)	Manoj Kumar Dash	Wisdom Publication	2008
3	Need For HR Renaissance in India (Edited Book)	Manoj Kumar Dash	Wisdom Publication	2008
4	Marketing Innovations for Reaching Consumers (Edited Book)	Manoj Kumar Dash	Wisdom Publication	2008
5	Applied Demand Analysis (Research Book)	Manoj Kumar Dash	Serials Publication	2009
6	Business Statistics	Naval Bajpai	Pearson	2009
7	Managerial Economics (Text Book)	Manoj Kumar Dash	Global Professional Publication UK	2010
8	Real Life Applications of Soft Computing	Anupam Shukla, Ritu Tiwari, Rahul Kala	CRC Press.	2010
9	Towards Hybrid and Adaptive Computing: A Perspective	Anupam Shukla, Ritu Tiwari, Rahul Kala	Springer Verlag Heidelberg	2010
10	Intelligent Medical Technologies and Biomedical Engineering: Tools and Applications	Anupam Shukla, Ritu Tiwari	IGI Global Press	2010
11	Biomedical Engineering and Information Systems: Technologies, Tools and Applications	Anupam Shukla, Ritu Tiwari	IGI Global Press	2010
12	Mobile Computing- Technology, Application and Service Creation	Asoke K Talukder, Roopa R Yavagal, Hasan Ahmed	Tata McGraw-Hill Education	2010
13	Business Research Methods	Naval Bajpai	Pearson	2011
14	Think New Think Better: Select Cases on Entrepreneurship	Manoj Dash, Manoj Patwardhan, and Gaurav Kabra	Serials Publication	2011
15	Intelligent Planning for Mobile Robotics: Algorithmic Approaches	Ritu Tiwari, Anupam Shukla and Rahul Kala	IGI Global Press	2012
16	Security in Mobile Ad-Hoc Networks	Sandeep Kr Agarwal and Dr K. V. Arya	LAP Lambert Academic Publishing	2012
17	Convergence Through All IP Networks	Asoke K Talukder, Nuno M. Garcia, Jayateertha G. M.	Pan Stanford Publishing	2012
18	UID in Informal Sector	Raveen Bishnoi and Dr. Manoj Kumar Dash	LAP Lambert Academic Publishing	2012
19	Population Dynamics Modelling with Nutrient Cycling & Pollutants: Mathematical Study of Population Dynamics with Nutrient Cycling under the Stress of Pollutants	Swati Khare, O.P. Misra, Joydip Dhar	Lambert Academic Publishing	2012



## Academic Programmes

### ● Doctoral programme

The institute offers structured doctoral programme in the areas of Information and Communication Technologies, Management and Applied sciences.

### ● Integrated Post Graduate (IPG) Programme

The Institute offers a five - year dual degree Integrated Post Graduate (IPG) programme leading to dual degree of Bachelor of Technology in Information Technology and Master of Technology (IT)/ Master of Business Administration.

### ● Master of Technology Programme

The Institute offers a four-semester Master of Technology programme (M.Tech) in Advanced Network, Digital Communication, Information Security and VLSI.

### ● Master of Business Administration Programme

**MBA (General)**

**MBA (Information Technology Enabled Services)**

**MBA (Public Services Management and e-Governance)**

The Institute also offers a four-semester programme Master of Business Administration. The focus of the programme is to integrate IT with business processes. The programme offers various courses falling under the specialization areas of Marketing, Human Resource Management, IT & Systems, Operations and Finance.

## Admission Pattern

The admissions to all the academic programmes are based on all India level competitive examinations. Reservation of seats in all the academic programmes is as per Government of India (GoI) norms.

Program	Eligibility	Minimum Duration	Procedure
Integrated Post Graduate (IPG) Programme. This programmes awards dual degrees of : B Tech (IT) +M Tech (IT) Or B Tech (IT) + MBA	As per JEE norms. For details please visit : iit website	Five Years	The students have to give their choice for ABV-IIIITM Gwalior in JEE examination. Based on their choice and rank in JEE examination, admission is offered to IPG Programme.
Master of Business Administration (MBA)	The Candidates must possess (i) valid CAT score, and (ii) First class bachelor degree in any branch of Engineering/Technology or first class master degree in Science, Operation Research, Computer Science, Economics or Commerce with Mathematics or Statistics at the bachelor level. Students appearing in the final examination are also eligible to apply. A relaxation of 5 % in marks is provided to SC/ST candidates. The reservation is as per GoI norms.	Two Years	Students are short-listed through and Common Admission Test (CAT) administered by IIMs. This is followed by group discussion and personal interview conducted by ABV-IIIITM Gwalior. Student's previous academic qualifications and work experience is given due weightage.





Master of Technology (M Tech) in Advanced Network, Digital Communication, Information Security and VLSI.	GATE qualified candidates having Bachelor degree in CSE/ E&C/ Electrical Engineering/IT or equivalent with 1st division (or equivalent CGPA). Candidates appearing in the final semester exam may also apply. Relaxation to SC/ST/PH/OBC candidates as per GOI norms.	Two Years	Candidates are short listed on the basis of score obtained in Graduate Aptitude Test in Engineering (GATE) examination.
Ph D in various areas related to Computer Science/ Information Technology /Management/ Applied Sciences (Mathematics and Physics)	<p>Computer Science /Information Technology: Master's Degree in Engineering in the areas related to CSE/ IT/ E&amp;C or equivalent with Engineering background having 1st division or equivalent CGPA. MSc/MCA in addition to BE/B Tech as a prior qualification of ME/M Tech. Preference shall be given to candidates with GATE qualification.</p> <p><b>Management:</b> Candidates must possess first class master's degree or equivalent CGPA in Management or in any branch of Engineering or Technology OR First class master degree or equivalent CGPA in Science, Operations Research, Computer Science, Economics or Commerce with Mathematics or Statistics at the bachelor level. Preference shall be given to candidates with CAT/JMET qualification. NET/SLET/GATE score is mandatory for candidate with MSc/MCom/MA qualifications. Reputed International Journal Publication is required for candidate with MSc/MCom/MA with M Phil qualification.</p> <p><b>Applied Sciences:</b> Master of Science in Physics, Mathematics/ MSc in Electronics/Nanotechnology; MTech/MPhil in material Science/Nanotechnology/Computational Physics/Computational Mathematics having 1st division or equivalent CGPA. NET/GATE qualification is compulsory for MSc candidates. Reputed International Journal Publication is required for candidate with M Phil qualification.</p>	–	The candidates are eligible for scholarships as per Institute/GOI norms.



## Fee Structure

### Fees for 1st Semester ( New Admission – 2015 ) -

w.e.f. July 2015 onwards

S.N.	Particulars	IPG	M-Tech	Ph.D.	MBA
<b>A</b>	<b>Institute Fees</b>				
1.	Tuition Fees	40,000	20,000	15,000	50,000
2.	Semester Fees (Examination)	1,000	1,000	1,000	1,000
3.	Course Material Fees	2,000	2,000	0	2,000
4.	Registration/Enrolment Fees	1,000	1,000	1,000	1,000
5.	Internet and Computer Charges	650	650	650	650
6.	Medical Insurance Fee	350	350	350	350
7.	One Time Payments (at the time of admission)	12,000	12,000	13,500	12,000
	<b>Total Institute Fee (A) :</b>	<b>57,000</b>	<b>37,000</b>	<b>31,500</b>	<b>67,000</b>
<b>B</b>	<b>Hostel Room Charges (B) :</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>C</b>	<b>Hostel Mess Fees</b>				
	<b>(Includes Rs.2500/- as security) (C) :</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>
	<b>Total (A) + (B) + (C) :</b>	<b>77,500</b>	<b>57,500</b>	<b>52,000</b>	<b>87,500</b>

### Fees for Subsequent Semester (New Admission – 2015 ) –

S.N.	Particulars	IPG	M-Tech	Ph.D.	MBA
<b>A</b>	<b>Institute Fees</b>				
1.	Tuition Fees	40,000	20,000	15,000	50,000
2.	Semester Fees (Examination)	1,000	1,000	1,000	1,000
3.	Course Material Fees	2,000	2,000	0	2,000
4.	Registration/Enrolment Fees	1,000	1,000	1,000	1,000
5.	Internet and Computer Charges	650	650	650	650
6.	Medical Insurance Fee	350	350	350	350
	<b>Total Institute Fee (A) :</b>	<b>45,000</b>	<b>25,000</b>	<b>18,000</b>	<b>55,000</b>
<b>B</b>	<b>Hostel Room Charges (B) :</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>C</b>	<b>Hostel Mess Fees (C) :</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
	<b>Total (A) + (B) + (C) :</b>	<b>63,000</b>	<b>43,000</b>	<b>36,000</b>	<b>73,000</b>

\* Fees is likely to be revised every year.



### Fees for Illrd Semester (Admission - 2014 ) –

Fees for 2014 – IPG Batch, 2014 – M.Tech. Batch, 2014 – MBA Batch, and Ph.D. – 2014 Batch :

S. No.	Particulars	IPG 2014 Batch	M-Tech 2014 Batch	Ph.D. 2014 Batch	MBA 2014 Batch
<b>A</b>	<b><u>Institute Fees</u></b>				
1.	Tuition Fees	32,500	20,000	13,000	44,000
2.	Semester Fees (Examination)	1,000	1,000	1,000	1,000
3.	Course Material Fees	2,000	2,000	0	2,000
4.	Registration/Enrolment Fees	1,000	1,000	1,000	1,000
5.	Internet and Computer Charges	650	650	650	650
6.	Medical Insurance Fee	350	350	350	350
	<b>Total Institute Fee (A) :</b>	<b>37,500</b>	<b>25,000</b>	<b>16,000</b>	<b>49,000</b>
<b>B</b>	<b>Hostel Room Charges (B) :</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>C</b>	<b>Hostel Mess Fees (C) :</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
	<b>Total (A) + (B) + (C) :</b>	<b>55,500</b>	<b>43,000</b>	<b>34,000</b>	<b>67,000</b>

### Fees for Subsequent Semester (New Admission – 2015 ) –

S.N.	Particulars	2011, 2012, 2013 IPG Batch	Ph.D. (Before 2014)
<b>A</b>	<b><u>Institute Fees</u></b>		
1.	Tuition Fees	25,000	7,500
2.	Semester Fees (Examination)	1,000	1,000
3.	Course Material Fees	2000	0
4.	Registration/Enrolment Fees	700	700
5.	Internet and Computer Charges	650	650
6.	Medical Insurance Fee	350	350
	<b>Total Institute Fee (A) :</b>	<b>29,700</b>	<b>10,200</b>
<b>B</b>	<b>Hostel Room Charges (B) :</b>	<b>9,000</b>	<b>9,000</b>
<b>C</b>	<b>Hostel Mess Fees (C) :</b>	<b>9,000</b>	<b>9,000</b>
	<b>Total (A) + (B) + (C) :</b>	<b>47,700</b>	<b>28,200</b>

1. SC/ST Students will be exempted from Payment of Tuition Fees only. All other fees are payable by them.
2. Hostel Room Charges and Hostel Mess Fees are compulsory for all the Students.
3. The fee will be deposited by Demand Draft in favour of "Director, ABV-IIIITM, Gwalior" / Transfer through NEFT.



## Academic Regulations

### Reservation Policy

Reservations for Scheduled Caste (SC), Scheduled Tribe (ST), and Other Backward Classes (OBC) and Physically Handicapped (PH) candidates are as per the Government of India rules.

### Provisional Admission

- Students admitted provisionally or otherwise to any programme shall submit copies of their mark sheets, provisional certificates, etc. of the qualifying examination and other documents at the time of admission or by the last date as specified by the academic section of the Institute.
- The admission of a student who fails to submit the prescribed documents by the specified date or fails to meet other stipulated requirement(s) may be cancelled by the Senate. The Senate may also cancel the admission of a student at a later time if it is found that the student was unfit at the time of admission or had supplied some false Information/certification or suppressed relevant information while seeking admission in the Institute.

### Academic Session

- The academic year of the Institute normally begins in the last week of July every year and ends by the end of June of the next calendar year. It is divided into three parts: Semester I, Semester II and Summer Term.
- Each of the two semesters consists of several weeks each inclusive of one week of mid-semester recess. The last week of each semester is used for the end semester examination (called as "Major" examination) and half a week during the semester is utilized for the mid-semester examinations (called as "Minor" examinations). Thus, there are about fourteen working weeks (5 days of instruction per week) in each semester. The summer term consists of about eight (8) working weeks, excluding the three days taken up by the mid-term and the end-term examinations.
- The exact dates of all the important events, such as orientation, registration, late registration, commencement of classes, adding and dropping of courses, submission of documents, examinations, submissions of grades, vacations, mid-semester recess, etc., during the academic session are specified in the academic calendar of the Institute.

### Second Examination on Medical / Extraordinary Grounds

A student will be allowed to take the second Examination(s) for the subject only on medical grounds and the information has to be given in advance. If a student is absent during Examination(s) of a course due to medical reasons or other special circumstances, he/she has to intimate in writing at least two days in advance of the Examination(s) in which he/she is not able to appear in the Examination(s) on medical ground, a fee of Rs. 2000/- per subject will be applicable. A second examination shall be held normally within one month. Also in such cases the student must apply for I grade, and this I grade can be converted after the second examination to proper letter grade not exceeding B.

The application for second examination on medical grounds should be supported by a proper Medical Certificate from Government Hospital (certifying the illness) and should be duly approved by Institute Medical Officer and Competent Authority of Institute. If, however, a student is outside the campus at the time



of illness or a mishap/accident, his/her application should be supported by a Medical Certificater issued by a Medical Officer of the rank of the Deputy Chief Medical Officer or above, of the concerned: District. The Institute reserves the right to accept or reject such an application and the recommendation of - the Committee approved by Chairman Senate, shall be final in this respect.

## Semester Registration

### *General Considerations*

- On the dates specified in the academic calendar of the Institute, all students are required to register in person in each semester for the courses to be pursued by them as per their programme requirements. The entire responsibility for the semester registration rests with the student concerned.
- The semester registration in the Institute involves:
  - a) filling of the registration form mentioning the courses to be credited in the semester/summer term from among the courses offered by the Institute and the programme requirements specified in the curriculum, and
  - b) payment of fees and clearance of outstanding dues, if any.
- A new student in the Institute, who has appeared in the qualifying examination but has not got the final result of the same, may be allowed to register provisionally on submission of a certificate from her/his last institution stating that she/he has appeared in the final examination including theory as well as practical. Such a candidate is required to submit documents of having passed the qualifying examination by the last date for document submission, as given in the academic calendar of the Institute, for getting her/his registration regularized (normally by the end of September)
- If for any compelling reason like illness, etc. a student is unable to register on the day of registration, he/she can register on the late registration day (i.e., after about a week from the beginning of the semester) specified in academic calendar on payment of the late registration fee. However, if a student seeks prior permission to register late on valid grounds, she/he may be allowed to register without paying the late registration fees.

### *Academic Load and Registration for Courses*

- A list of courses to be offered during the semester is put up on the notice boards/ website and is made available to the Course Coordinators.
- A student is normally permitted to register for six/seven courses per semester as per the IPG curriculum of the Institute. Each course carries a weightage in terms of credits depending upon the number of contact hours including lectures and tutorials and/or
- Laboratory hours attached with the course. The normal academic load consists of 25-30 credits per semester.
- A student is required to ensure that she/he has completed the pre-requisite(s), if any, for each course to be registered for. At any stage if it is found that she/he is not meeting the pre-requisites of a course then the registration of the student in that course may be cancelled.
- A student may, however be permitted to take an overload of maximum of six –credits for the purpose of:
  - (i) Enriching her/his knowledge or
  - (ii) To clear backlogs



- A student, for valid reasons may also be allowed to take a reduced load.
- An academically deficient student may be required to take a reduced load as per the provisions/ recommendations of competent Authorities. An academically deficient student is one who has accumulated backlog of courses by either not registering for or by failing in the course in spite of registering in it in previous semester(s). The deficiency may be due to several reasons such as poor grades, not registering for course(s) due to health and /or other reason(s).
- Registration of deficient students is done as per the recommendations of the Student Advisory Committee.

### ***Registration of a Deficient Student***

- A deficient student is one who either has not taken or has taken but failed in the course(s) of previous semester(s). The deficiency may be due to poor grades, not registering for course(s) and/or for health and / or for other valid reason(s).
- The programme for deficient student must be framed on advice of the concerned faculty.

### ***Adding and Dropping of Courses***

- For a course to be offered in a particular semester, a minimum of six students must be registered for that course.
- A student may add course(s) within one week of the beginning of the semester or by the last date specified in the academic calendar of the Institute. For this, she/he is required to fill the appropriate form and get the endorsement of (i) faculty-advisor and/or (ii) the course coordinator of the course to be added and submit the same to the academic section for approval.
- A student may drop course(s) within two weeks of the beginning of the semester or by the last date specified in the academic calendar of the Institute. In normal circumstances, no endorsement is required for course dropping. However, if due to dropping of a particular course, the student strength falls below the requirement of the specified minimum number of students to run the course, then the course drop is permitted only on the endorsement of the course-coordinator.
- A student is supposed to drop a course at any stage if (i) course coordinators recommends as she/he does not meet the requirements of the course, or (ii) there is a clash in the student's time table preventing her/him from attending the course (it is the duty of the student to avoid clash right from the beginning), or (iii) she/he is found not eligible to register for that course for any other reason.

### ***Summer Term Registration***

- Summer term courses are offered generally to help deficient students in clearing their backlogs.
- A deficient student would be eligible for registration in the summer term/BTP projects only if she/he has attended a minimum of 75 % classes for the course offered during her/his regular semester.
- Deficient students are required to register during summer term on the advice of the course coordinator.
- No student is normally allowed to register for more than two courses during the summer Term.
- In view of the short duration of the summer term, late registration and adding and dropping of courses are not permitted.



### ***Cancellation of Registration***

- Absence for a period of four or more weeks at a stretch or in total during a semester/summer term shall result in an automatic cancellation of the registration of a student from all the courses in that semester/summer term.
- In case the absence is in a particular course then the student is required to drop that course in the given semester.

### ***Conduct of Courses***

- Each course is conducted by the course coordinator (in some cases with the assistance of the instructors and / or tutors). The course coordinator is responsible for planning and running the course, conducting the examinations, evaluating the performance of registered students, awarding the grades at the end of semester / summer term and submitting the grades to the academic section.
- The evaluation of students in a course is a continuous process and is based on their performance in end-semester examination, mid-semester examination, quizzes, assignments, tutorials, projects, laboratory work (if any), etc. The course coordinator shall announce the evaluation scheme along with the weightage for various components at the beginning of the course.
- The schedule for the mid-semester examination, end-semester examination and make-up examination (if any) is prepared and announced by academic Section.

### ***Regulations in Respect of Use of Unfair Means in Examinations***

Examination is an important part of academic process. The Institute is committed to conduct fair and transparent examination. In this process, it is imperative that student also conduct himself/herself by observing a code of conduct. He/she is required not to adopt any unfair means during the examination process. In case a student is found adopting or suspected of adopting unfair means in the Examinations, penal action shall be taken by the Institute against the student as may be necessary and adequate to uphold the sanctity and integrity of the examination system and the credibility of the Institute.

The disciplinary committee shall enquire into the cases of attempt at unfair means in the test/examination. A student whose offence is established shall be dealt with under the provisions of the disciplinary regulations. The action could include suspension, rustication/expulsion from the institute.

A student whose guilt is established shall be dealt with under the provisions of the disciplinary regulations.



## Classification of Unfair means

S.No.	Unfair Means	
1.	<b>UF1</b>	(a) A student found talking to another student during the examination hours. (b) If during the examination hours i.e., after receipt of the question-paper and before handing over the answer-book a student is found to be talking to a person outside the examination hall while going to the urinal etc. (c) Changing seat in the examination hall without permission.
2.	<b>UF2</b>	(a) Attempt to influence the examiner by an appeal in the answer-book. (b) Writing either the questions set in the paper or solutions thereof on paper/electronic device etc. while during the examination.
3.	<b>UF3</b>	Possession of cell phone or any other item of such type of communication in examination hall.
4.	<b>UF4</b>	To be found in possession of any written or cyclostyled notes or any printed materials or notes written on any part of the body/clothing or instruments such as set square, electronic device etc., or desk or drawing board during the examination.
5.	<b>UF5</b>	If during the examination hours i.e. after receipt of the question paper and before handing-over the answer book a student is found: (a) To be copying or to have copied from any paper, book or note written on any part of his/her clothing or body or table or desk or instruments like set square etc. (b) To be consulting notes or books while being outside the examination hall during examination hours. (c) To be passing on a copy of question(s) set in paper or solution thereof to anyone. (d) To have received help from or given to another candidate through some written material/electronic device pertaining to the questions set in the paper concerned. (e) To have allowed any other candidate to copy from his/her answer-book. (f) To be Communicating or attempting to communicate directly or through someone else with the examiner or anybody connected with the Institute examination for influencing them in the award of marks. (g) To be guilty of swallowing or destroying any note or paper found on him/her.
6.	<b>UF6</b>	(a) Found in possession of a solution of a question set in the paper through the help of any student, staff or some other agency. (b) Found guilty of having made previous arrangement to obtain help in connection with the question paper in case not covered by the above provision.
7.	<b>UF7</b>	(a) Smuggling in an answer book, taking out or arranging to send out an answer book. (b) Deliberately or unknowingly taking the answer book outside the examination hall. (c) Writing deliberately another student's roll no. in his/her answer-book or found in possession of an answer book not his/her own or impersonating another candidates in any examinations. (d) Guilty of serious misconduct in the examination hall or non-compliance with the instructions of the superintendent or any of the invigilators in the examination hall.
8.	<b>UF8</b>	Any person who is not a candidate for any examination Touna committing or abetting in committal of any of the offences mentioned above.
9.	<b>Others</b>	CASES NOT COVERED BY THESE REGULATIONS, to be decided by the Chairman, Senate.





The following action may be taken for different categories of offences under this regulation.

### **UF1: Nature of Offence**

- (a) A student found talking to another student during the examination hours.
- (b) If during the examination hours i.e. after receipt of the question-paper and before handing over the answer-book a student is found to be talking to a person outside the examination-hall while going to the urinal etc.
- (c) Changing seat in the examination-hall without permission.

### **UF1.A : Action To Be Taken**

The first answer book to be cancelled and a new answer book to be provided and evaluated.

### **UF2: Nature of Offence**

- (a) Attempt to influence the examiner by an appeal in the answer-book.
- (b) Writing either the questions set in the paper or solutions thereof on paper/electronic device etc. while during the examination.

### **UF2.A: Action To Be Taken**

The examination of the concerned paper to be cancelled.

### **UF3: Nature of Offence**

Possession of cell phone or any other item of such type of communication in examination hall.

### **UF3.A: Action To Be Taken**

The examination of the concerned paper to be cancelled.

### **UF4: Nature Of Offence**

To be found in possession of any written or cyclostyled notes or .any printed materials or notes written on any part of the body/clothing or instruments such as set square, electronic device etc. or desk or drawing board during the examination.

### **UF4.A: Action To Be Taken**

All the examination for that semester to be cancelled.

### **UF5: Nature of Offence**

If during the examination hours i.e. after receipt of the question paper and before handling-over the answer book a student is found:

- (a) To be copying or to have copied from any paper, book or note written on any part of his/her clothing or body or table or desk or instruments like setsquare, etc.
- (b) To be consulting notes or books while being outside the examination hall during examination hours.
- (c) To be passing on a copy of question (s) set in paper or solution thereof to anyone.
- (d) To have received help from or given to another candidate through some written material/electronic device pertaining to the questions set in the paper concerned.
- (e) To have allowed any other candidate to copy from his/her answer-book.
- (f) To be communicating or attempting to communicate directly or through someone else with the examiner or anybody connected with the Institute examination for influencing them in the award of marks.
- (g) To be guilty of swallowing or destroying any note or paper found on him/her.



### **UF5.A : Action To Be Taken**

All the examination for that semester to be cancelled and the student to be debarred from appearing at all Institute examinations during the next semester.

### **UF6: Nature of Offence**

- (a) Found in possession of a solution of a question set in the paper through the help of any student, staff or some other agency.
- (b) Found guilty of having made previous arrangement to obtain help in connection with the question paper in case not covered by the above provision.

### **UF6.A: Action To Be Taken**

All examination to be cancelled for that semester and the student to be debarred from appearing at any Institute examination for the next two semesters.

### **UF7: Nature of Offence**

- (a) Smuggling of an answer-book, taking out or arranging to send out an answer-book.
- (b) Deliberately or unknowingly taking the answer book outside the examination hall.
- (c) Writing deliberately another student's roll no. in his/her answer-book or found in possession of an answer book not his/her own or impersonating another candidates in any examinations.
- (d) Guilty of serious misconduct in the examination hall or non-compliance with the instructions of the superintendent or any of the invigilators in the examination hall.

### **UF7.A: Action To Be Taken**

All examination of that semester to be cancelled and to be further debarred from appearing in any Institute Examination for a period of three to four semesters or expulsion from the Institute depending on the gravity of the offence.

### **UF8: Nature of Offence**

Any person who is not a candidate for any examination found committing or abetting in committal of any of the offences mentioned above.

### **UF8.A: Action To Be Taken**

To be dealt with by the Chairman, Senate in an appropriate manner.

### **Others: Cases Not Covered By These Regulations**

### **Others.A : Action To Be**

Taken To be decided by the Chairman, Senate.

## **Grading System and Performance Indices**

### **Grades and Grade Points**

The minimum credit requirements for five year Integrated Post Graduate programme is of the order of 230-240 credits.

### **Award of Grades**

The grade awarded to a student in a course, other than laboratory course, for which he/she is registered, will be based on his/her performance in quizzes, tutorials, laboratory work, workshop and industry and home assignments, as applicable; in addition to a minimum of two minor tests and one major test. The distribution of weightage is to be decided and announced by the course coordinator. For laboratory courses, the course coordinator will evolve a method of evaluation and announce it in the first laboratory class.



The grades that can be awarded, and their equivalent numerical points, are listed below:

Grade	Grade Points	Description of Performance
A	10	Outstanding
A(-)	9	Excellent
B	8	Very Good
B(-)	7	Good
C	6	Above Average
C(-)	5	Average
D	4	Below Average
F	0	Very Poor
I	-	Incomplete
NP	-	Audit Pass
NF	-	Audit Fail

The Semester Grade Point Average (SGPA) is calculated as follows:

$$\text{SGPA} = \frac{\sum (\text{Number of Credit} \times \text{Grade Points})}{\sum (\text{Number of Credits})}$$

For the purpose of calculation of SGPA or CGPA, only those courses (including minors and majors projects) will be taken into account in which the student has been awarded one of A, A(-) B, B(-) C, C(-) , D grade.

### ***Earned Credits (EC)***

The credits for the courses in which a student has obtained 'D' (minimum passing grade for a course) or a higher grade will be counted as credits earned by him/her. Any course in which a student has obtained E, F, I or NP grade will not be counted towards his/her earned credits.

In addition to the credit courses, specified number of courses shall be compulsory audit courses. In order to clear compulsory audit courses a student must get an 'NP' grade to clear them. It is essential that a student pass the compulsory audit course. In the event of his/her failure to do so he/she shall be not declared pass even though he/she has cleared the credit courses.

A student is not permitted to re-register for a course, which he/she has undergone and in which he/she has secured D or higher grades.

### ***I Grade***

An 'I' grade denotes incomplete performance in any course. Upon completion of all course requirements, the 'I' grade is converted to a regular grade (A to F, NP or NF) subject to having fulfilled attendance.



## ***NP and NF Grades***

These grades are awarded in courses, which the students opt to audit. For non-compulsory audit courses, applications are allowed during the first four weeks of a semester. The audit pass (NP) grade is obtained in the course based on the criteria as specified by the concerned course coordinator.

- Students registered in various courses are awarded letter grades by the concerned course-coordinator at the end of the semester/summer term on the basis of student's performance in various components of evaluation such as examinations, quizzes, assignments, guidelines set by him/her at the beginning of the semester, laboratory work (if any) and the attendance in classes.
- If a student does not complete all the requirements of a credit course due to legitimate reasons, the course coordinator may award an I grade (incomplete). However, the coordinator is required to convert an I grade to the proper letter grade on or before the last date for such a conversion, as specified in the academic calendar, failing which I grade is automatically converted to an F grade.
- A student who has completed all her/his courses but does not possess a CGPA of 5.0 will be asked to add/repeat/substitute a few courses by the course coordinator/academic committee.

## ***Auditing of Courses***

- The Institute encourages students towards supplementary learning by auditing for additional courses. The permission to audit a course has to be taken from the concerned course coordinators. However, the auditing of course(s) is permitted only after a student has satisfactorily completed minimum credit of the course work.
- Auditing of a course is permitted only up to the last date for adding of courses, as given in the Institute's academic calendar. Dropping of an audit course, however, can be done at any time of the semester by filling a formal application for the same.
- The grades obtained in the courses registered as audit course shall not be counted for the calculation of the Semester Grade Point Average (SGPA) or the Cumulative Grade Point Average (CGPA).

## ***Performance Indices***

- The Semester Grade Point Average (SGPA) of a student is an indicator of her/his overall academic performance in all the courses she/he registers for during the semester.
- 
- The Cumulative Grade Point Average (CGPA) indicates the cumulative academic performance of a student in all the courses taken including those taken in the previous semesters. It is computed in the same manner as SGPA.
- Whenever, a student is permitted to repeat or substitute a course, the new letter grade replaces the old letter grade in the computation of SGPA/CGPA, but old grades appear in her/his Grade Report.
- A copy of the Grade Report is issued to each student at the end of the semester. A duplicate copy, if required, can be obtained on payment of the prescribed fee.
- The grades of a student may be withheld if she/he has not paid her/his dues, or if there is a case of indiscipline pending against her/him, or for any other reason.
- Inadequate Academic Performance





### **Academic Deficiency**

- The academic performance of each undergraduate student is reviewed by the competent authority at the end of a regular semester (not summer semester) and is considered inadequate if her/his SGPA = 4.5 or CGPA = 5.0. Such a student is termed academically deficient. Depending on the degree of inadequacy, a deficient student may be placed on warning or academic probation, or his/her academic programme may be terminated.

### **IPG Programme:**

- (a) If the candidate is getting below 5.0 CGPA (in a minimum of 2 semesters), he/she may be terminated from the institute.
- (b) If the student is getting SGPA between 4.5 and 5.5 in any of the semester, he/she would be issued a warning and the concerned course coordinator may prescribe the lighter load for the next semester in consultation with the student. However, the total duration of stay of the student should not exceed seven years.
- (c) If the student gets above 6.5 SGPA in any of the subsequent semester, he/she may be allowed to register for some of the courses (maximum 2 courses) in which he/she has failed or he/she has not taken earlier due to lighter load.
- (d) No student will be awarded degree if his/her CGPA is less than 5.0

### **MBA & M Tech Programme:**

- (a) The minimum requirement to continue in the programme would be 5.5 SGPA. If the student gets below 5.5 SGPA his/her programme will be terminated immediately.
- (b) If the student is getting SGPA between 5.5 and 6.5 in any of the semester, he would be issued a warning and the concerned course coordinator may prescribe the lighter load for next semester in consultation with the student. However, the total duration of stay of the student should not exceed 3 years.
- (c) No student will be awarded degree if his/her CGPA is less than 5.0 on the completion of the program.

### **Scholarship:**

A student should secure at least 6.5 SGPA in each semester to be eligible for scholarship, if a student gets SGPA below 6.5 in a semester, then his/her scholarship will be withheld. The scholarship will be restored only when he/she secures 6.5 SGPA. However, the scholarship which was withheld for the earlier period because of SGPA less than 6.5 would not be released/paid.

*The above guidelines are applicable to General and OBC category student. However, for SC / ST students relaxation of 0.5 in Grade Point Average may be given in SGPA.*

*The student will be entitled for the scholarship up to the date of M.Tech Thesis Viva-Voce Examination /24 month whichever is earlier. The PhD Scholar will be entitled for the scholarship up to the date of Thesis submission/ 48 month whichever is earlier. In cases of extreme situation where a student is absent for long duration on medical ground, such cases will be dealt on case-to-case basis by the Competent Authority.*



### **Reduced Academic Load**

- A student placed on warning or academic probation shall be permitted a reduced load up to a maximum of two courses, as per the recommendations of the Senate or Director/Faculty Incharge. However, the courses for which she/he registers will be decided by the faculty advisor. Efforts shall be made to keep her/his parents/guardian informed of her/his progress.

### **Refund of Fees**

The fees and other charges deposited by a student seeking enrolment will be refunded if the student does not join the programme and leaves the Institute by applying for refund normally on or before the date of registration. Refund will be as per the institute rules.

### **Attendance**

Students of IPG/MBA/M.Tech/Ph.D should meet the attendance requirement of the programme/course registered, irrespective of the number of days, he/she is on medical and/or other leave for any reason whatsoever. Continuous absence of a student from the classes for more than four weeks without informing the concerned faculty/course coordinator, will render his/her name to be struck-off the rolls of the Institute. Such cases shall be brought to the notice of the Academic Section/Head of the Academic/Director by the Faculty/Course Coordinator.

For [IPG(M.Tech) /M.Tech] scholarship/assistantship, the payment of scholarship/assistantship, subject to his/her fulfilling the attendance requirements, payment to a student shall be made on the basis of his/her attendance in the courses registered in a semester and his/her fulfilling the requirements of weekly work-hours (as applicable) assigned to him/her.

### **Leave**

Applications for leave of absence should be addressed to the programme coordinator and submitted to the academic section with a medical certificate, if applicable. Leave usually must not be availed without prior approval of the programme coordinator. In addition, if a student is going out of campus on leave, she/he must inform the Hostel authorities in writing. Failing this the hostel/Institute authorities may initiate an action as deemed appropriate by them.

### **Mid-semester Recess and Vacation**

IPG students are entitled to avail the mid-semester recess and vacations as specified from time to time in the academic calendar.

### **Short Leave**

Leave of absence during the semester shall be discouraged for all registered students. However, for bonafid  reasons, a student may be granted leave of absence during the semester as under:

Maximum of 15 days – on medical ground \*\*

Maximum of 7 days – for any valid reason (as approved by competent authority)

For M.Tech and Ph.D students, there will be 22 sanctioned leave (which has to be sanctioned by the competent authority on the recommendation of faculty coordinator/research supervisor, before going on leave) and 8 Contingency leave for the year [Total 30 days in an academic year]. The medical leaves\*\* will be 8 per semester. The leave beyond 30 days will be without assistantship/Scholarship/Fellowship.



**\*\***(Leave on medical ground, duly supported by a medical certificate from Institute Health Centre/ Chief Medical Officer of the Govt. Hospital, may be granted to a student for up to eight days per semester. However, at a stretch, the medical leave shall not exceed 15 days in a year. Such leave shall not entail any loss of financial assistantship. In case the students requires more leave as advised by the medical officer he/she shall be asked to withdraw his/her registration for that semester and go on semester leave. Permission to grant leave on medical grounds exceeding 15 days in a semester is at the sole discretion of the competent authorities of the Institute.

**Academic leave:** Academic leave is permitted on the following grounds.

To attend conferences /seminars / workshops / trainings /short-term courses. A maximum of 10 days of leave is permissible in a calendar year. A maximum of 20 days of leave in a calendar year is permissible for field trips such as data collection, survey work, etc. The academic leave to be sanctioned by the Competent Authority on the recommendation of the Thesis Supervisor. Academic leave exceeding 20 days but up to a maximum of 30 days in a calendar year is approved by the Competent Authority on recommendation of the Thesis Supervisor. Absence without obtaining prior sanction of leave will be considered as an act of indiscipline and shall entail reduction of scholarship on a pro rata basis, besides any other action that may be decided by the Institute. Any absence over and above the prescribed limit of admissible leave shall entail deduction from the scholarship, besides other actions as may be decided by the Institute.

***A proper leave account of each research student/ candidate shall be maintained by the Academic Section. Any leave not availed by the student shall not accumulate.***

### **Maternity leave/Paternity Leave**

A female student of the Institute will be provided maternity leave as per Government of India (GoI) norms. Women scholars are entitled for maternity leave with full fellowship/assistantship as applicable, for a period not exceeding 135 days, only once during the entire programme period. The application for maternity leave should be supported by medical certificate. Male Scholars are entitled for 15 days paternity leave only once during the entire programme period. The application for paternity leave should be supported by medical certificate.

### **Temporary Withdrawal / Semester Leave**

A student is not normally allowed to withdraw from the academic programme temporarily and is expected to complete her/his studies without any break.

However, for bonafide reasons and/or in exceptional circumstances, a student may be allowed to withdraw temporarily on leave of absence at the discretion of competent authority for an extended period. Such leave of absence(s) shall ordinarily not exceed two semesters with or without break during the entire period of the academic programme.

A student who remains on authorized leave of absence due to ill health is required to submit a certificate from a registered medical practitioner (verified by Institute's medical officer) to the effect that she/he is sufficiently cured and is fit to resume her/his studies. A medical leave shall not exceed 15 days in a year. In case the students requires more leave as advised by the medical officer he/she shall be asked to withdraw his/her registration for that semester and may be asked go on semester leave. Permission to grant leave on medical grounds exceeding 15 days in a semester is at the sole discretion of the competent authorities of the Institute. The student will be allowed to register only when the course coordinator / director is fully satisfied of her/his state of health.

Partial withdrawal from the semester shall not be allowed





## **CONDUCT AND DISCIPLINE**

Students shall conduct themselves within and outside the precincts of the Institute in a manner befitting the students of an institution of national importance. The Institute has a separate ordinance Code and Conduct of Students which is applicable to all students of the Institute.

In addition, unauthorized absence for more than one month leads to disciplinary action, in the form of reduction of assistantship or even termination of studentship.

### ***Disciplinary Action***

Disciplinary action will be taken against the students who are found to indulge in any of the following activities:

- Indiscipline and dishonesty in academic matters.
- Computer center and other laboratories of the Institute have formulated rules and regulations for their users. Such rules may also be amended from time to time. Violation of such rules and regulations shall be considered as an act of indiscipline.
- Library of the Institute has formulated rules and regulations for its users. Such rules may also be amended from time to time. Violation of such rules and regulations shall be considered as an act of indiscipline.

## **Indiscipline and Dishonesty in Non-Academic Matters**

### ***Ragging***

- Any action which causes fear or any other apprehension thereof in a fresher or a junior student.
- Asking a fresher or a junior student to do any act or perform something which she/he will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect her/his physique or psyche shall be considered by the Institute as acts of ragging and therefore treated as an act of gross indiscipline by the institute. If the individuals directly committing ragging are not clearly identified by the available prima-facie evidence, collective punishment could be resorted.
- Undertaking / Affidavits can be filled ONLINE at : [www.amanmovement.org](http://www.amanmovement.org) (OR) [www.antiragging.in](http://www.antiragging.in)

### ***Objectionable Behavior with other Members of the Campus Community***

- Harassment of a student or the Institute staff on the basis of caste, sex, religion, etc.
- Disorderly conduct whether by words spoken or written or by an act with the effect of teasing, treating or handling with rudeness any other campus resident,
- Indulging in rowdy activities which causes or is likely to cause annoyance, hardship or psychological harm to campus resident,
- Threatening with the intent to place the persons in reasonable fear for his/her safety or for the safety of his/her family shall be considered as acts of gross indiscipline by the institute.



### ***Unlawful Conduct in the Campus***

- Forgery, alteration, or misuse of any Institute document, record, key, electronic device etc.
- Theft of, conversion of, destruction of, or damage to any property of the Institute.
- Providing false information in deliberate, systematic and planned manner with the purpose of misleading Institute authorities and personnel shall be considered as acts of indiscipline by the institute

### ***Unauthorized Conduct in Hostels***

- Disrespecting the circulars of wardens and other Institute authorities regarding hostel regulations.
- Disrespecting rights, privileges, and sensibilities of other hostellers.
- Inducement of other students including self-consumption of alcohol and other drugs in the hostel.
- Organizing unlawful activities and meetings.
- Screening of unlawful films.
- Keeping unauthorized guests in the rooms and
- Damaging hostel property shall be considered serious offences by the institute.

### ***Indiscipline in Various Activities/Events and other Organizational Matters:***

- Disrespect to student bodies such as students senate, coordination committees, etc.
- Misconduct in various clubs and general events,
- Misbehavior with participants coming from other colleges in events organized by the Institute or its clubs,
- Damage of equipments and facilities provided for students' welfare shall be considered as serious offences.

### ***Participation in Events that Cause Disturbance of Peace in the Campus***

- Holding of unlawful demonstrations or assembly of students, without trying to settle down issues through discussions in meetings and
- Taking out procession shall be considered as acts of gross indiscipline.

### ***Restitution***

In order to compensate partly or fully for the damages, loss of properties belonging to the Institute or the hostel, a student may be advised to pay a charge towards restitution. In such a case, the committee shall also fix a time limit within which the amount is to be paid by the defaulting student(s).

- Debarring from the students placement cell of the Institute. The placement coordinator may advise the non-registration of a defaulting student from the student's placement cell of the Institute. In such a case, the student shall not be eligible for applying for her/his placement in companies organized by the Institute



### ***Suspension from the Programme***

The institute may advise the suspension of student status of a defaulter for the specified period of time. The specified period of time shall be the remaining duration of the semester in which the advice is given and may include subsequent semester(s).

The student(s) put on suspension shall be required to vacate the hostel within the specified time limit. She/he shall also be debarred from using Institute facilities such as the library, computer center, laboratories, etc during the period of her/his suspension.

The fee paid by the student for the semester in which student status for her/him has been suspended shall not be refunded/ adjusted with the fee to be paid in the next semester in which she/he will be required to register.

### ***Withholding of Degree***

The Institute may also advise for withholding of the degree of a defaulting student for a specified period of time. No provisional certificate, stating that all academic requirements of the programme have been completed by the student, shall be issued to the concerned student(s) during such a period.

### ***Expulsion***

The institute may advise the permanent termination of student status from the Institute.

### ***Degree***

- A student is deemed to have completed the requirements for graduation if she/he has
  - i) met the residence and academic requirements,
  - ii) satisfied additional requirements, if any,
  - iii) paid all dues to the Institute and the halls of residence, and
  - iv) no case of indiscipline is pending against her/him.
- A student who completes all the specified graduation requirements is recommended by the senate to the board of governors (BOG) for the award of the appropriate degree in the ensuing convocation. The degree can be awarded only after the BOG accords its approval.
- Under extremely exceptional circumstances, where gross violation of the graduation requirements is detected at a later stage, the senate may recommend to the BoG withdrawal of a degree already awarded.

### ***Amendments***

Notwithstanding anything contained in this manual, ABV-IIIITM Gwalior reserves the right to modify/amend without notice, the curricula, procedures, requirements, and rules pertaining to its programmes. Provisions of this manual may be amended, changed, added at any time by the senate

### ***Interpretation of Regulations***

In case of any dispute, difference of opinion in interpretation of these regulations or **Regulations** any other matter not covered in these regulations, the decision of the Chairman, Senate shall be final and binding.



## Infrastructure

### ●Laboratories

Various laboratories have been developed in the Institute. These labs are hubs of innovation and creativity. The Institute has more than four hundred Pentium based computers systems from different manufacturers such as Compaq, HP, HCL, Silicon Graphics etc. Various applications packages have been installed on these systems. In additions to these various laboratories have also been developed which cater the needs of physical sciences.

Lab No.	Name of the Laboratory	Location	Faculty Incharge	Email Faculty /c &..... @iiitm.ac.in	Primary Focus
L-1	e-Business	A-203	---	---	Research
L-2	Data Communication	C-003	Dr. Aditya Trivedi	atrivedi	Teaching
L-3	Secured Computing	C-006	Dr. S.Tapaswi	stapaswi	Research
L-4	Communication Skills	C-009	Mr. Nirmal Roberts	nirmal	Teaching
L-5	VLSI Design	C-103	Dr. ManishaPattanaik	manishapattanaik	Research & Teaching
L-6	Communication Systems	C-115	Dr. Aditya Trivedi	atrivedi	Research & Teaching
L-7	Hardware	C-203	Dr. Anupam Shukla	anupamshukla	Teaching
L-8	Digital Logic Design	C-213	Dr. Ritu Tiwari	ritutiwari	Teaching
L-9	Visual Information Processing Research	D-115	Dr. M. Bhattacharya	mb	Research
L-10	Advanced Networking	D-203	Dr. P.K. Singh	pksingh	Research & Teaching
L-11	Electrical and Electronics (Basic)	E-002	Dr. Anurag Srivastava	anurags	Teaching
L-12	Engineering Physics	E-003	Dr. Pankaj Srivastava	pankajs	Teaching
L-13	Mathematical Modeling and Simulation	E-103	Dr. J.Dhar	jdhar	Research & Teaching
L-14	Computational Nano Science and Technology	E-112	Dr. P Shrivastava and Dr. A Shrivastava	pankajs anurags	Research
L-15	Sponsored Project	E-203	Dr. Anupam Shukla	anupamshukla	Research
L-16	Soft Computing & Expert System	E-211	Dr. Anupam Shukla	anupamshukla	Research & Teaching
L-17	Computational Intelligence and Data Mining Research	D-001	Dr. P K Singh	Pksingh	Research
L-18	Linux Lab	A-213	Nirmal Roberts	nirmal	Research
L-19	Information Security Lab	D-002	Dr. K V Arya	kvarya	Research & Teaching
L-20	Wireless Sensor Netwrok	A-116	Dr. K KPattanaik	kkpatnaik	Research
L-21	Medical Informatics	D-002	Dr. M. Bhattacharya	mb	Research & Teaching
L-22	Advanced VLSI Design	C-211	Dr. ManishaPattanaik	manishapattanaik	Research
L-23	Robotics	C-213	Dr. Ritu Tiwari	ritutiwari	Research
L-24	Robotics and Vision	A-203	Dr. W W Godfrey	godfrey	Research
L-25	Behavioral Economic Experiment and Analytics Lab	D-201	Dr. Manoj Dash	manojdash	Research, Teaching& Consultancy



## ●Lecture Theaters

All the lecture theaters and seminar halls are centrally air conditioned and equipped with LCD projectors, PCs with internet connection and state-of-the-art audio visual systems.

## ●Library

The Institute library is a learning resource centre. The Institute library has a rich collection of books and journals. The Ministry of Human Resource Development (MHRD) has set up the “Indian National Digital Library in Engineering Sciences and Technology” (INDEST) consortium. The Institute subscribes to this consortium which provides student a wide repository of knowledge through journals and industrial database like IEEE, EBSCO, CME, ABI/Inform complete, ACM Digital Library, IEL On line, J Gate Engineering and Technology, Pro Quest Science Journals and Springer Verlag's links. The Institute library is well stocked with the texts and references in the area of Management, IT, Computer Science, Networking, Social Science along with industry related research paper and project reports. The library has a rich collection of 15,000 references and textbooks on a wide range of topics. The library also subscribes to 200 journals, periodicals and magazines in the area of IT and Management.

- |   |                                     |
|---|-------------------------------------|
| a. Books  | : - 28000 approx.                   |
| b. Print Journals   | : - 60+9 (National & International) |
| c. Number of M.Tech & MBA Theses                                    | : - 1050 approx                     |
| d. Online Resources   | : - 18                              |
| e. Video Cassettes  | : - 164                             |
| f. CDs :- Text Book CD's = (1490), Lecture CD's (921) & DVD's (247) | : - 3021                            |
| g. Annual Reports   | : - 225                             |
| h. Magazines  | : - 55                              |

## Databases available in the Library

- |  |  |
|--|--|
| a. Scopus (Bibliographical Data-base)                                | : <a href="http://www.scopus.com">http://www.scopus.com</a>  |
| b. ACM Digital Library   | : <a href="http://portal.acm.org/portal.cfm">http://portal.acm.org/portal.cfm</a>  |
| c. IEL Online  | : <a href="http://ieeexplore.ieee.org">http://ieeexplore.ieee.org</a>  |
| d. Springer Verlag link  | : <a href="http://www.springerlink.com">http://www.springerlink.com</a>  |
| e. Science Direct  | : <a href="http://sciencedirect.com">http://sciencedirect.com</a>  |
| f. MathSciNet  | : <a href="http://www.ams.org/mathscinet">http://www.ams.org/mathscinet</a>  |
| g. LNCS [Lecture Notes in Computer Science]<br>Emerald Insight (125) | : <a href="http://www.springerlink.com">http://www.springerlink.com</a>  |
| h. Emerald Insight (125)   | : <a href="http://www.emeraldinsight.com">http://www.emeraldinsight.com</a>  |
| i. European Transaction on –Telecommunication                        | : <a href="http://www3.interscience.wiley.com/journal/104087069/home">http://www3.interscience.wiley.com/journal/104087069/home</a>  |
| j. EBSCO's Business Source Premier                                   | : <a href="http://search.epnet.com">http://search.epnet.com</a>  |
| k. India stat India Pvt. Ltd.  | : <a href="http://indiastat.com">http://indiastat.com</a>  |
| l. ICFAI online Journals   | : <a href="http://www.iupindia.org">http://www.iupindia.org</a>  |
| m. CMIE 6 Product Accessible:-                                       | (i) Prowess<br>(ii) IAS (Industry Analysis Service)<br>(iii) EIS (Economic Intelligence Service)<br>(vi) IES (International Economic Statistic)<br>(v) India Trade<br>(vi) Business Beacon |
| n. SAGE Online Journals  | <a href="http://online.sagepub.com/">http://online.sagepub.com/</a>  |
| o. JSTOR   | <a href="http://www.jstor.org">www.jstor.org</a>   |



## Computational Resources

### Software and Tools

#### Indicative List of Licensed Software

• Maple 14	• Cadence VLSI Design Software
• MATLAB Ver 7.0	• RHEL Standard Enterprise 4.0
• Primavera P6	• Mathematica 6.0
• AMOS 21.0	• Material Studio
• QUALNET 4.5	• ATK-VIRTUAL NANO LAB Software
• SAS Basic Academic Analysis Suit	• STELLA 9.1.4
• EDA Simulation Tools	• SYSTAT 13 (Sigma Plot 11)
• Solver Suite	

#### Indicative List of Hardware

• CPLD-XC 9572	• SPARTAN-III XC3S200 TM
• FPGA XC 2S50,TM 5C, SPARTAN-II	• Experimental kits in Microelectronics
• SPARTAN-III FPGA 3S400 TM	

## Computational Resources

The institute provides a wide range of computational facilities. Institute computational resources involve a wide range of personal computers and proprietary application softwares. The Institute computer network provides a wide range of services from electronic mail to electronic interchange of documents.

Items	Description
Computers	1000+
Servers	12 (Compaq:5, IBM:2, HP:5)
Printers	100+
Network	LAN / Wi-Fi
Network Speed	NKN 1 GPS
	8 Mbps (1:1) with leased line from BSNL



## Focused areas of research

- Image Processing ●Biomedical image analysis
- Biometrics
- Wireless Ad Hoc Networks VLSI Design ●Grid computing
- Information Security
- Material Modeling and Device Modeling
- Customer Relationship Management
- ITEnabled Marketing
- ◆◆□□●□ Chain Management
- E-Business
- Software Project management
- Softcomputing
- Modeling & Simulation in Environmental and Engineering Systems
- Nanotechnology
- Quantum computing & Information
- Data Mining
- Evolutionary Computational Algorithms

## List of Ph.Ds Awarded

S.N.	Name of Ph.D Scholar	Topic
1	Saji K Mathew	"IT Enabled Performance of PID Loops in Process Control"
2	Shweta Sharma	"Building Trust based Relationship with Electronic Customers"
3	A K Sharma	"Design of a Parallel Crawler Based on Augmented Hypertext Documents"
4	Aayushi Gupta	"New Frame work and Models for the Pre Planning Phase of Project Management"
5	Ashwani Kumar	"Intelligent Decision Support System for Business Forecasting"
6	R K Gupta	Design of a Parallel Crawler Based on Augmented Hypertext Documents
7	MahimSagar	Developing an Integrated Framework of Ethical Brand Positioning and Its adaptation in Cross-Cultural Environment
8	Durgesh Kumar Agrawal	Strategic Demand Chain Management for Physical Products in the Business Environment
9	SajalKabiraj	Customer Relationship Management Practices in Indian Retail Banking Strategic Implications
10	Nirved Pandey	Design and Development of a New Distributed Computing Tool for Semantic Query Optimization
11	Rajesh Kumar Jain	Creation of Intellectual Capital
12	Awdhesh Kumar Singh	Expert System Based Decision Support System for E0Governance: An Application to Indian Customs
13	S Prabhakaran	Genomic Signal Processing Using Discrete Wavelet Power Spectrum
14	SujitSaha	"Strategic Performance Measurement Model for IT Management: A Case of Indian IT and ITES Industries"
15	Seema N Pandey	"Soft Computing Approach for Congestion Management in Restructured Power System Scenario"
16	Sujoy Bhattacharya	"Investigations into Customer Perceived Value for Banking and Insurance Services"
17	Ratan Kumar Singh	"The Impact of Total Quality Management on Business Excellence in Manufacturing in India: An Empirical Study of Manufacturing Industries in the State of Gujrat & Madhya Pradesh"
18	Anil Kishore Saxena	"Rate Optimal Motion Estimation and Compensation in Transform Domain"
19	Sarabeet Singh Bedi	"Design of Secure Digital Watermarking Schemes for Images"
20	Azad Srivastava	"Profit Based Association Rule Mining for Market Basket Analysis"
21	Sandeep Srivastava	"Developing a Customer Driven Integrative Framework for Successful New Product Development"
22	Rabindra Kumar Jena	System Level Design Space Exploration of Network on-chip using Genetic Algorithm
23	Mritunjay Kumar Rai	Design and Evaluation of Minimum Connected Dominating Set Based Routing Protocols for Mobile Ad hoc Networks
24	Harsh VardhanSamalia	Strategic Perspective of Intellectual Property Rights in Indian Context
25	Hergovind Singh	Innovation Based Competitive Strategies for Indian Industry – A Study of Indian Retail Banking
26	RajitVidarthi	Strategic Total Quality Service – A Case of Telecom Sector in India
27	J.K. Sharma	Designing Brand Communication Strategy Using Neuro-Physiological Approaches: An Experimental Study in Indian Context
28	Hiren Joshi	Requested – QoS Driven Dynamic Low Power Reconfiguration of Mobile Devices



29	Manish Kumar Sagar	Strategic Framework of Supplier Relationship Management for Indian Automobile Sector
30	Jagdeep Singh	An Empirical Study of Motivation in the Military: A Case of Indian Air Force
31	AnandKishorChaturvedi	Development of Efficient Heuristic for Scheduling of Heterogeneous Resources in Grid Environment
32	Ravi Kumar Singh Pippal	Cryptanalysis, Design and Development of Smart Card Authentication Schemes
33	BrajeshVarshney	Design & Development of Medical Decision Support System
34	Vipul Gupta	Assessing Lean Performance in Radial Tyre Manufacturing: A Case Based Empirical Study in India
35	Vinod Kumar Jain	Location Estimation in Indoor Wireless Networks using Machine Learning and Distributed Approaches
36	Dharmveer Singh Rajput	Novel and Robot Methods for Clustering High Dimensional Dataset
37	Prateek Vajpayee	Some Novel SuperMOS Structures and Their Applications in Scaled-down CMOS Analog Design
38	Arun Kumar	CRM Index Development & Validation: A Cross-Industry Investigation in India
39	Matadeen Bansal	Cross-Layer Optimization of Wireless Mesh Networks with Advanced Radio Techniques
40	Neeraj Kumar Jaiswal	Electronics and Trabsport Properties of grapheme Nanoribbons Interacting with Transition Metals
41	NehaTyagi	Ab-initio Study of Structural and Electronic Properties of IV and III-V Nanowires/Nanocrystals
42	Nafis Uddin Khan	Anisotropic Diffusion Approaches for Adaptive Image Enhancement and De- noising
43	Rekh Ram Janghel	Performance Comparison of Soft Computing Models for Breast Cancer Detection
44	Kunwer Singh Jatav	Modelling of Stage-Structured Populations with Time Delays and Impulsive Changes: Control and Conservation Startegy
45	Sujit Kumar Senapti	Project Management Issues for Enterprise Resource Planning Implementation
46	Harish Sharma	Design and Applications of Nature Inspired Algorithms
47	MukeshSaraswat	Design and Development of a pattern Recognition System for Quantitative Analysis of Histopathological Images
48	NeerajShrivastava	Performance Study of Multifunctional MIMO-OFDM System
49	Govind Prasad Sahu	Study of Infectious Disease Dynamics with Vaccination-Quarantine-Isolation and Media Awareness as Control Strategies
50	Anshika Pal	Networked Multi-Robot System for Exploration of Unstructured Environments
51	Prashant Singh Rana	A Qualitative Study of Modelled Protein Structure using Physicochemical Properties and Machine Learning Approaches
52	Sandeep Kumar Jain	Electronic and Optical Properties of Doped Single Walled Boron Nanotubes
53	Lokesh Chouhan	Design and Analysis of MAC Layer Protocols for Cognitive Radio Networks
54	D Shakina Deiv	Design and Development of Speaker Adaptation for Automatic Speech Recognition
55	Bhoopendra Pachauri	Modeling and Analysis of Software Reliability Growth Behavior and Optimal Release Policy using Soft – Computing Technique
56	Preeti Flora	An Analytical Perspective of Economic Development and Foreign Direct Investment for Indian Economy
57	Anil Kumar	Prioritization and Modelling of Consumer Decision Making in Digital Market Based Fuzzy Approach
58	Sweta Parashar	Transport Properties of Asymmetric Biphenyl Molecular Devices with Different Electrodes

## ●Permanent Institutional Membership

- Indian Society for Training & Development (ISTD), New Delhi
- India Management Association (AIMA)
- National HRD Network (NHRDN), Agra
- Chapter ●Association of Indian Management Scholars (AIMS)
- Institution of Communication Engineers and Information Technologists (ICEIT)
- Association of Indian Universities (AIU)

## ●Industry/Institute interface







The Institute promotes active collaboration with the industry. The students are required to undertake industry oriented projects during advanced stage of the programme. This provides exposure to real life industrial problems in the working environments of organizations and demonstrates various aspects of testing, quality and commissioning etc.

### ●Technology Innovation and Incubation Centre

Technology Innovation and Incubation Centre (TIIC) is an important unit of the Institute and is dedicated towards IT enabled product development and services. The idea behind the TIIC is to inculcate entrepreneurship among the students, and providing them a platform to work independently or work in partnership mode.

### ●Students Life at Campus

The essence of student life and activities on the campus is to provide an invigorating and creative environment which promotes independent thinking and introspection. The young students thus become aware of their latent talents. Excellent facilities for sports, games, recreation, shopping etc. are available to resident students. These are complimented by special interest groups and other clubs managed by students themselves. Single occupancy hostel accommodation is available for all students. Hostels are self contained with amenities such as reading rooms, indoor games, table tennis, badminton, internet connection, a lounge and a dining hall with messing arrangements.

Opportunities are provided for students to participate in recreational and creative activities. Students interested in activities like music, drama, in-door games etc. can join the relevant club available in the institute. Facilities are also available for out-door games like cricket, football and volleyball.

A number of inter and intra college fests are organized to encourage interaction amongst students. Various cultural and sports events are organized on an annual basis, thus giving an opportunity to put up the theoretical concept into practice.

IIITM encourages the students to develop all facets of their personalities. Being a residential college, students spend a major share of their time, being with other co-students, and in the process develop the spirit of teamwork. Apart from academics, students participate extensively in cultural and sports activities. A variety of clubs cater to different interest and keep the students busy throughout.

### Hostel Accommodation

ABV-IIITM Gwalior is a residential Institute and requires that all the students stay in the campus throughout their tenure. A single bed hostel accommodation is provided to all the students. Presently Institute have three hostels for boys and one for girls and these hostels are equipped with all the basic amenities like mess, computer network, reading room, games etc. Telephone facility is also available in all the hostels. A well equipped gymnasium is also available in the hostel.

### ●Guest House / MDP :

Accommodation for the guests of the student will be arranged on first cum first basis subject to the availability in the Visitors Hostel on payment basis as per institute rates.

### ●Cultural Activities

A number of festivals (inter and intra college) are organized by students to encourage interaction amongst students.

**Aurora:** The annual Cultural Festival of IIITM celebrates the spirit of team work and excellence and provides a platform to showcase the students' talents. The festival attracts the participation from many reputed institutions in the country.

**Infotsav:** The annual technology and management festival of the Institute. This is sponsored various industrial houses and attracts participation from various national level Institutes.

**Abhigyan:** The national level paper presentation contest held by the IETE (Institute of Electrical and Telecommunication Engineers) student's forum. This event witness participations from various



engineering and management institutes across India.

## ●Participation in Activities

Students of the Institute very actively participate in competitions organized at national as well as international levels and have earned laurels for the Institute.

## ●Sports -Indoor & Outdoor Games

Various indoor as well as outdoor sports facilities are available at the campus. These include facilities for sports such as: Cricket, Football, Volleyball, Table-tennis, Lawn Tennis, Badminton etc.

## ●Students' Societies

### ***Forum for Free Open Source Software***

The Institute strongly advocates and promotes the use and development of Free Open Source Software (FOSS) based products. In association with National Resource Centre for FOSS (NRC-FOSS) and Sun Microsystems, the Institute runs Students' Forum for (SF-FOSS) with the aim of spreading knowledge unrestrained. Objectives of the forum include: development of the society through modern open sourcing tools, provide open sourcing solutions to the current needs, provide a platform for the intellectual and technical development of students and spread the awareness and developments of open-source, reaching far and wide.

### ***hIQ***

Every dream has a small beginning and we believe that to grow in a shrinking world one needs to innovate. And with this very purpose just another step towards the fulfillment of our dreams has been taken. This is a platform to serve thought for food, and to encourage innovation. hIQ is the knowledge band of IITM; a place where students come together to share the best in them. It is a network to distribute knowledge. Students and theorists from different areas share their knowledge through classroom lectures and intense interactive sessions, interspersed with rounds of quizzes. It was initiated by a small group of MBA students on 23rd Feb'2001 and has been a big success in the IITM community.

## ●Regulation on Ragging

### **The Regulation**

In view of the directions of the Honourable Supreme Court of India vide writ petition 656/1998 and in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no.24295 of 2006 dated 16-05-2007 and that dated 08-05-2009 in Civil Appeal number 887 of 2009 ragging is strictly prohibited at ABV-IITM Gwalior.

### ***What Constitutes Ragging***

Ragging constitutes one or more of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) Indulging in rowdy or indiscipline activities by any student or students which cause or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student,
- c) Asking any student to do any act which such student will not in ordinary course do and which has the effect of causing or generating a sense of shame, or torment, or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;



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- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, email, post, public insults which would also include deriving, perverted pleasure, vicarious or sadistic thrill from activity or passively participating in the discomfiture to fresher or any other student;
- i) Any act that affects the mental health and self-confidence of a fresher or any other student.
- j) With or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **Administrative Action in the Event of Ragging**

The anti-ragging committee may, depending on the nature and gravity of the guilt established by the anti-ragging squad, award, to those found guilty, one or more of the following punishments, namely;

- a) Suspension from attending classes and academic privileges.
- b) Withholding/withdrawing scholarship/fellowship and other benefits.
- c) Debarring from appearing in any test/examination or other evaluation process.
- d) Withholding results.
- e) Debarring from representing the Institution in any regional, national or internal meet, tournament, youth festival, etc.
- f) Cancellation of admission.
- g) Rustication from the Institution for period ranging from one to four semesters.
- h) Expulsion from the Institution and consequent debarring from admission to any other Institution for a specified period.
- i) Ragging not identified, the Institute shall resort to collective punishment.

### **●Ombudsman**

Institute has “Ombudsman” for looking the various academic grievances of student committee. The Ombudsman will be looking after the following:

- Inconsistencies in evaluation / award of grade by a teacher in a course / projects / dissertations / seminars.
  - Lack of transparency in the evaluation process.
  - Irregularity/ improper conduct of class (es) and/or examination(s).
- Denial of access to Institute facilities.

- Anyother academic grievance(s) like academic/medical leave count of students, not showing answer sheets of minor/major test, non conduction of test(s), gender bias, guidance in major project / self study etc.

### **●Aumni Association**

ABV-IIIITM Gwalior alumni association has been active over the last few years. Activities have included an alumni day celebration at ABV-IIIITM Gwalior, and establishment of local chapters of ABV-IIIITM Gwalior at select cities across India. The alumni association offers alumni the chance to keep up with the happenings at ABV-IIIITM Gwalior and interact in more than one way, such as

- Technical collaboration in projects
- Professional network
- Academic collaboration
- Recruitment of ABV-IIIITM graduates



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### **SAC-LOGO:**

*As Great works are simply the works of unified effort. The logo of SAC is made by taking inspiration from power of togetherness. Same can be seen in our logo which depicts human figures holding hands. Each color represents the vibrant and enthusiastic nature of students of ABV-IIITM. With "Together we win" as the motto SAC we proudly adopt this.*

## **Student Activity Council**

The student's activity council, ABV-IIITM, Gwalior started functioning since 2012-13 session. The most prominent role of the Student's Council, is its endeavour to ensure student satisfaction and academic progress in the institute, without which no educational institute can progress. It acts as the representative body of the student community to bring forth duly the requirements of the student to the authorities. A Students' Activity Council is responsible for the general welfare of the student community in IIITM, Gwalior. It would in turn organize various activities, like technical, managerial, cultural, sports, professional etc. for the overall development and academic excellence of students. We consider the Students as the life and blood of any educational organization, who forms the vast majority of the campus residents and the success of any institution depends, to a large extent, on the proper administration of the requirement of this community. The students in turn have the bounded duty to acquire the knowledge and skills as laid out in the curriculum to become social, productive, honest citizen of this country and internationally acceptable. The students' council, popularly called "Student's Activity Council" is the voice of the student community for their betterment. It acts as the bridge between the students and the administrations of the institution. It also provides a platform for the students to tone up their leadership and communication skills. It shall conduct in a civilized manner honouring dignity and freedom of all who would associate with it. Based on the spirit of mutual co-operation among the various sections of the campus community:

- We promote unity in diversity, tolerance and equality in the spirit of "Botho".
- Serve as precursor of transformation based on students interests.
- Provide effective and coherent student leadership.
- Ensure that students are not discriminated on the basis of gender, ethnic,  or political inclination i.e. all students are treated equally.
- Strive for betterment of student's life on campus.
- Promote student involvement in community and social development activities.
- To cooperate in making the educational system more responsive to the advise of the youth in order to meet the challenge of the times.
- To undertake any such activity, that would be deemed beneficial for enriching the overall life of the students.
- To groom student personality so as to make them responsible citizens dedicated to the development of the nation as a whole.

Currently, Dr. Anurag Srivastava is the coordinator for SAC.





## Annexure A: Rules for Library Use

- The library is meant for use of bonafide students of various programmes and faculty members of the institute. The timings of the library are:

**Monday to Friday : 9 AM to 6 PM**

**Saturday : 10 AM to 6 PM**

Under urgent, abnormal or unforeseen circumstances, the library or any of its sections may be opened later or closed earlier than the scheduled hours at the discretion of librarian.

- Issue of books, periodicals, etc. will ordinarily commence quarter of an hour after the scheduled time of opening and be stopped half an hour before the scheduled time of closing of the library.
- Library books, periodicals, etc. meant to be returned to the library, are to be presented at the counter for the purpose at least 15 minute earlier than the scheduled time of closing of the library.
- Readers' or borrower's cards or other identity records are to be shown to the security guard, if demanded, at the time of entering into the library or whenever asked for in the library.
- Undesirable or unauthorized persons shall have no access to the library and if found in the library they shall be liable to expulsion from the library by the librarian.
- While in the library, all persons shall observe all basic and elementary principles of library ethics, obey the rules and procedures of the library, and submit to discipline enforced by the librarian.
- Conversation, talking, sleeping, smoking and loitering is not allowed in the library.
- Use of mobile phones is not allowed in library premises.
- No reader shall bring any non-member into the library, nor shall lend, even temporarily, library books borrowed by him to others.
- Person detected to be acting in contravention to Rules 3, 4 and 5 above shall be liable to be deprived of the facilities of the reading room temporarily or permanently.
- No reader who has been thus excluded from the privileges of the library shall be allowed to use the reading rooms or to borrow books unless and until such person be reinstated by the library committee.
- At the time of entering the library all personal belongings, such as attaché cases, brief cases, satchels, bags, umbrellas, etc, books not belonging to the Institute library and books though borrowed from the library but not meant to be returned to the library, shall be deposited at the property counter at the entrance to the library.

**Note:** *Though for the period of deposit all possible care will be taken for the safe custody of the article or articles deposited, the administration does not accept any responsibility for any damage or loss of the same. It is advisable not to bring valuable things to the library and deposit them at the property counter.*

- Every member of the library shall be responsible for the safe custody of any library book borrowed by him for study in the library reading room or for use at home.
- Library books issued for use in the reading room shall not be taken out of the section without prior permission of the librarian.
- Library books shall never be left unattended on the table in the hall. The borrower shall be held responsible for loss, mutilation or damage, if any, while the book stands issued on his account.
- At the time of borrowing a book either for use in the library reading room or for use at home, every borrower is expected to examine it carefully and bring to the notice of the person-in-charge of the issue





- counter, cases of mutilation, defacement or damage, if any, immediately: otherwise if any mutilation, defacement or damage be detected subsequently, the person to whom the book was issued last will be held responsible for such damage, defacement or mutilation.
- Persons held responsible for loss, damage, defacement or mutilation of books shall be liable to compensate the library in such way as may be determined by the library committee.
- In case of mutilation, damage, defacement or loss of library books, the librarian may, pending the final decision of the library committee, wholly or partially suspend the library privileges allowable to a person who is held responsible or is suspected to be responsible for the offence.
- Ordinarily not more than 3 books at a time will be allowed to be retained by a borrower for use for a week and such books are to be returned in good conditions on or before the due date.
- Subject to the terms and conditions that may further be determined by the library committee from time to time, facilities of borrowing books from the Institute library may be extended to the following categories of persons for their own use under terms and conditions shown against each provided they have duly enrolled themselves as members of the Institute library by filling up the prescribed form: a) Employees, b) Retired faculty, c) Alumni of the Institute
- If books borrowed by persons mentioned in sections 13 of the library rules above be not returned in spite of reminders, the matter shall be reported to the library committee for such action as may be considered necessary.
- No books shall be issued and delivered to any person other than a duly registered borrower in person or someone having on each occasion a written authority from him to receive a book or books on behalf of such registered borrower.
- Books on loan with members of the library under any category can be recalled by the Institute librarian at any time.
- There are certain categories of publications such as reference books, rare books, periodicals, reports, etc., books of such special collections which are not generally lent out and those are not to be ordinarily issued out of the library.
- Library cards are not transferable.
- In case of loss of a library card, a duplicate one may be issued, at the discretion of the librarian, for which a fee of Rs 25 per card will have to be paid. Another duplicate library card for students and research scholars is issued against a charge of Rs.100 per card. Thereafter no duplicate card shall be issued.
- At the request of other Institutes, research institutes, educational Institutions, well – known and well-established libraries or organizations and government or semi – government offices, separable books, publications and other materials belonging to the Institute library may be issued on inter – library loan system by the librarian.
- If a depositor does not claim refund of his library deposit money within three years from the date of cessation of his membership of the library, the deposit money will be forfeited.
- The library rules framed hereinabove may, from time to time, be changed, altered, and amended, or new rules may be added by the library committee, and that will be effective and binding to all concerned when the relevant proceedings of the library committee are approved by the senate.





## Rules & Regulation For Lending Books From Book Bank

This is inform all students of ABV-IIIITM, that the library book bank will be open issue/Return of books with following rules & regulations:

1. The books are issued for the entire one semester. The candidates are advised to apply between specified date. The forms are available with the library.
2. As per the scheme maximum 6 books (depending on availability) of the current subjects may be issued to the students for one semester and students are required to return the books within a week from the date of last major examination of the semester.
3. The books shall be given to the needy students (income of parents must not exceed Rs. 04.50 lakhs per annum) on the basis of availability. Therefore, students are required to submit a certified copy of the income certificate of their parents of financial year. However, in case of any doubt, the library committee may ask for the income certificate of previous years also. The students are not required to submit the income certificate if(s)he has already submitted it for the academic year 2015-2016.
4. The annual certificate should be stamped as follows and signed by both the parent and the student. 'To the best of our knowledge and belief, the income certificate is true to the actual. In case of any divergence, we shall be liable to be prosecuted under the relevant sections of the law'.
5. Depending upon the availability of the sets of the book the priority will be given to the students whose parent's income is lower.
6. All students who avail this facility must ensure timely return of the entire set of books provided to them within a week from the date of last major examination of the semester (An exact date is notified by Academic Section). Failing return by due date, a sum of Rs. 100/- per day (for all books irrespective of the number of books one has taken) will be collected as fine.
7. If any student availing this facility losses the book / damages the book / disfigures the book, (s)he shall replace the volumes with new book (or pay 2 times the cost of the book if it book is not available in the market).
8. Students are required to ensure discipline and cooperation for the smooth functioning of this - facility and make effective use of these valuable books.



## Annexure B : Rules for Guidance of Boarders in the Hostels

### Admission

- Boys' Hostels (BH-1, BH-2 and BH-3) and Girls Hostel (GH) are reserved for IPG/M Tech/ MBA and full time Ph D students of ABV– IIITM, Gwalior.
- Admission to the hostels will be made on recommendation of the committees constituted for the purpose by the Director, ABV - IIITM, Gwalior.
- Application for admission must be made on a prescribed form available from academic section ABV-IIITM, Gwalior.
- Admission in a hostel is for one academic session only (July-August). On the expiry of this session a student ceases to be a boarder of the hostel in which he / she resided.
- The allotment of rooms, seats and directions as to the use of lavatory, bathing places, kitchen, store – room, roof, etc. will be entirely at the discretion of warden / In-Charge of the hostel.
- Every boarder is to clear in advance the room rent and other charges payable to ABV - IIITM, Gwalior before the date of registration. Failure to do so will result in treating his/her room as vacant and his / her name will be removed from the rolls of the hostel all from the beginning of the next semester.

### Withdrawal

- A student once admitted as boarder must pay in advance the charge (for 12 months) at the time of admission.
- Explanation - if a boarder desires to leave a hostel any time after admission, he/she have to pay for the seat and other charges payable to the ABV - IIITM, Gwalior for the remaining days of the month).
- In order to withdraw from a hostel a boarder must give the superintendent at least 1 month's notice in writing.

### Fees

The boarders on admission will have to pay the under the following heads. (Information about the actual charges can be obtained from the concerned section and subject to revision from time to time).

- i) Admission fee ii) Seat rent for the session, and iii) Miscellaneous charges

Boarders, on admission, will also have to pay one – time refundable caution deposit which may be refundable to the boarder at the end of the boarder-ship tenure subject to fulfillment of certain conditions.

**Delay fine:** Student, who fails to take re-admission as boarders within the specified date, will have to pay a delay fine.

**Clearance Certificate:** Boarders must produce clearance certificates from the hostel warden in respect of payment of seat rent, electricity charge, messing and other charge at the time of submitting fees and also before admit cards for the examination are issued.

### Discipline

- Every hostel will be in charge of a warden duly assisted by superintendent. The superintendent will be responsible for the proper management of the hostel and for ensuring observance of the rules of discipline.
- Without the permission of the superintendent, which shall be recorded in a book kept for the purpose, no student shall absent himself/herself from the hostel between 12 night and 6 AM. If a boarder stays outside the hostel during night time between 12:00 AM to 6:00 AM without the previous written permission of the superintendent, he/she is liable to removal from the hostel.
- Inmates of men's hostel are expected to be in the hostel before 10 PM. Latecomers should enter their name and time in the register available with the security personnel.
- The inmates of ladies' hostel are expected to be in the hostel before 7 P.M. Latecomers should enter their name and time in the register available with the security personal.
- A student going out-of-station must inform in writing to the warden and shall take necessary permission for the same.
- The students should follow the instructions from the hostel authorities and security personnel.
- The inmates are expected to behave politely with fellow students, institute staff and hostel authorities and to show utmost decency in all their activities.



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- The inmates are expected to behave politely with fellow students, institute staff and hostel authorities and to show utmost decency in all their activities.
  - No student residing in the hostel shall engage himself/herself in undesirable activities such as ragging and forming groups in the name of language/religion/state which disturb the peaceful atmosphere of the hostel.
  - Members are not permitted to convene meeting of any sort anywhere in the hostel or its premises without the warden's permission. No circular/ subscription list shall be taken round without the permission/ authorization of the warden.
  - No student shall give a party of entertainment in the hostel without the previous permission of the Warden. ● A boarder should not rebuke or chastise a security guard, a cook, a servant or any other employee of the hostel for any reason whatsoever. If necessary, he/she may complain to superintendent.
  - No boarder shall employ a guard/cook/attendant for his/ her personal business.
  - The common room of the hostel will be kept open usually between the period from 8:30 AM to 10 AM and 4 PM to 7 PM every day unless otherwise decided by the superintendent for special reasons.
  - Smoking, consumption of alcohol and intoxication by any other means are strictly prohibited.
  - Shouting, reading aloud and other similar acts, which are likely to disturb other residents, should not be done at any time.
  - The inmates should keep their rooms neat and tidy. They should make the room available for periodic inspections by the concerned authorities.
  - Cooking inside the room is strictly prohibited.
  - Boarders should not keep valuable and costly items in their rooms. They shall take due care of their belongings and deposit money in bank.
  - Boarders are required to make their rooms available for repair, maintenance, and for inspection by warden whenever necessary.
  - Uses of unauthorized electrical appliances such as heater etc. are strictly prohibited.
  - Each boarder should check the furniture and electrical fittings in writing which are returnable at the time of vacating the room.
  - ● the boarders are responsible for maintaining the hostel equipment issued to them and returning them in good condition when they leave the hostel. The student will have to pay for any loss or damage. No student is allowed to remove any equipment from the hostel.
  - In case of sickness, boarders consult institute doctor, or inform hostel warden in the case of emergency. ● The students are encouraged to discuss their problems with their warden.
  - Dining in the hostel mess is compulsory for all boarders. Individual cooking or taking meals outside is not permitted.
  - The hours of meals will ordinarily be
    - Break fast      7.30 A.M. to 9.00 A.M.
    - Lunch            12.00 P.M. to 2 P.M.
    - Tea               5.00 P.M. to 6:00 P.M.
    - Dinner          7.30 P.M. to 9.00 P.M.
- These are subject to changes with the consent of the warden.
- ● or extras will not be served to the rooms of the members.
  - Under no circumstances, members are allowed to take cups, saucers, tumblers and other utensils of the hostel mess to their rooms/lawns outside.
  - Students are expected to maintain perfect discipline and order in the dining halls during dining hours. They are normally not allowed to enter the kitchen and help themselves.
  - ● for reduction of mess charges for the days of absence of diners will be framed by the hostel and mess committee from time to time.
  - If the dues are not paid before the end of the month during which they fall due, the defaulting students will not be allowed to dine from the messes (hostel dues include mess charges, room rent, electricity charges, water charges etc.). If the dues remain unpaid for a long period, such students will be expelled from the hostel and a penalty will be imposed for the delayed period. Students leaving the hostel for vacation should pay up all their dues before their departure.
  - Students are not allowed to keep the two wheeler and Four Wheelers during the stay in the hostel at ABV-IIITM Gwalior





- The hostel office will intimate the parent/guardian on the hostel dues if the student fails to pay the same in time. However it is the responsibility of the student to clear the dues in time.

### **Expulsion**

- Boarders are liable to be fined by the superintendent for any kind of misconduct; serious offences shall be punishable with expulsion from the hostel by the board of residence.
- If any boarder is expelled from the hostel for any breach of rules, he/she will be liable to expulsion from the college to which he/she belongs.
- Cases of infringement of rules and disobedience of orders shall be dealt with by the superintendent who is authorized to impose fines in such cases. He/she shall report all cases of serious misconduct for consideration by the warden and the decision of the warden shall be final.

### **Collective Worship**

- No collective worship shall be permitted in any hostel without the special permission of the warden.

### **Water, Electricity, Furniture and Fixture**

- Boarders must take their bath only in the bathroom places as provided for their use.
- lights must be switched off when the occupants leave a room.
- No Furniture shall be removed from one place to another without the permission of the superintendent / In-charge of the hostel.
- Damage done to furniture, fixture, and utensils must be made good by the boarder/boarders causing it. If the boarder causing the damage is not detected, all the occupants of the room or rooms in which the damage is done will be held liable for such damage.
- holders, switches, etc. must not be changed by the boarders without the knowledge of the superintendent/assistant superintendent/In-charge of the hostel. Violation of this rule will make the boarder liable to a fine as determined by the authority.
- Any damage to the electric fitting in the rooms, passages, hostels, etc. must be at once reported to the superintendent / In-charge of hostel who will take necessary measures to repair the damage.

### **Visitors and Non-residents:**

- such person whose names have been recommended by the legal guardians and approved by the Superintendent be allowed to call at the Hostel to see a boarder. Such a person has been described as a 'visitor'.
- Outsiders, whether friend or relatives of the students, are not allowed to reside in the hostel. In emergent cases, such as serious illness of a boarder, parents or legal guardians may be allowed to stay with the previous written permission of the superintendent / In-charge of the hostel for a period not exceeding 3 days.
- As a rule, lady visitors will not be allowed in the hostels for men students. In emergent cases, only the superintendent / In-charge of the hostel should use his discretionary power to allow any lady visitor such as, mother or sister of a sick boarder to visit him or to take him home.
- As a rule, a gent's visitor will not be allowed in the hostels for ladies students. In emergent cases, only the superintendent / In-charge of the hostel should use his discretionary power to allow any gent's visitor such as, father or brother of a sick boarder to visit her or to take her home.
- At 8 PM visitors and other outsiders must leave a hostel for men students except those who may have special permission.
- Visitors will put their names, addressed, and the purpose of visit in the register maintained by the superintendent before they are allowed to go in. The visitors must record their time of arrival and departure.
- In hostels for girls the visiting days and hours will be fixed by the warden but in no case later than 8 PM.
- Guard shall report any boarder returning to the hostel after 12 AM to the warden. The gate of the hostel is locked up at 12 AM and opened at 5 AM everyday.
- Guests are allowed only with the written permission of the warden of the hostel.
- Visitors may see a boarder in the visitors' room or in the common room where there is no visitors' room, only on



- fixed days and hours. A boarder may see a visitor on other days with the special permission of the superintendent.
- The warden shall have the power to refuse permission to introduce into the hostel any particular person as a guest without assigning any reason.
  - The guest shall abide by the rules and the regulations of the hostels.
  - The hostel will maintain a register of guests and see that no guest is admitted unless the name and other particulars are entered in the register. The host is responsible for furnishing particulars of the guest.
  - A matter of urgency affecting a boarder must be referred by the Superintendent to the local guardian appointed by his / her father or guardian.
  - No strangers will be allowed in the hostel premises for carrying on any business without license. Students are advised not to deal with strangers/unauthorized vendors.

### ***Annexure C: IT Policy***

ABV-IIITM is an apex institute dedicated to quality education and research in Information Technology and Management. The basic purpose of the Information Technology facilities of the Institute is to support the following:

1. Support and enhance the educational mission of the Institute.
2. Enrich the educational experience of the students, faculty and staff of the Institute.
3. Enhance the research and other academic activities in the Institute.
4. Enable to realize office automation in the Institute.

These facilities are required for research activities, courses and assignments as well as office automation for smooth running of the Institute.

A computer account is created for every individual member on admission to the Institute. The account allows the members to browse the web, send and receive e-mail, use the computational and other IT facilities in different labs. The members can use these services of the Institute with freedom. It is expected that the members use these services in a responsible manner. Their conduct and use should be tempered with propriety and a spirit that respects the right of everyone. Any abuse of these facilities may have serious implications on the reputation and the standing of the Institute as well as can bring the facilities of the Institute into disrepute. Such misuse of the facilities will not be tolerated at any cost.

A computer account is deactivated within one month of the member leaving the Institute.

Certain guidelines that should be followed in the use of the Institute IT services have been formulated. The compliance with these guidelines and the do's and the don'ts are necessary for the continued use of our freedom. Not only should members stick to the use of the facilities in accordance with these guidelines, but also report any use that is against these guidelines or the spirit of these guidelines. Failure to report infractions of the guidelines shall also be construed as an act of omission in following the guidelines.

Following activities amount to unethical use of IT facilities and will attract punishment from the Institute authorities. Read the following list of activities that amount to unethical use of IT facilities and the previous discussion carefully and then sign your declaration of acceptance of these policies.

### ***Blocking of Resources:***

1. Playing games on the machines in the Institute.
2. Locking the screen of machines in the Institute.
3. Sending junk mail to all the members.
4. Sending unsolicited mail (spam) or chain mail.

Minimum punishment for these activities is suspension of computer account for two weeks. In addition, financial fine may also be imposed.

### ***Wasting/Damaging Resources:***

1. Unnecessary downloads from the Internet.
2. Damaging or changing configuration of computing and networking equipment.

Minimum punishment for this activity is suspension of computer account for two weeks. In addition, the member will have to compensate the Institute for the resources wasted.



### **Misuse of Resources:**

1. Allowing account access to other persons, sometimes outsiders.
2. Storing pornographic material on the disk.
3. Viewing pornographic material on DeskTops.
4. Using personal account to do outside (non Institute) work for which the individual is paid.

Minimum punishment for these activities is suspension of computer account for six months. Such cases will also be put-up to concerned authorities for disciplinary action.

### **Security Related Misuse:**

1. Breaking security of the systems.
2. Trying to capture passwords of other members.
3. Damaging/gaining access to the data of other members.

The security related abuse is considered to be most serious. Anyone found involved in these activities will have computer account suspended for one year. The case will be put-up to concerned authorities for necessary disciplinary action.

A disciplinary committee will look into all reported misuse and may announce penal action.

Obviously, enumeration of all such cases is not possible. However, a thumb rule is that any activity which inconveniences other members, depletes the IT resources of the Institute, or jeopardizes the security of the systems, amounts to unethical use. Moreover it should be noted that the punishment set out for various cases can change and can be very severe depending on the view that the Institute takes of the offense.

The Institute, whenever possible, gives all bona-fide members the discretion to determine how to best use the IT resources and facilities within the guidelines of this policy. Members are responsible for their actions, the consequences of those actions, and the consequences of negligent inaction. As such, members whose judgment leads to activities inconsistent with the guidelines of this policy risk disciplinary action and possible imposition of restrictions to enforce the guidelines of this policy. Also, these guidelines should be met with letter and the spirit of the guidelines as no set of ethical/unethical guidelines can be exhaustive.

Attention of campus community is drawn toward IT act 2000 and IT (Amendment) act 2008. Needless to say all community members will be bound by the above.

### **Acceptance of the IT Policy:**

I have read and understood the above IT Policy existing in the ABV IITM Gwalior, and accept to abide by these rules and regulations. I further understand that if found guilty of violating the letter and the spirit of this policy, disciplinary action may be taken against me.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

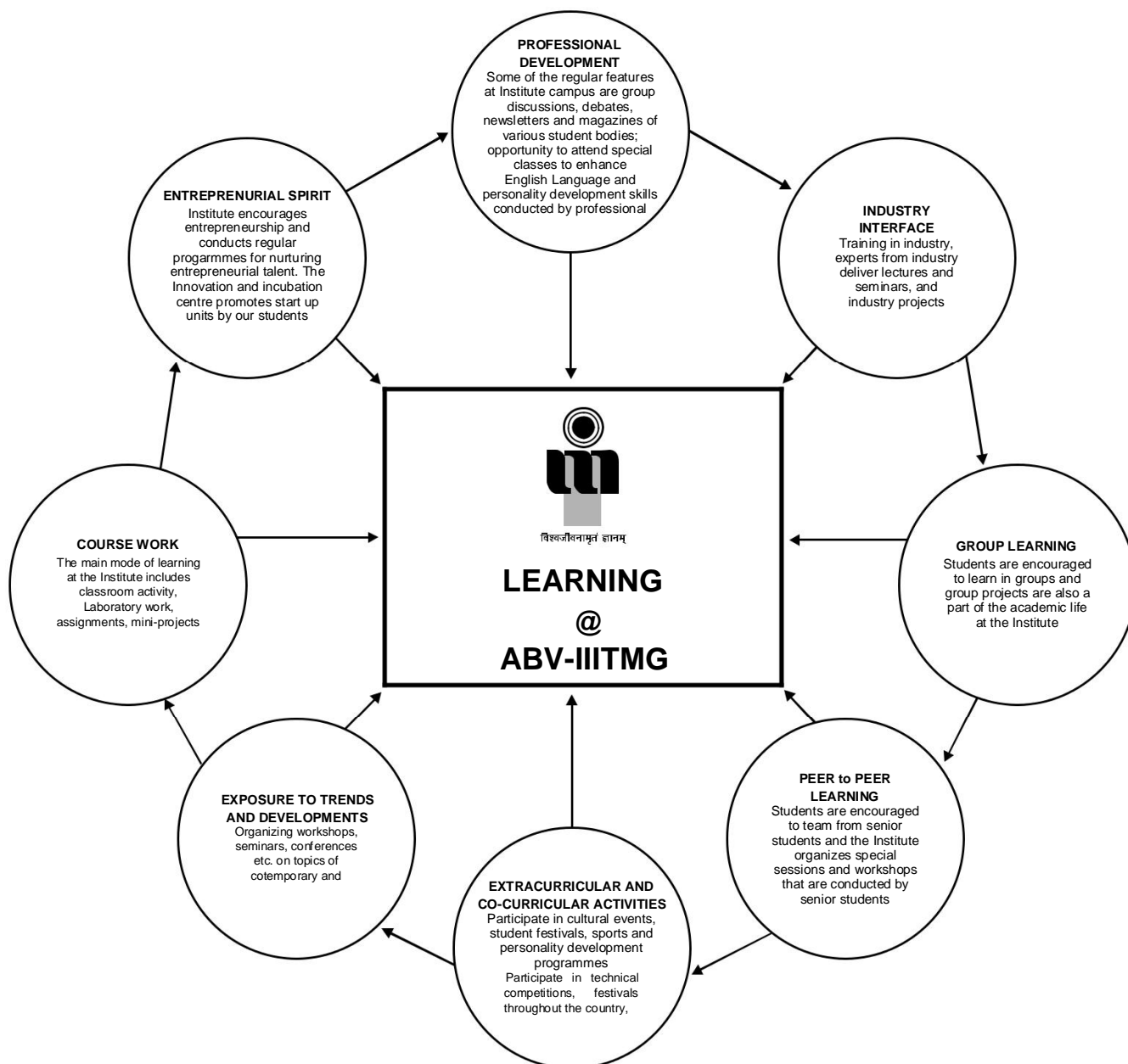
Place: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_



## Model of Learning

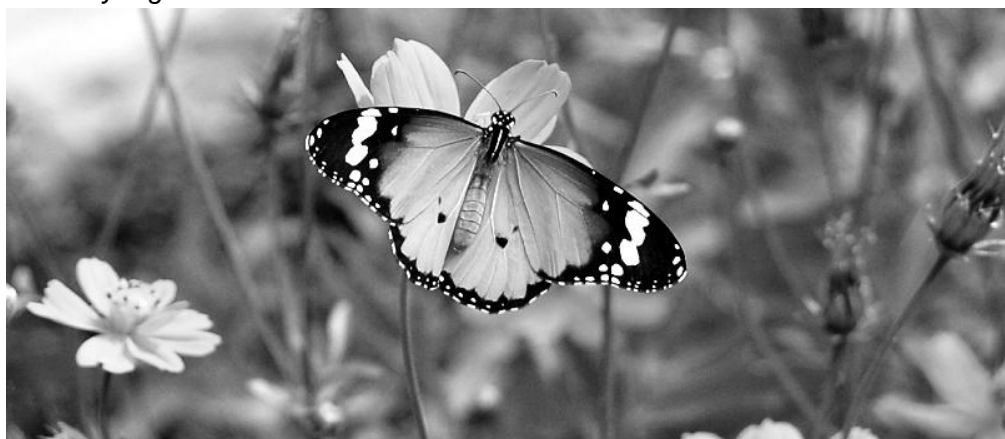






## Our Pledge

*I pledge allegiance, in my heart and soul, to strive for honesty and integrity in my endeavors. I will learn from my teachers and my peer-group. I will do my assignments and projects honestly. I will be honest while providing details about my education and background, achievements, professional designations and years of experience. I will maintain respect for members of the community and to our environment. I will maintain highest standards of professional conduct and neither will receive nor give unauthorized assistance in the examinations. I will be polite and refrain from being abusive or offensive. I will never involve myself in forgery, plagiarism, theft, unauthorized collaboration and disruption of events such as classes, meetings and other social events. I will maintain confidentiality of any information entrusted to me. I will explore and take into account the social and environmental consequences of any job I consider and will try to improve these aspects of any organization for which I work.*



## ACCOLADES won by the Institute

S.N.	Award/Recognition	Year
1	"Gulistan" Award of "NaiDuniya" for Green campus	2015
2	Best B-School with IT curriculum Award by Devang Mehta Memorial Trust	2014
3	Indira Gandhi RajbhashaPuraskar (First in Category C: Autonomous bodies) award given by president of India) for the year 2012-13	2014
4	9th Rank in "Beyond IITMs School" Survey 2014 by Higher Education	2014
5	CMAI MP Educational Excellence Award for Best IT Institute in Madhya Pradesh, by CMAI	2013
6	B-School with industry related curriculum Award by Bloomberg UTV	2013
7	12th Rank in Silicon India – "What if not IIMs" Survey of 100 Top B-Schools in India	2013
8	B-school leadership Award by DNA & Stars of Industry Group	2013
9	B-School with Industry Related Curriculum in Information Technology., ABP News Award	2012
10	25th Rank in India Today-Nielsen Survey of Best Engineering Colleges	2012
11	Best B-School with Industry Related curriculum , ABP News Award	2012
12	20th Rank in Top 100 Engineering colleges for Computer Science Engineering (Silicon India)	2012
13	22nd Rank in Top 100 Engineering colleges for Electronics & Communication( Silicon India)	2012
14	8th Rank in Zone (West) wise ranking of All India Engg Colleges (Silicon India)	2012
15	22nd Rank in Data-Quest-CMR Survey of Best T-schools in India	2011
16	29th Rank in Best Professional Colleges of India, Outlook-MDRA Survey	2011
17	Madhya Pradesh Biodiversity Award to the green campus	2011



## Academic Calendar :

### I SEMESTER (JUL, 2015 – DEC, 2015)

Jul 20, 2015 (Mon)	Registration of New Students IPG, MBA, M Tech & PhD
Jul 22, 2015 (Wed)	Orientation for New Students (Admission 2015 -IPG, MBA, M.Tech & PhD)
Jul 23, 2015 (Thu)	Registration of Old Students IPG, MBA, M Tech & PhD
Jul 27 2015 (Mon)	Classes Begins
Jul 24, 2015 (Fri) - Jul 31, 2015 (Fri)	Late Registration for the Semester IPG, MBA, M.Tech & Ph.D {with fine of Rs 2000/- } "No Registration will be entertained after July 31,2015"
Aug 10, 2015 (Mon)	Last Date of Course(s) Add/Drop for the Semester
Aug 26, 2015 (Wed)– Aug 28, 2015 (Fri)	Colloquium (IPG IX Sem, M.Tech/MBA) / Seminar (M.Tech/MBA)
Sep 7, 2015 (Mon)–Sep 10, 2015 (Thu)	<b>Minor Test – I</b>
Sep 21 , 2015 (Mon)	Last Date of Return of Corrected Answer Sheets of Minor Test I & submission of marks to Academic section
Sep 24, 2015 (Thu)	Class Committee Meeting and Mid Term Feedback
Sep 29, 2015( Tue)–Sep 30,2015(Wed)	B.Tech Project Evaluation / Display of B.Tech Project Evaluation Marks Submission of B.Tech Project Evaluation Marks to Academic Section
Oct 7, 2015 (Wed) – Oct 9, 2015 (Fri)	Mid-Semester Evaluation of IPG / PG (M.Tech /MBA) Projects Display of Mid-Semester Evaluation Marks of IPG / PG (M.Tech/MBA) Projects Submission of Mid Semester Evaluation Marks of IPG / PG (M.Tech/MBA) Projects to Academic Section
Oct 12, 2015 (Mon)–Oct 15, 2015 (Thu)	<b>Minor Test – II</b>
Oct 27, 2015 (Tue)	Last Date of Return of Corrected Answer Sheets of Minor Test -II & submission of marks to Academic Section
Nov 9, 2015 (Mon)–Nov 13, 2015 (Fri)	<b>Mid Semester Break</b>
Nov 16, 2015 (Mon)–Nov 18, 2015 (Wed)	Re-Minor Test I & II [For the cases of students who remain absent on medical ground and approved by competent authority] {Fine charges as per the rules and regulation of the institute]
Nov 19, 2015 (Thu)–Nov 24, 2015 (Tue)	Collection of Final Feedback forms
Nov 24 2015 (Tue)	Submission of Re-Minor Test I & II Marks to Academic Section
Nov 24, 2015 (Tue)	Attendance Display of List of Deficit Students by Course Coordinator and Intimation to Academic Section
Nov 24, 2015 (Tue)	Display of Pre-Major Marks / Submission of Pre-Major Marks to Academic Section



Nov 24, 2015 (Tue)–Nov 27, 2015(Fri)	Laboratory Practical Examinations (For the subjects where applicable)
Nov 26, 2015 (Thu)	Classes End
Nov 30 (Mon) - Dec 5, 2015 (Sat)	Major Examination
Dec 7, 2015 (Mon)–Dec 9, 2015 (Wed)	End Semester Evaluation of IPG / PG (M.Tech /MBA) Projects Display of End Semester Evaluation Marks of IPG / PG (M.Tech/MBA) Projects Submission of End Semester Evaluation Marks of IPG / PG (M.Tech/MBA) Projects
Dec 10, 2015 (Thu)–Dec 11, 2015 (Fri)	Progress Report Presentation of Ph.D Scholars
Dec 11, 2015 (Fri) – Dec 12, 2015( Sat)	Re-Major Examination [For the cases of students who remain absent on medical Ground and approved by competent authority]{Fine charges as per ordinances & regulations of Institute]
Dec 14, 2015 (Mon)	Submission of Re-Major Marks to Academic Section[For the cases of students for whom Re-major examination has been conducted, who remain absent on medical ground and approved by competent authority]
Dec 14, 2015 (Mon)	Submission of Grades to Academic Section
Dec 15, 2015 (Tue)	Moderation of Grades
Dec 17, 2015 (Thu)	Submission of Grades After Moderation to Academic Section
Dec 30, 2015 (Wed)	Declaration of all Results by Academic Section
Jan 4, 2016 (Mon)	Registration for Next Semester IPG, MBA, M.Tech & Ph.D Students
Jan 5, 2016 (Tue)– Jan 12 2016 (Tue)	Late Registration for the Semester IPG, MBA, M.Tech & Ph.D.{with Fine charges Rs 2000} “No Registration will be entertained after Jan 12, 2016”

The institute retain the right to change the above schedule. Dates for various student activities will be announced in due course of time.

**List of Holidays during the Semester**

July 18(Sat): **Idu'IFitr**; Aug 15, (Sat): **Independence Day**, Sep 25 (Fri): **IdulZuha**; Oct 2(Fri): **Mahatma Gandhi Birthday**; Oct 22(Thu) : **Dussehra**, Oct 24(Sat): **Mahurram**, Nov 11 (Wed) **Diwali**; Nov 25(Wed): **Gurunanak Jayanti** , Dec 25(Fri): **Christmas Day**

Sd/-  
Deputy Registrar (Academics)

**To : Students/Faculty/Director/Registrar/Staff/Wardens/Notice Boards/Hostels/Academic Section/Accounts.**



**Notes :**